

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, August 11, 2008

Closed Session 6:00 p.m.

Regular Meeting 7:00 p.m.

Teaching & Learning Center

Conference Room A-C

101 School Drive

Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:02 p.m.

II. ROLL CALL

Present: Esser, Heimann, Hill-Breunig, Meese and Statz

Absent: Kruschek and Waner

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (C) (E) AND (F)

Motion Meese/Esser to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review teacher contract/leave recommendations, to review co-curricular contract recommendations, to review support staff and custodial recommendations, and to review student discipline records and expulsion officer recommendations.

Vote:

Esser -Yes Heimann -Yes Hill-Breunig -Yes Kruschek –Absent

Meese -Yes Statz -Yes Waner-Absent

Time: 6:00 p.m

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA – 7:00 PM

Motion Heimann/Meese to adjourn closed session and reconvene in open session.

Vote:

Esser -Yes Heimann -Yes Hill-Breunig -Yes Kruschek –Absent

Meese -Yes Statz -Yes Waner -Absent

Time: 6:55 p.m.

V. APPROVAL OF MINUTES

Motion Hill-Breunig/Heimann to approve the minutes from the regular board meeting on July 14, 2008 and from the special board meeting from July 28, 2008.

Motion carried 5-0 (Waner/Kruschek absent).

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Esser/Meese to approve the agenda with modifications.

Motion carried 5-0. (Waner/Kruschek absent).

VII. PUBLIC COMMENTS ON EVENING’S AGENDA

Members of the public were invited to comment on any item contained within the evening’s agenda. John Cuccia presented the softball booster club proposal for the softball press box.

VIII. ADMINSTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student

There was no student report.

B. Board

1. Resolution for District Expulsion Officer

Be it resolved that the Board of Education for the Waunakee Community School District hereby authorizes the appointment of an independent hearing officer for the 2008-2009 school year to determine pupil expulsion from the school under State Statute 119.25 Expulsion of Pupils. Sub (2).

Motion: Heimann

Seconded by: Meese

Motion carried 5-0 on a roll call vote.

Dated: August 11, 2008

Vote:

Esser -Yes	Heimann -Yes	Hill-Breunig -Yes	Kruschek –Absent
Meese -Yes	Statz -Yes	Waner-Absent	

2. Appoint Karl Marquardt as District Expulsion Hearing Officer for 2008-2009

Motion Esser/Meese to appoint attorney Karl Marquardt to serve as the district Expulsion Hearing Officer for the 2008-09 school year. Motion carried 5-0 on a roll call vote.

Vote:

Esser -Yes	Heimann -Yes	Hill-Breunig -Yes	Kruschek –Absent
Meese -Yes	Statz -Yes	Waner-Absent	

3. Appoint Medical Advisor for 2008-2009 – Dr. Bill Ranum

Motion Hill-Breunig/Esser to appoint Dr. Bill Ranum as the District Medical Advisor for the 2008-2009 school year. Motion carried 5-0 on a roll call vote.

Vote:

Esser -Yes	Heimann -Yes	Hill-Breunig -Yes	Kruschek –Absent
Meese -Yes	Statz -Yes	Waner-Absent	

4. Expulsion Hearing Officer Recommendation

Motion Hill-Breunig/Heimann to accept the recommendation for student expulsion from the expulsion hearing officer. Motion carried 5-0. (Kruschek/Waner absent).

C. Administration

1. Finance Reports

a. Monthly Reports

Steve Summers reviewed the monthly finance reports.

Motion Meese/Esser to approve of the monthly finance reports.

Motion carried 5-0. (Kruschek/Waner absent).

b. Annual Meeting Agenda

A draft of the annual meeting agenda was reviewed by the Board.

Motion Meese/Hill-Breunig to table the discussion of approval of Annual Meeting agenda until the September meeting.

Motion carried 5-0 (Kruschek/Waner absent).

c. Special Education Staffing Request

The Board reviewed a request from Mr. Eley asking for the approval of three additional education assistants for the 2008-2009 school year as a result of students who have moved into the district over the summer months and additional support is necessary to meet their IEP needs. Two of the positions will support students in our cognitively disabled program at the high school. Assistance is needed with meeting the transitional services requirements on job sites and with support throughout the day at the school. The third position is in the Early Childhood Special Education Program and will be supporting students

in our community based program. Motion Hill-Breunig/Meese to approve the special education staffing request. Motion carried 5-0 (Kruschek/Waner absent).

2. Facility Use Rental Fee Exemption

The Board reviewed a request from Larry Hooker to use school facilities to sponsor youth events for grades 5-8 and provide opportunities for school groups to fund raise for their organizations. The plan is to start with the Intermediate School on a trial basis to see how well it works. Motion Heimann/Esser to exempt the Waunakee Dance Club from the facility use fee for purposes noted in proposal.

