

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, September 14, 2009

**Closed Session 6:00 p.m.
Regular Meeting 7:00 p.m.**

Teaching & Learning Center
Conference Room A-C
101 School Drive
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

II. ROLL CALL

All members were present with the exception of Hill-Breunig.

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) (f)

Motion Hansen/Waner to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements, to review an update on land acquisition and to discuss parameters for negotiations with the Waunakee Teachers Association.

Vote:

Esser -Yes	Hansen –Yes	Hill-Breunig -Absent	Knutson-Yes
Meese -Yes	Statz - Yes	Waner- Yes	

Time: 6:00 p.m.

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM

The board returned to open session at 7:07 p.m.

V. APPROVAL OF MINUTES

Motion Waner/Meese to approve the minutes of the regular board meeting held on August 10, 2009 and special meeting held on August 25, 2009.

Motion carried 6-0 (Hill-Breunig absent).

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Esser/Hansen to approve the agenda with the recommended change to move the Edible School Yard presentation from committee reports to immediately after the student report. Committee minutes were not included in the packet and will be distributed at a future meeting. Motion carried 6-0 (Hill-Breunig absent).

VII. PUBLIC LISTENING SESSION

President Statz asked members of the public in attendance for comments/input on the evening's agenda and also noted that this meeting was one of four public listening sessions offered during the year that provides time for interested parents or community members to comment on any topic related to the governance or management of the Waunakee Community School District. A member of the public spoke on a request a bus route change.

VIII. ADMINSTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports—Makenzie Amato and Kelsey Koenig were present to give the high school student council report. The Board listened to a presentation from Katie Scheuer and Corina Rogers regarding the possibility of an Edible School Yard which is a community garden type project that would be leady by the Pay it Forward Club and used as a learning tool in various classrooms across the district.

Motion Knutson/Meese to approve of the concept of an edible school yard and work with administration to identify land options to house the project.

Motion carried 6-0 (Hill-Breunig absent).

B. Board

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

Board members gave updates on their recent attendance at activities including open day activities within the district.

C. Administration Reports/Action Items

1. Finance

a. Monthly Finance Reports

Mr. Summers has included the following reports for your review:

- Cash Reconciliation for the Month of July 2009
- Budget Status Report –August 30, 2009
- Self Insurance (Dental) - August 2009

Motion Knutson/Esser to approve the monthly finance reports. Motion carried 6-0 (Hill-Breunig absent).

b. Rhyme Copy Machine Proposal

The Board reviewed a copy of the Rhyme copy machine proposal that was approved at the August board meeting. The proposal was brought back for clarification. It was believed that the terms of the contract would be coterminous with our current agreements with Rhyme, but it was the intent of Rhyme that the agreement to be co-contractual. Administration felt that there was value in a coterminous lease arrangement for future bidding purposes and recommended consideration of this proposal with a designated coterminous clarification. This change will cost an additional \$302.97/month but would continue to be covered within the technology budget.

Motion Hansen/Knutson to approve of lease agreement with a designated coterminous agreement with Rhyme Copy.

Motion carried 6-0 (Hill-Breunig absent).

2. High School Math Overload

The Board reviewed a request from Brian Kersten regarding an overload request involving the increasing number of students in the Algebra I course at the high school.

Motion Meese/Waner to approve of overload request. Motion carried 6-0 (Hill-Breunig absent).

3. Request for Additional Para-Educator – Special Education
A potential request for an special education para-educator was reviewed.
Motion Knutson/Waner to approve adding an additional special education para-educator with conditions that Marshall School District will reimburse associated costs. Motion carried 6-0 (Hill-Breunig absent).
4. Consider adding additional assistant coaches to middle school cross country and high school tennis.
The Board reviewed a request for additional assistant coaches along with the policy on student/coach ratio.
Motion Meese/Knutson to approve additional assistant coaches to middle school cross country and high school tennis.
Motion carried 6-0 (Hill-Breunig absent).
5. Curriculum Presentation: Summer School Program Report
Laura Sowinski was present to report on Summer School 2009.
6. Facility Use Rental Fee Exemption
The Board reviewed letter from the Waunakee Community Band requesting exemption from the facility rental fee for the 2009-2010 year. The community band utilizes the high school band room for rehearsal, and the PAC for concerts.
Motion Esser/Waner to approve the facility rental fee exemption request from the Waunakee Community Band for the 2009-2010 school year.
Motion carried 6-0 (Hill-Breunig absent).
7. Beginning of School Year Report
District Administrator Guttenberg gave a brief overview of the beginning of the 2009-2010 school year.
8. Discuss Community Survey Results and Referendum Options to be discussed at Community Listening Session on September 15.
Discussion was held to determine options for a referendum structure to be used to solicit public input from the community.

