

# Family ID Athletic Registration – Step by Step Instructions

The Tracy Unified School District is now offering the convenience of online athletic registration through FamilyID company : <https://www.familyid.com>

FamilyID is a secure registration platform that provides you with an easy, user-friendly way to register for our programs, and helps us to be more administratively efficient and environmentally responsible. When you register through FamilyID, the system keeps track of your information in your FamilyID profile so you enter your information only once for multiple uses, multiple family members and multiple programs.

## **Important Notes Before Registering:**

- **Registration must be completed by the parent or legal (court appointed guardian) of the athlete.**
- You will have to be a registered Kimball High student with a Student ID number or have a TUSD ID number (example: International student who resides in the Kimball High School service area) to register online.
- It also helps to have handy your Medical and Insurance information with you as you start the process.
- If you have multiple siblings you are registering you will have to complete each one individually. The second will go quicker than the first because most of the information will already be populated.
- If you did a sport already during the school year you will need to complete the process again for each sports season.

## **Step #1 – Family ID – Start Here**

- To begin click on this link: [https://www.familyid.com/kimball\\_high](https://www.familyid.com/kimball_high)
- Click on the Banner – **(Year) (Season) Athletic Registration**
- Scroll to the bottom of the page

## **Step #2 – Family ID – Create an Account**

- Under Sign Up click Sign up as a **Family or Individual**
- Complete all the information requested and click Sign Up.
- When you complete this you will get a verification email from Family ID welcoming you and a link to activate your account. Click that activation link.

## **Step #3 – Family ID – Actual Registration**

- Read the program details on the Registration page
- Click the Register Now button or scroll down to the Sections Required portion of the main page.
- Complete all the information to the bottom of the page.
- Hit Save & Continue
- You will get email verification that you have completed the Registration process. The Athletic Director will also receive one.

## **Step #4 – Family ID – Family ID Support**

- You can always find our programs at [www.familyid.com](http://www.familyid.com) by clicking "Find Programs" in the top blue banner and searching for our organization name.
- If you need assistance with you registration, you can **call Family ID at 888-800-5583 X1 or email [support@familyid.com](mailto:support@familyid.com)**. FamilyID also offers online chat during business hours and a support center at <https://familyid.desk.com>. Support is available 7 days per week and messages will be returned promptly.

## **Additional Requirements for Athletic Clearance**

### **Physical Exam**

- A physical exam must be current within the past 12 months and signed by the physician. If the student's physical expires during the season, they will not be able to play until a new physical exam is received. **It is your responsibility to make sure the physical is still current and will be good through the entire season. Athletes who have expired physicals will be removed from practice as soon as this can be verified. You do not want to miss a day of practice and more importantly a try-out date because you did not check to make sure it was still current.**

If in addition you do not have personal family insurance you will need to purchase TUSD insurance and have that in place prior to the start of the season.