



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES **Thursday, November 21, 2019**

Generated by Renai Cardillo on Friday, November 22, 2019

Members present: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Stephen Nelson, Donna Scheuren

Members absent: Tom Kwiatkowski and Courtney Barbieri

Others present: Kyle Berman, Henry Franz, Frank Gallagher, Bill Hazel, Christopher Hey, Brian Pawling, and Megan Zweiback

1. Welcome

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:07 P.M.

1.2 Meeting Protocol

Mr. Keith announced meeting protocol for public comment.

1.3 Pledge of Allegiance

Mr. Keith led the meeting in The Pledge of Allegiance.

1.4 Roll Call - Board Secretary

Mr. Pawling called the roll. Seven Board members were present.

2. Souderton Spotlight

2.1 Recognition of School Board Directors

P.S.B.A. (Pennsylvania School Boards Association) representative Karen Devine was in attendance to honor the following Board members who have achieved the Honor Roll of School Board Service:

- Mr. Thomas Kwiatkowski - 12 years
- Mr. Nicholas Braccio - 8 years
- Mrs. Donna Scheuren - 8 years

Mr. Keith praised the Board members for their service and continued commitment to the school district.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Matt Holliday, second by Stephen Nelson

Final Resolution: Motion Carries

Aye: Nick Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Stephen Nelson and Donna Scheuren

3. Report of the Student Representatives to the Board

3.1 Student Representatives Update on Activities and Events at Souderton Area High School

Senior student Elliott Majka spoke about the recent Veteran's Brunch organized by the Support Our Troops Club. He also spoke about the pilot program Lunch & Learn, giving students more time to eat lunch, seek out additional assistance from their teachers, or simply enjoy some free unstructured time. Elliott also shared the recent assembly for Careers in Law Enforcement, which included the landing of a police helicopter on the school campus.

Junior Anthony Palonis mentioned the upcoming Thanksgiving break, followed by Winter concerts, the Winter Workshop hosted for first graders across the district, Keystone testing and the beginning of winter sports.

Dr. Gallagher commented that he was in attendance at the Veterans Brunch and praised the students collaboration and participation with our veterans.

4. Public Comments on Agenda Items

4.1 Public Comment

There were no public comments.

5. Report of the President

5.1 Report on Executive Session Meeting(s) held by the Board

Mr. Keith reported than an Executive Session was held prior to tonight's meeting to discuss the Souderton Charter School Collaborative renewal and personnel items including a professional staff resignation as well as a student expulsion.

6. Discussion/Action Agenda

There were no Discussion/Action Agenda items.

7. Consent/Action Agenda

7.1 Consent/Action Agenda Protocol

The Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members are invited to remove items from the Consent/Action agenda if further discussion is needed.

7.2 Approve School Board Meeting Minutes from October 24, 2019

Resolution: MOTION TO APPROVE THE OCTOBER 24, 2019 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

7.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR NOVEMBER 2019.

7.4 Approve Request(s) to Attend Conferences/Workshops

Carolyn Rosenberger
Elementary Staff Developer
National Council of English Teachers National Conference
National Council of English Teachers
Baltimore, MD
November 22 - 24, 2019
\$1,226.68
Funding: Curriculum Budget

Resolution: MOTION TO APPROVE REQUEST(S) TO ATTEND CONFERENCES/WORKSHOPS AS LISTED.

7.5 Motion to Ratify Conference Attendance

Megan Zweiback
Director of Pupil Services
Bux Mont Collaborative
Trauma & Resiliency Summit
Gwynedd Mercy University
Gwynedd Valley, PA
May 16, 2020
\$311.60
Funding: Pupil Services Budget

Teresa Washam
High School Vocal Music Teacher
National Association for Music Education
NAFME Conference
Orlando, FL

Nov. 7-9, 2019
 \$2,119.66
 \$1,210.70 (previously approved 10/24/19 less airfare)
 Funding: Building Budget

Resolution: MOTION TO RATIFY CONFERENCE ATTENDANCE

7.6 Approve Request(s) for Out-of-State/Overnight Field Trips

High School Ski Club
 Smuggler's Notch Resort
 Jeffersonville, VT
 February 13-16, 2020
 40 students / 7 adults
 Funding: Students

Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

7.7 Approve Personnel Items - Professional Staff

RESIGNATION	
MANGUM, MARY	Art Teacher, E. Merton Crouthamel Elementary School Effective: On or before January 21, 2020
NEW HIRE	
MCCAULEY, BRITTANY Replacement for Courtney Lepping (Childrearing)	Math/Science Teacher, Indian Valley Middle School LONG-TERM SUBSTITUTE Effective: December 5, 2019 - end of 2019-2020 School Year Education: West Chester Univ. (BS) 2014 Experience: Sept. 2017-present - Souderton Area School District, Per-Diem Substitute/Building Substitute/Extended Per-Diem Substitute Recommended Salary: \$47,629 (pro-rated) - B (1)
YANAN, ANDREW Replacement for Allison Powers (Childrearing)	Health/Physical Education Teacher, Franconia Elementary School LONG-TERM SUBSTITUTE Effective: Second Semester of 2019-2020 School Year Education: East Stroudsburg Univ. (BS) 2015 Experience: Aug. 2019-present - Souderton Area School District, Long-Term Substitute Health/Physical Education Teacher, Franconia Elementary School; Oct. 2015-Aug. 2019 - Souderton Area School District, Substitute/Building Substitute/Extended Per-Diem Substitute Health/Physical Education Teacher Recommended Salary: \$23,814.50 - B (1)
REQUEST FOR CHILDREARING LEAVE	
LEPPING, COURTNEY	Math/Science Teacher, Indian Valley Middle School Request for childrearing leave following 12-weeks of FMLA through the end of the 2019-2020 school year. Mrs. Lepping plans to return to work for the start of the 2020-2021 school year.
REQUEST FOR EXTENSION OF CHILDREARING LEAVE	
POWERS, ALLISON	Health/Physical Education Teacher, Franconia Elementary School Request for extension of childrearing leave through the end of the 2019-2020 school year. Mrs. Powers plans to return to work for the start of the 2020-2021 school year.

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

7.8 Approve Professional Items - Support Staff

RESIGNATIONS	
HOFFMAN, CONNER	Site Support Technician Effective: November 1, 2019
MOYE, JOCELYN	Intervention Teaching Assistant, Indian Valley Middle School Effective: November 13, 2019

SPENCER, JAYNE	Food Service Assistant, Indian Crest Middle School Effective: November 29, 2019
NEW HIRES	
BARGHER, SUSAN Replacement for Timothy Cody (Transfer)	From: Part-Time Custodian, E. Merton Crouthamel Elementary School To: 2nd Shift Custodian, E. Merton Crouthamel Elementary School Effective: November 25, 2019 Wage: \$19.99 per hour - Hours: 8 per day
ELLIS, DANA Replacement for Katrina Turtu (Resigned)	Special Education Instructional Assistant, Vernfield Elementary School Effective: October 28, 2019 Wage: \$13.80 per hour - Hours: 6.75 per day
JAMES, MORGAN	Lifeguard, Aquatics Program Effective: November 14, 2019 Wage: \$9.00 per hour - Hours: As Needed
JAMES, MORGAN	Swim Instructor, Aquatics Program Effective: November 14, 2019 Wage: \$10.00 per hour - Hours: As Needed
KELCY, JULIANNA	Lifeguard, Aquatics Program Effective: November 14, 2019 Wage: \$9.00 per hour - Hours: As Needed
KELCY, JULIANNA	Swim Instructor, Aquatics Program Effective: November 14, 2019 Wage: \$10.00 per hour - Hours: As Needed
KLEPPINGER, KRISTIN Replacement for Kristin Nordeman (Resigned)	Cafeteria/Playground Aide, Oak Ridge Elementary School Effective: October 24, 2019 Wage: \$10.59 per hour - Hours: 2 per day
O'SHURA, KELLY New Position	ESL Intervention Teaching Assistant, Franconia Elementary School Effective: November 4, 2019 Wage: \$15.65 per hour - Hours: 5.5 per day
TO, ANDREW Replacement for Robert Bumbaugh (Retired)	From: Part-Time Custodian, Souderton Area High School To: 2nd Shift Custodian, Souderton Area High School Effective: November 25, 2019 Wage: \$23.52 per hour - Hours: 8 per day
TRANSFERS	
BENNETT, AMANDA Replacement for Michelle Corman (Transfer)	From: Food Service Substitute To: Food Service Assistant, Indian Crest Middle School Effective: October 28, 2019 Wage: \$10.75 per hour - Hours: 4.5 per day
CODY, TIMOTHY Replacement for Ryan Dinlocker (Transfer)	From: Custodian, E. Merton Crouthamel Elementary School To: High School Lawn Maintenance/Custodian, Souderton Area High School Effective: TBD Wage: \$23.52 per hour - Hours: 8 per day
CWYNAR, JOLYN Replacement for Cheryl McKay (Transfer)	From: Food Service Substitute To: Food Service Assistant, Souderton Area High School Effective: November 11, 2019 Wage: \$10.75 per hour - Hours: 3.5 per day
KAUKER, EILEEN Replacement for Jill Armentrout (Resigned)	From: Food Service Substitute To: Food Service Assistant, Indian Valley Middle School Effective: October 28, 2019 Wage: \$10.75 per hour - Hours: 4.5 per day
REYNOLDS, TAMMY Replacement for Jeanine Farzetta (Resigned)	From: Food Service Substitute To: Food Service Assistant, Indian Crest Middle School Effective: October 28, 2019 Wage: \$10.75 per hour - Hours: 4.5 per day
SCARPACI, ANTHONY	From: Summer Custodial Substitute To: Part-Time Custodial Substitute Effective: October 28, 2019 Wage: \$12.65 per hour - Hours: As Needed
SMERECKI, JARED	From: Summer Custodial Substitute To: Part-Time Custodial Substitute Effective: November 13, 2019 Wage: \$12.65 per hour - Hours: As Needed
ZAJATZ, ALLISON	From: Food Service Substitute

