

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, February 9, 2009

**Closed Session 6:00 p.m.**

**Regular Meeting 7:00 p.m.**

Teaching & Learning Center

Conference Room A-C

101 School Drive

Waunakee, Wisconsin 53597

**MINUTES**

**I. CALL TO ORDER**

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

**II. ROLL CALL**

Vote:

Esser -Yes

Heimann –Absent

Hill-Breunig - Yes

Kruschek – Absent

Meese -Yes

Statz - Yes

Waner- Yes

**III. CLOSED SESSION – ADJOURN TO CLOSED SESSION – PER WISCONSIN  
STATUTES 1985 (1) (C) AND (F)**

Motion Meese/Esser to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) and (f) to review teacher contract recommendations, to review co-curricular contract recommendations, to review support staff and custodial recommendations.

Vote:

Esser -Yes

Heimann -Absent

Hill-Breunig - Yes

Kruschek –Absent

Meese -Yes

Statz - Yes

Waner- Yes

Time: 6:01 p.m.

**IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM**

**V. APPROVAL OF MINUTES**

Motion Esser/Hill-Breunig to approve the minutes for the regular board meeting held on January 9, 2009 and special meeting held on February 2, 2009. Motion carried 5-0 (Heimann, Kruschek absent).

**VI. APPROVAL OF AGENDA AND ADDITIONS**

Motion Meese/Waner to approve the agenda as presented.  
Motion carried 5-0 (Heimann, Kruschek absent).

**VII. PUBLIC COMMENTS ONEVENING’S AGENDA**

President Statz asked if there were any general comments from the public on any item contained within the evening’s agenda. No comments were received.

**VIII. ADMINSTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Student Reports

Jessica Strang reported on recent and upcoming activities at the high school.

B. Board Reports/Action Items

Julie Waner gave highlights from the Delegate Assembly. Statz and Hill-Breunig shared their experiences at the state convention.

C. Administration Reports/Action Items

1. Finance

a. Monthly Finance Reports

Mr. Summers reviewed the following monthly financial reports.

- Cash Reconciliation for the Month of December 2008
- Budget Status Report – January 31, 2009
- Self Insurance (Dental) -January 2009

Motion Meese/Esser to approve the monthly finance reports. Motion carried 5-0 (Heimann, Kruschek absent).

b. Approval of Copy Machine Lease

The Board reviewed proposals for leases on copy machines. Proposals were received from three vendors with the lowest price proposal that met or exceeded the specifications was from Rhyme Office Products. Rhyme is the district’s current vendor for copy machines and the district has been satisfied with the level of service and quality of equipment from Rhyme in the past.

Motion Meese/Hill-Breunig to award lease of the district copy machines to Rhyme Office Products. Motion carried 5-0. (Heimann, Kruschek absent).

2. Curriculum Presentation: Career Technology Education

Gina Lohre was present to give an over of the Health Program classes offered in the district.

3. Report on Building Goals: Middle School

Shelley Weiss outlined the goals for the high school for the 2008-2009 and the progress being made.

4. Dane County New Teacher Project Presentation.

Sharon Nelson, Director of the Dane County New Teacher Project/Midwest Regional Director, New Teacher Center provided an update of the Dane County New Teacher Project.

5. Facility Use Fee Exemption – Home Talent Baseball.

Hill-Breunig/Meese to approve the facility use fee exemption request from the Waunakee Home Talent Baseball team. Motion carried 5-0 (Heimann, Kruschek absent)

6. Gymnastics Coop Agreement

The Board reviewed a request from Brian Smith, Activities Director asking for the consideration to enter into a coop gymnastics agreement with the DeForest School District. Currently the DeForest girls practice with our team through an agreement with the WIAA, but the two teams compete separately. This agreement would

allow Deforest and Waunakee to compete as one team. Motion Meese/Waner to approve the request to enter into a coop gymnastics agreement with the DeForest School District. Motion carried 5-0. (Heimann, Kruschek absent.)

7. Announcements

District Administrator Guttenberg announced noted that Curtis Anderson and Rachel Rydzewski have been nominated under the Herb Kohl Teacher Fellowship. Ms. Rydzewski's application has been forwarded to DPI for consideration as a finalist for this high teaching honor.

**IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Budget Committee Report

1. Review January 15, 2009 Meeting Minutes

Minutes of the January 15, 2009 meeting were reviewed.

2. Approval of 2009-10 Budget Timeline, Forecast and Guidelines

The board reviewed a copy of the 2009-2010 budget timeline, forecast, and guidelines. The budget committee is recommending approval of these budget planning documents based on a student enrollment increase of 1.0%.

Administration will now begin working on the first draft that will be presented in April. Administration will also prepare and present budget requests and budget reductions/reallocations at a special board meeting to be scheduled in April. Motion Esser/Meese to approve the 2009-10 Budget Timeline, Forecast and Guidelines. Motion carried 5-0 (Heimann, Kruschek absent.)

3. Approval of Leightronix Proposal

Tim Schell provided the board with a proposal to consider using the internet to make our public access channel content available on demand regardless of schedule to anyone with a broadband Internet connection. The cost would be a one-time \$2,600 upgrade to our playout equipment and a recurring subscription cost. The recurring subscription is currently \$249 per month/\$2,988 annually.