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Co-Curricular Committee Report
 1. Review September 3, 2009 Meeting Minutes
The minutes of the September 3, 2009 meeting will be reviewed at a later date.
- B. Facility Committee Report
 1. Review September 9, 2009 Meeting Minutes
The minutes of the September 9, 2009 meeting will be reviewed at a later date.
 2. Edible School Yard Proposal (see above.)
 3. Board Room Discussion
The Facilities Committee would like to discuss moving the board room to 905 Bethel Circle. Motion Waner/Meese to investigate further and bring costs back to full board. Motion carried 6-0 (Hill-Breunig absent).

X. CONSENT AGENDA

Motion Knutson/Meese to approve consent agenda as presented.
Motion carried 6-0 (Hill-Breunig absent).

- A. Approval of Checks
- B. Field Trips, Fundraisers, and Gifts

Field Trips

- Art/French Club Field Trip to Chicago, IL – November 14-15, 2009.
- SkillsUSA Students to DPI Fall Leadership Lab, Stevens Point, WI October 1-2, 2009.

Fundraisers

- Art Club – Sale of Note Cards (student art work)
- Art Club/French Club – Wrapping Gifts at East Towne Mall
- Dance Team – Car Wash/Bake Sale
- DECA – Sale of Bucky Books
- Kicker’s Club – Service Work for Ironman Competition
- Girls Softball – Concessions at Badger Football Games
- Girls Softball – Volunteer to work at Rotary Lights Display
- Girls Softball – Bowling Tournament
- Girls Softball – Concession Stand Softball Season
- Girls Softball – Fastpitch Fury Summer Tournament
- Girls Softball – Additional Concession stands out of season as available and needed
- Girls Softball – Car Wash/Brat Stand as available and needed.

Gifts

- WPPI Energy donated \$1000 for the sixth grade science budget to supplement the purchase of solar panels and associated materials for the Sixth grade Solar Sprint Challenge.
- Thomas & Lori Hadfield donated two \$500 Ag related scholarships
- UW Health donated 10 laptop computers. Approximate value \$2050.00

C. Resignations, Leaves, Retirements

D. Approve Individual Teacher, Co-Curricular, Support Staff and Custodial

Recommendations

New Teachers

None

New Support Staff

Ken Bernards - Crossing Guard

Kari Blackburn - Para Educator, Regular Education, AES (replaces Danette Johnson)

Tonya Faust-Ziegler - Para Educator, Special Education, MS (new)

Nanci Higgins-Ramsden - Para Educator, Special Education, AES (replaces Katherine Vanderbloemen)

Michelle (Brice) Kettner - Para Educator, Regular Education, AES (replaces Ann Carr)

Darrell Luckasson - Crossing Guard

Patrick Schwigen - Para Educator, Special Education, MS (new)

Resignations

Lori Irwin - Para Educator, Special Education, PES

Co-Curriculars

Chrys DePas - Volunteer Assistant Volleyball Coach, MS

Brian Hankel - Volunteer Assistant Girls Tennis Coach, HS

Sean Ryan - 50% Assistant Football Coach, MS

Jeff Weber - Volunteer Assistant Football Coach, HS

Internal Staff Changes-No Action

Jessica Burris – from Para Educator, Regular Ed., HES to Para Educator, Special Ed., PES (replaces Lori Irwin)

XI. OTHER BUSINESS

XII. BOARD BUSINESS

A. Conventions/Workshops

B. Legislative Update

XIII. FUTURE AGENDAS AND MEETINGS

- A. Special Board Meeting
 - 1. October 19, 2009 (following Annual Meeting) Knutson/Esser. Motion carried 6-0
Hill-Breunig absent.
- B. Agenda Items for Next Board Meeting
- C. Budget Committee
- D. Co-Curricular
- E. Curriculum Committee
- F. Facility Committee
- G. Insurance Committee
- H. Human Resources Committee
- I. Policy Committee
- K. Goals & Objectives –Visions Committee

XIV. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.

The board did not return to closed session.

XV. RETURN TO OPEN SESSION

XVI. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

No action taken.

XVII. ADJOURN

Motion Knutson/Hansen to adjourn. Motion carried 6-0 (Hill-Breunig absent).
Time 9:15 p.m.

Respectfully submitted,

Juliette F. Waner, Board Clerk
JFW:mm