

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Facility Meeting
Tuesday, August 4th, 2009
5:30 p.m.

District Administration and Maintenance Center
905 Bethel Circle
Waunakee, WI 53597

AGENDA

I. CALL TO ORDER

Wade Hansen called the meeting to order at 5:30 pm

II. ROLL CALL

Members Present: Wade Hansen, Eric Esser, Tryg Knutson
Staff Present: Randy Guttenberg, Steve Summers, Joe Bellomo
Others Present: Please reference discussion items for a listing of Architectural firms.

III. REVIEW MINUTES OF THE JUNE 2, 2009 MEETING

The minutes of the June 2, 2009 meeting were reviewed. There were no changes noted.

IV. APPROVAL OF AGENDA

Randy Guttenberg added one item to the agenda. The agenda item added was a status update given by Joe Bellomo regarding two summer projects; the first being the work conducted by NAMI to repair and upgrade the HVAC in the science wing of the high school, the second being the dampness/smell concern at 101 School Drive.

V. PUBLIC COMMENTS ON THE AGENDA

There were no public comments.

VI. Review ARCHITECTURAL PROPOSALS

Presentations by architects were provided as follows:

- A. 5:30 p.m. – Bray Associates Architects, Inc.
- B. 6:00 p.m. – Eppstein Uhen Architects, Inc.
- C. 6:30 p.m. – DLR Group
- D. 7:00 p.m. – Richard L. Johnson Associates, Inc.
- E. 7:30 p.m. – Plunkett Raysich Architects

After the final presentation given by Plunkett Raysich Architects, the committee discussed the architectural presentations. The committee discussed each architectural firm. Overall, each firm possesses the ability to provide architectural services and each have provided architectural services to school districts in Wisconsin and surrounding states.

The facilities committee discussed the positive aspects and drawbacks to each of architectural firms. Two firms the facilities committee believes provided the best fit for the Waunakee School district were Bray Associates Architects, Inc. and Plunkett Raysich Architects. Factors in narrowing down to these two architectural firms included cost, community familiarity, school district familiarity, and ability to execute based on the anticipated timeline for referendum.

The discussion was then carried forward by discussing the two final architectural firms; Bray Associates Architects, Inc. and Plunkett Raysich Architects. Comparisons were then made between firms again regarding cost, community familiarity, school district familiarity, and ability to execute based on the anticipated timeline for referendum. After committee discussion, the committee agreed that Bray Associates Architects, Inc. was best suited to meet the school district architectural needs.

Motion Kuntson,/Esser to recommend Bray Associates as the architectural firm for the district. Motion carried 3-0.

Materials from all architectural firms will be present at the Monday, August 10th, 2009 for all board members to review.

F. Report from Facility Director

Joe Bellomo updated the committee on issues within the maintenance department. Joe noted that the NAMI work to repair and upgrade the HVAC in the science wing of the high school has been completed with air circulation tested within the science wing. The second update given regarded the dampness/smell concern in the basement of the Heritage/Intermediate School. Joe stated that root cause was found; the carpet and pad had gotten wet. There was no mold growth in the walls. The carpet and pad have been replaced. Noted was that \$20,000 was allocated for repairs. Actual costs were below this allocation.