Motion Hill-Breunig/Esser to approve the Leightronix proposal. Motion carried 3-2 (Meese, Waner voting no. Heimann, Kruschek absent.)

B. Co-Curricular Committee Report

1. Minutes of the January 19, 2009 and February 2, 2009 meeting were reviewed.

C. Curriculum Committee Report

1. Minutes of the January 27, 2009 meeting were reviewed.

D. Facility Committee Report

1. Minutes of the January 28, 2009 meeting were reviewed.

E. Human Resource Committee Report

1. Minutes of the January 26, 2009 meeting were reviewed.

F. Policy Committee Report

1. Second Reading/Action

a. Policy 443.6 Electronic Communication Devices

b. Policy 365-Rule Internet Safety and Acceptable Use Policy

c. Policy 342.3 Title I Comparability (New)

Motion Hill-Breunig/Waner to approve the policies presented for second reading.

Motion carried 5-0 (Heimann, Kruschek absent.)

F. Goals & Objectives-Visions Committee Report

## **X. CONSENT AGENDA**

Motion Meese/Hill-Breunig to approve of the consent as presented. Motion carried 5-0 (Esser, Kruschek absent).

- A. Approval of Checks
- B. Gifts, Field Trips and Fund Raisers

### **Gifts**

- Keith Brummond-Smith donated several pairs of track/running shoes to the track program. The shoes are valued at \$1,000.

### **Field Trips**

- DECA Students requested permission to travel to the State DECA Career Development Conference March 17-19, 2009 in Lake Geneva, Wisconsin. This trip involves eight students who qualified at the District 3 competition that was held on January 17, 2009.
- High School Ski Team requested to travel to the Wisconsin State High School Ski Championships in La Crosse, Wisconsin on February 15-16, 2009.
- French Club submitted a request to travel to Art Institute of Chicago, March 7-8, 2009
- WHS Varsity Baseball team requested to stay overnight in Minneapolis to compete at the Metrodome - April 3-4, 2009.

### **Fund Raisers**

- HERO Club requested permission to sell tickets at the Waunakee Parade of Home Site June 13-June 28, 2009.

- C. Resignations, Leaves, Retirements

### **Resignations**

- Heather Lawnicki – Elementary World Language Teacher, HES & PES submitted her resignation effective at the end of the 2008-2009 school year.

### **Leaves**

- Sharon Nelson – Leave request for 2009-2010 school year.

- D. Approve Teacher, Co-Curricular, Support Staff and Custodial Recommendations

### **Co-Curricular/Additional Assignments**

- Bill Benson – Assistant Track Coach, MS
- Jerome Bomier – Assistant Lacrosse Coach, HS
- Elycia Diskin – Assistant Spring Play Director, HS
- Gary Epping – Volunteer Assistant Softball Coach, HS
- Brian Hankel – Volunteer Boys Tennis Coach, HS
- Eric Huttenburg – Assistant Boys Tennis Coach, HS
- Randy Jennerjohn – Assistant Boys Golf Coach, HS
- Corey King – Assistant Boys Golf Coach, HS
- Brad Lussier – Head JV Baseball Coach, HS
- Tim Mommaerts – Volunteer Assistant Baseball Coach, HS
- Jeremy Parker – Head LaCrosse Coach, HS
- James Prieve – Head JV Girls Soccer Coach, HS
- Michael Pufall – Assistant Spring Musical Director, MS

- Jeff Ricket – Volunteer Assistant Baseball Coach, HS
- Jason Rotzenberg – Assistant Track Coach, MS
- Andy Scharenbroch – Head Freshman Baseball Coach, HS
- Lindsey Schubert – Assistant Track Coach, MS
- Tom Slater – Assistant Track Coach, HS
- Jessica Stephens – Head JV Softball Coach, HS
- Barry Walsh – Assistant Track Coach, MS

**Support Staff**

- Kathryn Dietry – Para Educator, Reading Title 1, IS (replaces Kristin Maier)

**XI. BOARD BUSINESS**

- A. Conventions/Workshops
- B. Legislative Update

**XII. FUTURE AGENDAS AND MEETINGS**

- A. Special Board Meeting
  - Motion Waner/Esser to change the start time for the Public Relations Dinner on March 18, 2009 from 6:30 p.m. to 6:00 p.m. Motion carried 5-0 (Heimann, Kruschek absent.)
- B. Agenda Items for Next Board Meeting
- C. Budget Committee
- D. Co-Curricular Committee—February 24, 2009 – 5 p.m. @ Bethel Circle
- E. Curriculum Committee—March 5, 2009 – 6:00 p.m. @ Teaching & Learning Center
- F. Facility Committee
- G. Human Resources Committee – March 2, 2009 – 6:00 p.m. @ Teaching & Learning Center
- H. Policy Committee
- K. Goals & Objectives –Visions Committee

**XIII. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.**

**XIV. RETURN TO OPEN SESSION**

**XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XVI. ADJOURN**

Motion Meese/Esser to adjourn. Motion carried 5-0 (Heimann, Kruschek absent)  
Time: 9:13 p.m.

Respectfully submitted,

Juliette F. Waner  
Clerk

JFW:mm