

**Waunakee Community School District
Board of Education
Policy Committee Meeting
Thursday, May 28, 2009
6:00 p.m.**

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, WI 53597

MINUTES

I. CALL MEETING TO ORDER

Julie Waner called the meeting to order at 6:00 p.m.

II. ROLL CALL

Members Present: Julie Waner, Paul Meese, and Peggy Hill-Breunig

Staff Present: Randy Guttenberg and Steve Summers

Members of the Public Present: Lynn Sankey, Patti Tusup, Tammy Amundson,
Tammy Kirch, Debra Pierce, and Jon Duffy.

III. REVIEW MINUTES OF JANUARY 5, 2009 MEETING

IV. APPROVE THE AGENDA AND ADDITIONS

Peggy Hill Breunig motioned, seconded by Paul Meese to accept the agenda with the modification to address items B and I at the top of the agenda to respect the time of the public present for those issues. Approved.

V. PUBLIC COMMENTS ON THE AGENDA

Tammy Amundson shared her concerns over the crowding issue at the pool and the impact of non-Waunakee swimmers on pool space. She also shared her experience with volunteers in the schools and support policy measures to create a safe environment for all students.

Lynn Sankey shared her concern with the volunteer policy and asked the board to consider changes to the policy that improve communication with parents, and ensure student safety given potential backgrounds of volunteers.

VI. DISCUSSION/DECISION ITEMS

A. Review Policy 162 New Board Member Orientation

This policy was brought forward for review at the request of Peggy-Hill Breunig. Ms. Hill-Breunig shared her thought that the board member orientation should be mandatory for all new board members. No action was taken on this item.

B. Review Policy 353.1 School Volunteers

The committee reviewed previous discussion on this policy and the inconsistencies that exist within the current written document. The administration shared with the committee policies and practices from other comparable school districts with regard to background checks. The committee has asked that the administration revise the policy to clear up the language and that the following sentiments be added for consideration at the next committee meeting:

- Volunteer coaches should have an annual background check.
- Eliminate the statement in policy related to “long standing volunteers”.
- Add that background checks are mandatory for all regular volunteers and those people who are accompanying students off-school property.
- Consider adding a request for a voluntary donation of \$5 to the volunteer form to off-set the cost.

C. Review Policy 470 Student Fees

This policy was revised based on changes outlined by the budget committee. Motion to approve made by Peggy Hill-Breunig, seconded by Paul Meese. Approved.

D. Review Policy 671.1 Payday Schedules

This policy is being replaced with new language to be up to date with current payroll practices. Motion to approve made by Paul Meese, seconded by Julie Waner. Approved.

E. Review Policy 673 Payment Procedures

This policy was revised by adding language regarding the district not paying late fees or interest charges. Motion to approve made by Paul Meese, seconded by Peggy Hill-Breunig. Approved.

F. Review Policy 763 District Wellness

The change to this policy involves the administration being responsible for implementing and monitoring the wellness plan. This is a change from having a standing wellness committee which under current policy is supposed to meet twice per year. The legal requirements only call for the establishment of the committee during the policy development stage. Motion to approve made by Peggy Hill-Breunig, seconded by Paul Meese. Approved.

G. Review Policy 823 Access to Public Records

This policy was placed on hold pending more information from the administration. No action was taken.

H. Review Policy 830 Rule Use of Facility Regulations

This policy was placed on hold pending more information from the administration. No action was taken.

I. Review Transportation Letter

The administration asked the committee to review a letter that we send out each year to parents regarding the change in transportation policy as students move from 8th grade to 9th grade. The administration asked for input on adding to the letter, "The transportation policy was reviewed by the Policy Committee of the Board of Education during the 2008-2009 school year, and no revisions to this policy will be made for the 2009-2010 school year." The committee communicated to the administration that they were comfortable with the stated language in the letter and that the administration may want to consider sending parents the letter in June and in August, to make sure everyone is informed of the changes in policy as students move from 8th to 9th grade.

VII. FUTURE MEETINGS

Date:

Time:

Agenda Items:

VIII. ADJOURN

Motion to adjourn made by Paul Meese, seconded by Peggy Hill-Breunig. Approved.
Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Juliette F. Waner, Clerk

JFW:mm