A friendly amendment was offered (Meese) and accepted by the makers to add: plans for events will be reviewed/coordinated with Activities Director Brian Smith. Main motion, as amended, carried 5-0. (Kruschek/Waner absent).

3. PTO Recognition MS/HS

Terry Schadeberg presented a PowerPoint presentation that outlined the structure and goals for the middle school and high school PTO within the Waunakee Community School District aimed at Grades 7-12. Hill-Breunig/Esser to approve the organization of the MS/HS PTO. Motion carried 5-0 (Kruschek/Waner absent)

4. Approval of Handbooks for 2008-2009

The special education handbook was presented for review and approval. Mr. Eley has not made any changes to the handbook since the last time you reviewed it in January.

Motion Meese/Heimann to approve the 2008-09 Special Education handbook. Motion carried 5-0. (Kruschek/Waner absent)

5. Early Entrance

Motion Hill-Breunig/Meese to accept a request for early entrance to kindergarten for Syndra Robertson Motion carried 5-0. (Kruschek/Waner absent).

6. Madison Metropolitan 66:30 Contract Extension Approval

Motion Hill-Breunig/Meese to approve the 66:30 cooperative agreement with the Madison Metropolitan School District. Motion carried 5-0 (Kruschek and Waner absent).

7. Tuition Request

The Board reviewed two requests by parents to have their children attend school in the district on a tuition paying basis. Motion Esser/Heimann to accept Johnson family request for tuition for 08-09. Motion carried 5-0 (Kruschek/Waner absent).

After discussion it was decided to table the second request upon receipt of additional information.

Motion Meese/Esser to table request second tuition request until September meeting. Motion carried 5-0 (Kruschek/Waner absent).

8. Correspondence

District Administrator Guttenberg reviewed recent correspondence.

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Budget Committee

1. Budget Committee Report

Steve Summers reviewed the minutes from the Budget Committee held on July 28, 2008 meeting.

2. Approve Revisions to 2008-2009 Budget

Steve Summers reviewed the third draft of the budget which will be presented to the public at the Budget Hearing and Annual Meeting in October. Motion

Heimann/Meese to revise the 2008-09 budget as it will be presented at the annual meeting. Motion carried on a roll call vote 5-0.

Vote:

Esser -Yes	Heimann -Yes	Hill-Breunig -Yes	Kruschek –Absent
Meese -Yes	Statz -Yes	Waner-Absent	

B. Co-Curricular Committee

The Co-Curricular Committee met on July 10, 2008 and July 25, 2008. The minutes from both of these meetings were reviewed. A public hearing has been scheduled for September 29th at 7:00 p.m. in the PAC.

C. Curriculum Committee

The Curriculum Committee met on July 10, 2008 and the minutes from that meeting were reviewed. The committee did not meet in August.

D. Facility Committee

1. Facility Committee Report

The minutes of the July 28, 2008 Facility Committee meeting were reviewed. The committee discussed the naming of the Bethel Circle facility and was not in favor of naming it after any person. The discussion led to a discussion about naming the 101 School Drive facility appropriately. The sign at the 101 school Drive facility will be relabeled. The Bethel Circle facility will place different signage over the existing sign to better reflect what occurs at that building.

a. 2009 Farm Lease – Approve Facility Committee Recommendation

The 2009 farm lease was presented for approval. The Budget Committee recommended raising the amount of the lease to \$150/acre. Motion Meese/Heimann to approve of farm lease at \$150 per acre. Motion carried 5-0 (Kruschek/Waner absent).

b. Softball Concession Stand Proposal Recommendation

The Board reviewed a request from the softball booster club to approve the plans for a press box, storage area, and concession stand. There is no cost to the school district for construction of this building. Upon completion, it will be donated to the school district. Motion Meese/Heimann to approve plans to move forward with construction of pressbox/storage area and concession stand. Motion carried 5-0 (Kruschek/Waner absent).

c. Soccer Bench/Shelter Proposal/Recommendation

The Board reviewed a proposal from the Soccer Booster Club to purchase and install covered benches for the sidelines of the soccer field. The cost of the benches is \$4,600 and will be divided between the boys/girls soccer booster club, and the Waunakee Area Soccer Club. There will be no cost to the school district for this project. Upon completion, the benches will be donated to the school district. Motion Meese/Esser to approve the booster club proposal for purchase of two shelters. Motion carried 5-0. (Kruschek/Waner absent).