Replacement for Jezreel Davis (Transfer)	To: Cafeteria/Playground Aide, E. Merton Crouthamel Elementary School Effective: October 31, 2019 Wage: \$10.59 per hour - Hours: 2 per day
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Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

7.9 Approve Personnel Items - Winter Coaching Staff

Name	Position	School	Salary
Michael Childs	Boys Basketball Coach	Indian Crest Middle School	\$2,856
Richard Hess	Girls Basketball Coach	Indian Crest Middle School	\$3,200
Glenn Bateman	Wrestling Coach	Indian Crest/Indian Valley Middle Schools	\$3,147
John McLaughlin	Assistant Wrestling Coach	Indian Crest/Indian Valley Middle Schools	\$1,842
Douglas Henning	Boys Basketball Coach	Indian Valley Middle School	\$2,723
Stephanie Terreri	Girls Basketball Coach	Indian Valley Middle School	\$2,177
Timothy Brown	Head Boys Basketball Coach	Souderton Area High School	\$4,744
Brian Bisacquino	Assistant Boys Basketball Coach	Souderton Area High School	\$3,321
Carter Knight	JV Boys Basketball Coach	Souderton Area High School	\$2,981
Azariah Parmer	Freshman Boys Basketball Coach	Souderton Area High School	\$2,981
Lynn Carroll	Head Girls Basketball Coach	Souderton Area High School	\$5,805
Courtney Webster	Assistant Girls Basketball Coach	Souderton Area High School	\$3,071
Edgar Holzer	JV Girls Basketball Coach	Souderton Area High School	\$3,984
Louis Williams	Head Swimming Coach	Souderton Area High School	\$6,113
Michael Melissen	Assistant Swimming Coach	Souderton Area High School	\$2,689
Patricia Burns	Assistant Swimming Coach	Souderton Area High School	\$2,770
Jamie Kane	Assistant Swimming Coach	Souderton Area High School	\$2,770
Susan McDonald	Diving Coach	Souderton Area High School	\$3,813
Tristan Boyd	Head Wrestling Coach	Souderton Area High School	\$5,383
Jeffrey Kwortnik	Assistant Wrestling Coach	Souderton Area High School	\$1,741 (1/2 position)
Gregory Nolte	Assistant Wrestling Coach	Souderton Area High School	\$1,610 (1/2 position)
John Donahue	Head Boys Winter Track Coach	Souderton Area High School	\$3,889
Lloyd Waldon	Assistant Boys Winter Track Coach	Souderton Area High School	\$2,214
Michael Feliciani	Head Girls Winter Track Coach	Souderton Area High School	\$3,629
Franklyn Roman	Assistant Girls winter Track Coach	Souderton Area High School	\$1,987

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - WINTER COACHING STAFF

7.10 Approve Personnel Items - Additions to Supplemental Contracts and Fall 2019 Community Education Instructors

Supplemental Contracts

Name	Position	School	Salary
Mileidys Rodriguez	ESL Liaison	Souderton Area High School	\$350

Fall 2019 Community Education Staff

Name	Course	Rate	Salary
Lisa Burger	Christmas Cookies & Santa Snacks (2nd session)	4 Hours/\$20 per hour	\$80
Diane Clark	Christmas Cookies & Santa Snacks (2nd session)	4 Hours/\$20 per hour	\$80

The following is a correction to a previously submitted item on the September 26, 2019 board agenda:

Name	Course	Rate	Salary
Lisa Burger	Crochet - C2C	6 Hours/\$20 per hour (previously submitted for 3 hours)	\$120

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO SUPPLEMENTAL CONTRACTS AND FALL 2019 COMMUNITY EDUCATION INSTRUCTORS

