

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION**  
Budget Committee  
Tuesday, June 2nd, 2009  
4:00 p.m.

District Administrative and Maintenance Center  
905 Bethel Circle  
Waunakee, WI 53597

MINUTES:

I. Call to Order

The meeting was called to order at 4:00 p.m. by Esser.

II. Roll Call

Committee members Esser, Statz and Waner were present. Administrators Summers and Guttenberg were present. Lamers Bus Lines manager Paul Mennen joined the meeting to discuss agenda item VIII-C.

III. Approval of Agenda

Summers requested moving item VIII-C. to the beginning of the meeting. Motion by Statz seconded by Waner to approve the agenda with the change. Motion passed 3-0.

IV. Public Comments

There were no public comments.

V. 2009-2010 Budget Process

- A. Legislative Update – Federal ARRA
- B. Legislative Update – State Budget
- C. Review Timeline – Budget Hearing
- D. Review Third Draft of the Budget
- E. Review Planning Alternatives
- F. Tuition Payment Request
- G. Fund 80 Options
- H. Lease Agreements
- I. Student Fees – Hockey Program

Summers presented the administrative plan to utilize the federal stimulus funding for special education. The administration included the stimulus funding revenues and expenses in the 3<sup>rd</sup> draft of the budget.

Summers provided an update on the state budget process. The Joint Finance Committee approval of the state budget was reviewed. The impact of this approval on the Waunakee budget was reviewed. The major changes include a revenue cap reduction from approximately \$275 to \$200 and a reduction in state equalization aid of 3.1 percent. The third draft of the budget was adjusted to reflect these numbers.

Summers reviewed the timeline and budget hearing. The administration will present the third draft of the budget at the Budget Hearing in June and the administration is requesting approval of the third draft of the budget in June.

The committee reviewed the 2009-2010 third draft of the budget. The major changes included the following:

- The federal stimulus special education grants were added
- The annual district federal grants were updated
- The salary and benefit estimates were lowered due to the revenue cap reductions proposed by the state legislature
- The state equalization aid and property tax estimates were updated due to the state equalization aid reduction proposed by the state legislature
- The food service budget was updated to reflect the Taher bid approved in May

Motion by Statz seconded by Waner to recommend approval of the preliminary budget. Motion passed 3-0.

Summers reviewed the budget planning alternatives. The potential budget additions and reductions reflected on the third page of the “Changes to 2<sup>nd</sup> draft of the budget” document are on hold for now.

Summers reviewed a tuition request received from the Madison Metropolitan School District. This tuition request is regarding an open enrollment situation where a family has one student open enrolled from Waunakee but did not file the paperwork for the incoming kindergarten student. The Madison Metropolitan School District provided additional information on the tuition costs.

Motion by Waner seconded by Statz to recommend that this tuition payment request move forward for a School Board vote based on a non-precedent setting, one year only approval. Motion passed 3-0.

Summers reviewed the Fund 80 options. The potential Fund 80 options are reflected on the third page of the “Changes to 2<sup>nd</sup> draft of the budget” document and are on hold for now.

Summers reviewed the district lease agreements with the Wisconsin Youth Company (K-4 after-school program), Dane County (1 office at 101 School Drive), and the New Teacher Project (lower west office space at 101 School Drive). The administration is recommending that the Wisconsin Youth Company lease increase from \$1,800 to \$1,900, the Dane County lease remain at \$75, and the New Teacher Project lease remain at \$500.

Motion by Statz seconded by Waner to recommend approval of the 2009-10 lease agreements. Motion passed 3-0.

VI. 2008-2009 Budget Update

- A. Contingency Status
- B. Projected Balance
- C. Budget Changes

Summers reviewed the 2008-2009 budget changes. These budget changes allocate the district contingency budget to the appropriate accounts. The contingency expenses so far this year include:

Special education assistant - \$7,800

Special education CESA #2 vision services - \$9,096

Special education teacher at Arboretum School - \$12,000

All of the budget changes have previously been approved by the School Board, and the requested June approval will be the formal budget change process. Motion by Statz seconded by Waner to recommend approval of the 2008-2009 budget changes. Motion passed 3-0.

VII. Discussion/Action on Proposals

There were no proposals this month.

VIII. Other Items for Discussion

- A. Actuarial OPEB Report
- B. Business Office Reports
- C. Lamers Request
- D. District Wireless Communications
- E. CenterPoint Energy Report

Summers reviewed the actuarial OPEB report. The post-employment benefits liability decreased from the original report three years ago. Summers would like to review post-employment benefits with the Human Resources committee during the 2009-10 school year to continue to make efforts to reduce this liability over time.

Summers reviewed the business office reports. After a committee discussion, no changes are recommended at this time.

Paul Mennen was present to explain a request from Lamers Bus Lines to extend the current contract. The budget committee is interested in reviewing contract options at a future meeting.

Summers reviewed district wireless communications. Proposals have been received from US Cellular and Verizon. The committee requested additional information for a future meeting.

Summers reviewed the financial impact of purchasing natural gas from CenterPoint Energy rather than the local public utility. The savings were \$44,523 during 2008-09.

IX. Adjourn

Motion by Statz seconded by Waner to adjourn the meeting at 6:02 p.m. Motion passed 3-0.

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District at 849-2000, 905 Bethel Circle, Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

