




# Procurement Authorization Form

TXN 289997  
 TXN \_\_\_\_\_  
 TXN \_\_\_\_\_  
 TXN \_\_\_\_\_

I am aware that this form requires approval by my supervisor prior to making a purchase. If the purchase transaction is completed with the procurement card, I will keep the card in my possession and return it to the cardholder designee immediately upon completion of the purchase. All backup documentation of the purchase will be provided to my location's cardholder designee with the return of the card.

Date \*    
 Card User Name \*  
   
Date First Name Last Name

Card User / Designee Signature \*  


[Clear](#)

Cardholder Designee Email (i.e. Bookkeeper) \*

Location \*  Department / Program \*  Grade Level

Vendor Name \*

GL Account Numbers (ex. 12345678-123456-12345 (enter one number per line) \*

Student Activity Account \*  
 YES  
 NO

COVID-19 Purchase? \*  
 YES  
 NO

ADD LINE

Bookkeeper Comments

Project Dollar Amount (\$) \*  
  
including sales tax

Procurement Approval, if > \$2500.01  
 APPROVED

Procurement Sign-off  
  
[Clear](#)

Single Transaction Lift Required

Date Required  
   
Date

Approval  
 APPROVED

P-Card Admin Sign-off  
  
[Clear](#)

Procurement Method: \*

N/A

3 Quotes

Exempt

Contract

Other

Procurement Method Details (i.e. exempt reason, contract number, etc)

Copyrighted Educational Material

Purpose for Purchase \*

TO ASSIST TEACHERS WITH UNWRAPPING STATE STANDARDS

Order Details (enter one item per line) \*

SEE ATTACHED SOFTWARE APPROVED FORM ATTACHED ALSO

ADD LINE

Attachments

Browse Files

[Educ\\_Epiphany \\$ 19,688.99.pdf](#)

[FW BCSD Software Request Form.pdf](#)

\*\*\*\*\*DEPARTMENT HEADS AND PRINCIPALS ONLY\*\*\*\*\*

Approval \*

APPROVED

Date \*

05-06-2021

Date

Spending Category \*

INSTRUCTIONAL SERVICES

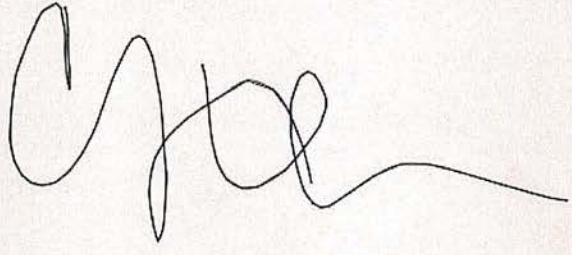
Department Head / Principal Comments

Empty text box for Department Head / Principal Comments

Choose Name of Approver \*

Goodwine-Lewis, Constance R

Supervisor / Department Head / Principal Signature \*



Clear

\*\*\*\*\* CHIEF INSTRUCTIONAL SERVICES OFFICER AND CHIEF FINANCE OFFICER ONLY\*\*\*\*\*

Approval

Empty dropdown menu

Date

mm-dd-yyyy

Date

Type Name of Approver

Empty text box for Type Name of Approver

Chief Instructional Service Officer or Chief Finance Officer

Empty text box for Chief Instructional Service Officer or Chief Finance Officer



# INVOICE

Dr. Donyall Dickey, Chief Executive Officer

**Educational Epiphany, LLC**  
1750 Pennsylvania Avenue #27066  
Washington, DC 20038  
United States

(410) 258-6443  
www.educationalepiphany.com

**BILL TO**  
**Broad River ES**  
Constance Goodwine-Lewis

Constance.Goodwine-Lewis@beaufort.k12.sc.us

**Invoice Number:** 5481  
**P.O./S.O. Number:** No PO  
**Invoice Date:** May 10, 2021  
**Payment Due:** June 9, 2021  
**Amount Due (USD):** \$0.00

Items	Quantity	Price	Amount
<b>Interpretation and Resource Guides for Elementary Schools</b> Digital Resources for Elementary ELA and Math	1	\$0.00	\$0.00

Our Powerful Resources Include:  
Graphic Organizers:

Each set of Graphic Organizers include our unique step-by-step process for demonstrating mastery of each State Standard and come complete with operational definitions of key terms that students must understand in order to do what each standard requires. (Available in ELA K-12; Social Studies, Science and the Technical Subjects 6-12; and Mathematics 3-Algebra 1).

