METROPOLITAN SCHOOL DISTRICT OF PIKE TOWNSHIP
Administrative Services Center
6901 Zionsville Road, Indianapolis, Indiana 46268-2467
Phone: 317-387-2209 Fax: 317-387-2290
www.pike.k12.in.us

Verifying Superintendent(Designee): The Indiana State Board of Education has ruled it is necessary for each teacher to have on file in the Office of the Superintendent a certified record of his/her teaching experience. **Please record each school year on a separate line.** We have employed the person listed below and respectfully request that you please verify employment by completing this form and return it to the following address:

MSD of Pike Township
Attn: Human Resources Department
6901 Zionsville Road
Indianapolis IN 46268-2467

Please do not include substitute teacher years.

Number of transferable Sick Leave Days: _____

Number of Sick Leave days from other corporations that have not yet transferred to your corporation _____

TRF (Indiana Teacher Retirement or INPRS) Number _____

_____
Signature of Superintendent (or Designee)

_____
Printed Name/Title

_____
Phone Number

_____
Email

Teacher's Name:_____ Last 4 SSN#_____

Employing Corp	County, State	School Year	# of Contract Days worked	Position	# of years experience earned