



## **Board of School Directors Committee Meeting Minutes Wednesday, September 11, 2019**

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**Members present:** Courtney Barbieri, Nick Braccio, Bill Brong, Janet Flisak, Matt Holliday, Ken Keith, Tom Kwiatkowski, and Donna Schueren

**Others present:** Frank Ball, Dan Farina (Montgomery County Planning Commission), Scott France (Montgomery County Planning Commission) Frank T. Gallagher, Kevin Godshall (GKO) Christopher Hey, Brian Pawling, Megan Zweiback

### **1. Operations Committee**

Mr. Brong called the Operations Committee Meeting to order at 6:54 P.M. A moment of silence was observed in memory of the events of September 11th.

#### **1.1 Enrollment Study**

Superintendent Gallagher announced Dr. Hey who introduced Scott France and Dan Farina from The Montgomery County Planning Commission. Dr. Hey commented that the Board had previously approved an agreement with the Montgomery County Planning Commission to provide the School District school with an enrollment projection study through the 2028-2029 school year.

Mr. Farina reviewed a presentation that included the enrollment trends that will impact the SASD over the next ten years. Those items included:

- Recent and future births
- Moves in and out of the school district
- New housing construction
- Nonpublic schools, charter and cyber charter schools, and homeschooling programs

Mr. Farina reviewed the current population trends that the district has experienced over the past 40 years, noting the decades long growth that has slowed since 2000. Mr. Farina commented that first estimates show that the district may only see 5% growth through the year 2020.

Mr. Farina reviewed District characteristics that reflect a decline in birth activity that has been at a faster rate in the SASD, noting that lack of activity will be reflected farther out (6+ years). In addition, Mr. Farina discussed county-wide projections as they relate to child-bearing aged females and District enrollment.

The housing activity within the District was also used as a measurement of projected enrollment based upon housing types and average number of children. Mr. Farina indicated that results showed that the District has both a higher rate of school age children living in existing single family detached and attached units but a lower average of school age children in the new single family detached units.

A brief discussion occurred on the impact of existing multifamily developments and it was indicated that these numbers have plateaued in the most recent years. Housing sales in the SASD were also discussed noting the potential for an increase in students if housing sales were to increase.

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Mr. France closed the discussion noting that the SASD is fairly stable in its enrollment. He also commented that the projected data would collide with actual data within five years and at that time the trend could be further analyzed.

Mr. Brong thanked Mr. France and Mr. Farina for the report preparation and presentation of information. Several Board members commented on the presentation noting it confirmed information that the district was already aware of and already utilizing. A brief discussion occurred regarding potential impacts from immigration and Dr. Gallagher responded that immigration sometimes necessitates the need for special services, it rarely changes enrollment. A discussion also occurred about rental properties and transitional occupancy. Mr. France noted that while specific rental activity may be challenging to track, there is not any indication of an increase to existing rental units within the SASD.

Mr. Kwiatkowski inquired about economic growth in the school district and any impact to student enrollment. Mr. France said that it is often difficult to track housing sales to employment opportunities. He mentioned a report that the County maintains titled Journey to Work Data of which Mrs. Schueren expressed interest.

A member of the public, Suzanne Stepanek inquired about the senior population and the use of the census in data preparation. Mr. France indicated that upon completion of the 2020 Census, that data would be incorporated into existing reports.

### 1.2 HS Turf Field and Track Replacement Project Summary

Supervisor of Operations, Mr. Ball gave an update on the completion of the high school stadium turf field noting the completion of a successful project. Mr. Braccio inquired about revised use of facilities and Mr. Ball responded that those guidelines have already been created and implemented. A brief discussion occurred outlining the steps that the district would be utilizing for maintenance and management of the turf field.

A member of the audience inquired about public use of the track and Dr. Gallagher noted that at this time the high school track is not available for use by the public, however the middle school tracks at Indian Crest and Indian Valley are made available.

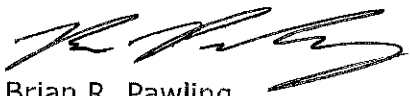
### 1.3 EMC Project Update

Mr. Pawling gave an update on the existing punch list items remaining on the EMC Elementary School project renovation as they relate to the closing of the contract with General Contractor.

Mr. Godshall of Godshall Kane O'Rourke Architects, LLC reviewed some specifics of the punch list and offered suggestions for resolution. Mr. Ball said that several walkthroughs had occurred with the General Contractor and several unfinished items do not meet our satisfaction. A brief discussion occurred about using contract allowances to bolster completion. Mr. Godshall also reinforced the legal parameters that exist within our contract and Mr. Nelson inquired about the cost to defend the contract and our Release of Liens provisions. A discussion occurred about the close-out of the contract and our legal ramifications. Dr. Gallagher indicated that we would review the contract with our legal counsel.

Mr. Brong adjourned the Operations Committee Meeting at 8:33 P.M.

Respectfully Submitted,



Brian R. Pawling  
Board Secretary