Instructional Snapshots:

Each Instructional Snapshot includes either an e/4m-pie of the State Standard broken down as a tool for teachers and students to develop an understanding the demands of the standard OR as an extension of the graphic organizer complete with key information necessary for teachers to properly teach concepts to mastery and for students to develop conceptual knowledge of each standard.

<b>Interpretation and Resource Guides for Elementary Schools</b> Digital Resources for Elementary ELA and Math Continued	1	\$0.00	\$0.00
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Each Instructional Snapshot includes either an example of the State Standard broken down as a tool for teachers and students to develop an understanding of the demands of the standard OR as an extension of the graphic organizer complete with key information necessary for teachers students to properly teach concepts to mastery and for students to develop knowledge of each standard.

Items	Quantity	Price	Amount
<b>Interpretation and Resource Guides for Elementary Schools MATH:</b>	1	\$7,500.00	\$7,500.00

Each of the Resource Guides:

1. Promote a focus on mastery of mathematical concepts;
2. Promote new learning as a coherent extension of skills that students have mastered;
3. Build procedural fluency on a finite number of foundational skills;
4. Promote conceptual understanding rather than a focus on algorithms or mnemonics;
5. Provide context-rich opportunities for students to apply their knowledge of mathematical concepts;
6. Structure learning for students to have opportunities to both do math and understand state standards

Our Powerful Resources Include:

1. Common Misconceptions that Students Bring with them to the Classroom on Concepts Embedded in the Standard
2. Performance-Based Objectives
3. Operational Definitions of Tier II and Tier III Terms
4. Coherence Guidance
5. Practice Problems for the Gradual Release Process
6. Six-Dimensional Guiding Questions
7. Recommendations for Manipulatives to Approach Mathematical Concepts Conceptually

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Practice Problems for G

<b>Interpretation and Resource Guides for Elementary Schools ELA:</b>	1	\$7,500.00	\$7,500.00
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Our unique ELA tools are aligned with the pedagogical shifts required by the standards, as they:

- 1) Promote the balance of informational texts across topics, perspectives, and eras and for literary texts by crossing genres, themes, authors, and traditions;
- 2) Provide teachers with complex texts aligned with the quantitative, qualitative, and reader & task measure of text complexity.
- 3) Promote disciplinary literacy;
- 4) Require students to generate evidence-based responses;
- 5) Require students to write from sources; and
- 6) Build general and domain-specific vocabulary.

Our powerful English Language Arts tools include:

- 1) Standards Interpretation Guidance to Build Teacher Capacity
- 2) Performance-Based Objectives Consistent with the State Milestones
- 3) Operational Definitions of Tier II and Tier III Terms
- 4) Graphic Organizers Aligned to the Nuances of each Standard
- 5) Multiple Complex Texts for each State Standard

Items	Quantity	Price	Amount
<b>Literacy Cards by Educational Epiphany</b> 30 Student Boxes in a Class Set	1	\$4,599.00	\$4,599.00

Educational Epiphany's Literacy Cards will help students to understand the relationship between the 26 letters, 44 graphemes and 144 phonemes as well as internalize the 30 most commonly used prefixes, root words, and suffixes that make up ninety-seven percent of words that students will encounter as they read. Students, teachers, and parents can use the literacy cards to support the ability to decode and create meaning with the goal of producing readers.

<b>Shipping/Handling</b> S/H for books	1	\$89.99	\$89.99
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<b>Total:</b>	\$19,688.99
Payment on May 10, 2021 using PayPal:	\$19,688.99
<b>Amount Due (USD) :</b>	\$0.00

Thank you for your business!