E. Insurance Committee – No report

F. Personnel Committee – No report

G. Policy Committee –

1. Policy Review – Second Reading Motion Heimann/Hill-Breunig to approve policies presented for second reading. Motion carried 5-0 (Kruschek/Waner absent).

a. No. 312 – Academic Honesty

b. No. 345.1 – Rule Specific Grading Systems

c. No. 443.4 – Drug Free Schools

d. No. 461 – Wisconsin Academic Excellence Higher Education Scholarship

H. Goals & Objectives-Visions Committee

X. CONSENT AGENDA

Hill-Breunig/Heimann to approve the consent agenda as presented with pulling out softball field trip for separate of consideration and removing the co-curricular assignment for Pete Wilson as it no longer applies. Motion carried 5-0 (Kruschek/Waner absent).

Meese/Heimann to approve softball field trip request for Spring Break.
Motion carried 3-2 (Hill-Breunig/Statz voting no; Kruschek/Waner absent).

A. Approval of Checks

B. Gifts, Field Trips and Fund Raisers

Gifts

- \$1,500 was received from Waunakee Utilities for purchase and support of solar energy projects in the school. Jay Farnsworth solicited and received the funds for this purpose.
- \$3,000 was received from the Waunakee Touchdown Football Booster Club for purchase of a 5-man blocking sled for the middle school football program.

Field Trips

- The Varsity Softball Team is requesting permission to travel to Florida over spring break. A detailed proposal and itinerary is included in your packet. The purpose for the trip is for team bonding, practice, and scrimmages with other teams who attend the Disney Complex at the same time. The estimated cost per student for the trip is \$500, and the booster club will pay any remaining expenses. These details are outlined in their proposal—please let me know if you have any questions, especially since this is “first” for a sports team to request this type of activity.

Fundraisers

No fundraisers have been submitted for approval.

C. Resignations, Leaves, Retirements

Resignations / Retirements

Shelly Burns – Para Educator Regular Education, PES

Jeremy Cushman – Custodian, Bethel & MS

Pat Miller- Student Services Administrative Assistant, Bethel. Retirement effective January 15th, 2009.

Kathy Murphy – Para Educator Assistant, AES

DeEtte Shanklin- Emotional Behavior Disability Teacher, IS (accepted position then wanted to be released from contract)

Kristin Wersal – Para Educator Assistant, HS

Peter Wilson—Fifth Grade Teacher, IS (accepted a position as the assistant principal at the middle school in Stoughton.)

D. Approve Teacher, Co-Curricular, Support Staff and Custodial Recommendations

New Teachers

Eric Huttenberg - Social Studies, HS One-year contract only

Scott Krause – ALP Resource Teacher, HS

Chad Voeks – Emotional Behavior Disability Teacher, IS

New Support Staff

Potential Job Offer - Computer Lab Assistant

Co-Curriculars

See list of co-curricular positions that is included in this packet.

Internal Staff Changes – No Action

Luke Schuren –from 8 hour to 6 hour Custodian. Was at HS. Will be at MS and Bethel.

XI. OTHER BUSINESS

XII. BOARD BUSINESS

A. Conventions/Workshops

WASB Employment and Labor Law Seminar September 19th in Madison.

B. Legislative Update

C. WASB Board of Directors Region 12 Nomination/Action

Motion Esser/Heimann to nominate Bambi Statz nomination for candidacy for the Region 12 WASB Board of Directors position. Motion carried 5-0 (Kruschek/Waner absent).

Hill-Breunig shared her recent experiences during the last month including the President's Conference and Tech Academy.

XIII. FUTURE AGENDAS AND MEETINGS

A. Special Board Meeting – August 12, 2008 - 5:30 p.m. @ 101 School Drive

B. Agenda Items for Next Board Meeting

- Annual Meeting Agenda
- Tuition Request.

C. Budget Committee

D. Co-Curricular – August 20, 2008 - 1:00 p.m. @ 101 School Drive

September 29, 2008 – 7:00 p.m. @ PAC (Discuss @ Sept mtg)

E. Curriculum Committee-

F. Facility Committee

G. Insurance Committee

H. Personnel Committee

I. Policy Committee-September 2, 2008 at 9AM @ TLC.

J. Goals & Objectives –Visions Committee – Wednesday, August 20, 2008 5 p.m.
@ 905 Bethel Circle

K. Ad Hoc Board Room Committee -

XIV. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.

XV. RETURN TO OPEN SESSION

XVI. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVII. ADJOURN Heimann/Meese 9:10 PM

Motion Heimann/Meese to adjourn. Motion carried 5-0 (Kruschek/Waner absent).
Time: 9:10 p.m.

Respectfully submitted,

Juliette F. Waner
Board Clerk

JFW: mm