

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION**  
Budget Committee  
Tuesday, October 20, 2009  
5:00 p.m.

District Administrative and Maintenance Center  
905 Bethel Circle  
Waunakee, WI 53597

MINUTES:

I. Call to Order

The meeting was called to order at 5:00 p.m. by Committee Chair Esser.

II. Roll Call

Committee members Esser, Statz and Knutson were present. Administrators Summers and Guttenberg were present.

III. Approval of Agenda

Motion by Knutson seconded by Statz to approve the agenda with no changes. Motion passed 3-0.

IV. Public Comments

There were no public comments.

V. 2009-2010 Budget Process

- A. Budget Changes since August 2009
- B. Tax Levy Changes since August 2009
- C. Next Steps
- D. Revenue Limit Exemption for Energy Efficiencies
- E. Food Service Infinite Campus Proposal
- F. Food Service School Breakfast Program

Summers reviewed the budget and tax levy changes since August 2009. The draft budget adjustments and tax levy documents were handed out for review by the committee. Motion by Knutson seconded by Statz to reduce the revenue cap authority by \$140,000 in an effort to reduce the impact of the property tax levy increase and to eliminate the district contingency account of \$100,000 and reduce the 905 Bethel Circle remodeling budget by \$40,000. Motion passed by 3-0.

The next steps in the 2009-10 budget process include the Special Board meeting on October 26<sup>th</sup> and the certification of the tax levy by November 6<sup>th</sup>.

Summers reviewed the new revenue limit exemption for energy efficiencies. The district administration is not recommending this exemption for 2009-10 due to the property tax impact.

Summers reviewed a proposal to add the food service module to the Infinite Campus student records program that is being implemented in 2010-11. The food service module is a significant improvement for both the food service department and for parent's access

to information. Motion by Statz seconded by Knutson to revise the 2009-10 food service budget to include an additional \$40,000 in the software expense account. Motion passed 3-0. The 2009-10 food service budget has a balanced budget.

Summers reviewed the breakfast program grant that was awarded to the district. The Heritage Elementary School, the Intermediate School, and the Middle School will have breakfast programs starting early in 2010. A breakfast fee proposal will be presented to the School Board in December.

VI. 2010-2011 Budget Planning

- A. Band Uniforms
- B. Summer School

Sam Robinson was present to review a band uniform proposal. The budget committee requested information on what level of support (percentage or dollars) the Music Boosters would be willing to provide to this purchase. This proposal will be reviewed again at a future budget committee meeting.

The summer school agenda item was tabled due to time considerations.

VII. Discussion/Action on Proposals

There were no proposals to review.

VIII. Other Items for Discussion

- A. Request for Proposal on Financial Services
- B. Lamers Request

The committee discussed financial services. A request for proposal for financial services will not be issued for any 2010 referendum and the district will continue to work with Robert W. Baird.

The Lamers request agenda item was tabled due to time considerations.

IX. Adjourn

Motion by Statz seconded by Knutson to adjourn the meeting at 6:30 p.m.  
Motion passed 3-0.

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