[Back to Invoice](#)



# Payment Receipt

**Invoice #5481**

for Broad River ES  
paid on May 10, 2021

Educational Epiphany, LLC  
1750 Pennsylvania Avenue #27066  
Washington, District of Columbia 20038  
United States  
Tel: (410) 258-6443  
[www.educationalepiphany.com](http://www.educationalepiphany.com)



## Transaction details

Print

Payment received from BROAD RIVER

May 10, 2021 at 10:57:24 AM PDT Transaction ID:

72N812301S803145R

Payment Status: COMPLETED

Payment Type: Goods and Services

Gross amount

\$19,688.99 USD

OK to ship to

BROAD RIVER

2900 Mink Point Blvd

Beaufort, SC 29901

United States

Payment Amount: **\$19,688.99 USD**

PAYMENT METHOD: PAYPAL

**Webster, Regina C**

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**From:** Waskiewicz, Charlotte A  
**Sent:** Thursday, April 29, 2021 8:00 AM  
**To:** Webster, Regina C  
**Subject:** FW: BCSD Software Request Form

**From:** BeckUngvarsky, Colleen E <Colleen.BeckUngvarsky@beaufort.k12.sc.us>  
**Sent:** Wednesday, April 28, 2021 4:38 PM  
**To:** Waskiewicz, Charlotte A <Charlotte.Waskiewicz@beaufort.k12.sc.us>; Confare, Robert P <Robert.Confare@beaufort.k12.sc.us>  
**Subject:** RE: BCSD Software Request Form

Committee Approved

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Colleen Beck-Ungvarsky  
Director of Educational Technology, BCSD  
Office: 843-322-2308 | Cell: 843-441-0559  
[colleen.beckungvarsky@beaufort.k12.sc.us](mailto:colleen.beckungvarsky@beaufort.k12.sc.us)

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**From:** Waskiewicz, Charlotte A <Charlotte.Waskiewicz@beaufort.k12.sc.us>  
**Sent:** Tuesday, April 20, 2021 2:56 PM  
**To:** BeckUngvarsky, Colleen E <Colleen.BeckUngvarsky@beaufort.k12.sc.us>; Confare, Robert P <Robert.Confare@beaufort.k12.sc.us>  
**Subject:** FW: BCSD Software Request Form  
**Importance:** High

**From:** JotForm <noreply@jotform.com>  
**Sent:** Tuesday, April 20, 2021 2:50 PM  
**To:** Waskiewicz, Charlotte A <Charlotte.Waskiewicz@beaufort.k12.sc.us>  
**Subject:** Re: BCSD Software Request Form

**WARNING:** This email originated from outside of Beaufort County School District's email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

 **BCSD Software Request Form**

Name of Software Being Requested: EDUCATIONAL EPHIPHANY  
(Include Quantities):

Total cost of purchase: 19,688.99

Method of Payment: P-Card

Requested By (Name): CONSTANCE GOODWINE-LEWIS

Submitted By (Bookkeeper Name): Regina Webster

Bookkeeper's Email Address: [regina.webster@beaufort.k12.sc.us](mailto:regina.webster@beaufort.k12.sc.us)

Principal/Supervisor Name: CONSTANCE GOODWINE-LEWIS

Software Category: Classroom/Instructional Support

School/Location: Broad River Elementary School

Purpose/Goal: To assist teachers with unwrapping state standards

General ledger account/ Funding Source: 23711240-534500

Who will use it?: ALL instructional coaches, Admin., and teachers

How will it be accessed? Web-Based/Subscription

Link to Software/Conference Website: [WWW.educationalepiphany.com](http://WWW.educationalepiphany.com)

Is this a license renewal?:

Yes

Does this software require an annual renewal?

Yes

Does this software require proprietary hardware?

No

What is the anticipated instructional outcome?

Improvement in student achievement results and mastery of state standard

How will the anticipated instructional outcome be measured?

TESTING

Description of how you plan to implement (the more details the better):

The program will be implemented through our professional learning communities. These are weekly by instructional coaches with support of our Principal.

Vendor Name:

Educational Epiphany