



## CATHOLIC HIGH SCHOOL

Dear Parent,

We are excited to continue the use of Magnus Health to collect and store your student's health and medical information for the upcoming school year. There are many benefits to using this system. Magnus Health is an essential resource that allows accurate health information to be accessible to our school nurse to provide care to your student during the school day. Providing adequate health information allows the school to appropriately treat a student in the case of an emergency. As a reminder Magnus Health adheres to HIPAA standards for protecting the privacy and information of all users. All information entered into Magnus Health is private and confidential. Starting **May 16, 2022** you will receive a reminder email from Magnus Health notifying you that you must take action with your online Student Medical Record (SMR). This email will list any incomplete requirement(s) or any existing requirement(s) that will expire and needs to be updated. Emails are sent regularly and if you have an incomplete or soon-to-expire existing requirement, you will receive reminder emails throughout the summer to ensure health information compliance. **FOR THE 2022-2023 SCHOOL YEAR, REPORT CARDS, BEGINNING WITH QUARTER ONE, WILL BE HELD FOR ANY STUDENT WHO DOES NOT HAVE A COMPLETED MAGNUS HEALTH ACCOUNT.** Simply login to your SMR and you will find items marked with a "To Do" flag if you need to take action:

1) Information saved from last year will be displayed.

- Vital Health Record – You will need to review each section to update where necessary and save. Your information entered last year will be visible. If no changes are needed, or after changes are made, you must save each section to complete the requirement and submit for approval.

2) Information that must be renewed every year.

- Annual Doctors Forms – You must print these forms and take them to your doctor for signature, and then submit the forms back to Magnus Health. These forms may include medication forms, action plans, and more.
- Electronically signed documents – You will need to sign these documents each year. Good news...no printing!
- Action Plans – We know that there are many students that do not need prescription medication or suffer from asthma, food allergies, diabetes or seizure

disorders. Please make sure to answer “No” to those requirements. Again...good news, no printing!

Remember:

Accessing Magnus Health: You can retrieve a forgotten username/password from your login screen.

Processing times: Magnus Health will need 1-2 business days upon receipt of your faxed or mailed documents.

Uploading forms: You can now upload multiple pages to Magnus Health. You can also use your phone to take a photo of your document to upload from your smartphone web browser.

**To access your Magnus Health SMR Account:**

You will login to Parentsweb as you usually do. On the left side, click the STUDENT link, then the MEDICAL link.. It will automatically log you into the “Magnus Health Portal.”

**Questions or Problems?**

**If you are having difficulty navigating the Magnus system, entering data online, or downloading the hardcopy cover sheets and forms, or if you have any other questions, please contact customer support at Magnus Health SMR by phone at 877.461.6831 or by email at [service@magnushealthportal.com](mailto:service@magnushealthportal.com).**

\*\*Please note: As of March 16, 2016, connecting to Magnus Health will require the use of browsers and devices that are compatible with the latest version of the Transport Layer Security protocol (TLS). Older browsers and devices that make an *https://* connection will not be able to connect to Magnus Health. Many browsers and devices are updated and thus it is very likely that there will be no impact to your access. We want to make sure that you do not have any challenges accessing the parent portal.

Please use the TLS tester available at: <http://testtls.mymagnus.com/>

If you have any questions, please contact the Magnus Health Help Desk at 1-877-461-6831.

When you begin receiving emails from Magnus Health, don't delay! Simply log on and complete the information required; it's easier each year!

Sincerely,

Madison Dellinger, CHS School Nurse