Propel Schools
Scholar Network Internet Policy

The Propel Charter Schools and community have developed the Propel Charter Schools computer network for instructional use. All files on the network are considered property of Propel Charter Schools, and subject to normal review and maintenance procedures. The use of the Internet is a privilege, not a right.

It is the policy of Propel Charter Schools to mandate and expect that students will use the Internet/network in a responsible manner. Accordingly, the school has established a policy and procedures for the use of the Internet/network along with rules governing the behavior of students who access the Internet. Students who do not comply with the standards of behavior outlined in the student conduct and discipline plan or with the Internet/network rules below may lose their privilege to use the Internet/network and/or be subject to other disciplinary action.

Guidelines:

The Propel Charter Schools network is to be used only in a moral and ethical manner. As a user of the network, students are expected to abide by the following guidelines:

❖ Only licensed software may be used on the network.
❖ Games and personal software are not to be installed on the computers. No one shall execute a software program that has not been installed on the server by the Propel Technology Department.
❖ Intentionally altering the files and/or the hardware on Propel computers or mobile devices will be viewed as vandalism.
❖ Deliberate attempts to spread viruses through the network will be dealt with by the administration of the school as a violation of the Student Network Acceptable Use Policy.
❖ Unauthorized copying of school software will be considered theft.
❖ Each student will be provided a username and password to be used by that student to access the network. This is the only login information that a student should be using. Students shall not lend their password out to anyone else and should inform a staff member immediately if they feel their password has been compromised.
❖ Users are to logoff the system as soon as they are finished to prevent use under 15 the wrong login information.
❖ There will be no distributing of threatening, obscene, or harassing messages over the network or through the printer.
❖ Abusive, obscene, or disrespectful oral or written language or gestures and swearing will be strictly prohibited in any digital format including, but not limited to, electronic mail.

- ❖ Students may not engage in advertising of products or services for sale or participate in "chain letters" or "pyramid schemes".
- ❖ No confidential information is to be distributed to other parties at any time. This includes posting of information sent by another party.
- ❖ Students are not permitted to connect to networks other than those provided by the school.
- ❖ Students are not permitted to deliberately bypass the Propel Charter Schools Internet firewall by use of proxy servers or other known methods.
- ❖ Students will follow the instructional directives of the teacher or staff member in charge at all times.
- ❖ The illegal use of copyrighted software is strictly prohibited. Any and all damages which may occur as a result of unauthorized usage or access will be the responsibility of the user.
- ❖ The use of the network to access obscene or pornographic material is prohibited and will be dealt with as a serious breach of school rules.

Approved By	Date
Dr. Tina Chekan	6/16/21
Board of Trustees	6/16/21