7.11 Approve Personnel Items - Additions to Substitute Teachers

Heather Fisher
Cinthya Marquez-Lobos
Andrew O'Brien
Kelly O'Shura

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO SUBSTITUTE TEACHERS

7.12 Second Reading of Revised Policy No. 007 - Policy Manual Access

Resolution: MOTION TO APPROVE SECOND READING OF REVISED POLICY NO. 007 - POLICY MANUAL ACCESS

7.13 Second Reading of Revised Policy No. 246 - Student Wellness

Resolution: MOTION TO APPROVE SECOND READING OF REVISED POLICY NO. 246 - STUDENT WELLNESS

7.14 First Reading of Revised Policy No. 611 - Purchases Budgeted

Resolution: MOTION TO APPROVE A FIRST READING OF REVISED POLICY NO. 611 - PURCHASES BUDGETED

7.15 First Reading of Revised Policy No. 612 - Purchases Not Budgeted

Resolution: MOTION TO APPROVE FIRST READING OF REVISED POLICY NO. 612 - PURCHASES NOT BUDGETED

7.16 First Reading of Revised Policy No. 620 - Fund Balance

Resolution: MOTION TO APPROVE FIRST READING OF REVISED POLICY NO. 620 - FUND BALANCE

7.17 First Reading Policy No. 625 - Procurement Cards

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 625 - PROCUREMENT CARDS

7.18 First Reading of New Policy No. 824 - Maintaining Professional Adult/Student Boundaries

Resolution: MOTION TO APPROVE FIRST READING OF NEW POLICY NO. 824 - MAINTAINING PROFESSIONAL ADULT/STUDENT BOUNDARIES

7.19 Approve Student Expulsion

The Administration is seeking approval for one student expulsion. Pursuant to the laws of Pennsylvania, it is recommended that the Souderton Area School District Board of Directors approve the expulsion of Student ID# 304152 from the Souderton Area School District from October 31, 2019 through the end of the 2019/2020 school year.

Resolution: MOTION TO APPROVE (1) STUDENT EXPULSION FROM SOUDERTON AREA SCHOOL DISTRICT

7.20 Approve (2) School Clubs for 2019-20 School Year

Resolution: MOTION TO APPROVE (2) SCHOOL CLUBS FOR THE 2019-2020 SCHOOL YEAR

7.21 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Stephen Nelson, Donna Scheuren

8. Future Meetings

8.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
November 26 2019	Indian Valley Regional Planning Commission	7:00 PM	Franconia Township 671 Allentown Rd Telford
December 2 2019	SASD Board of School Directors Board Reorganization Meeting	6:30 PM	District Administrative Office
December 11 2019	SASD Board Committee Meetings	6:30 PM	District Administrative Office
December 16 2019	N.M.T.C.C. Joint Operating Committee	7:00 PM	North Montco Technical Career Center 1265 Sumneytown Pike Lansdale
December 19 2020	SASD Board Action Meeting	7:00 PM	District Administrative Office

9. Report of the Solicitor

9.1 Report of the Solicitor

There was no report.

10. Unfinished/New Business of the Board

10.1 Unfinished/New Business from the Board

Mr. Brong reminded the Board of the North Montco Technical Career Center Holiday Dinner.

11. Public Comments

11.1 Public Comments

Julie Bollinger, a resident of Telford spoke about her concern of the air quality in the high school natatorium. She commented that several students and parents have complained about not feeling well after being in the space. She also noted that several practices had been postponed and swim meets had been cancelled. Ms. Bollinger inquired about why the ventilation system is not functioning properly.

Mr. Keith assured Ms. Bollinger that student safety remains a priority and asked Dr. Gallagher to reply. Dr. Gallagher responded that the school district is aware of the problem and is pursuing a quick resolution with the contractor and supplier who has previously failed to correct the problem. Dr. Gallagher noted that the contractor is scheduled to be on site early next week and the repair should be completed at that time.

12. Adjournment

12.1 Adjournment of the Meeting

Mr. Keith expressed gratitude to the district faculty, staff and volunteers who help to make the community a very special place. Mr. Keith wished everyone a Happy Thanksgiving.

Mr. Keith adjourned the meeting at 7:24 P.M.

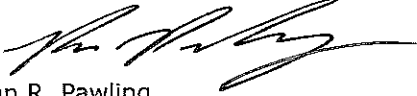
MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by William Brong, second by Donna Scheuren.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Matt Holliday, Ken Keith, Stephen Nelson, Donna Scheuren

Respectfully Submitted,



Brian R. Pawling
Board Secretary