

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, November 9, 2009

Closed Session 6:00 p.m.

Regular Meeting 7:00 p.m.

Teaching & Learning Center

Conference Room A-C

101 School Drive

Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

II. ROLL CALL

All members were present.

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) (f)

Motion Waner/Esser to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements, discuss the potential purchase/sale of district property, hold a discussion on negotiations with the WTA, and the summer school coordinator position.

Vote:

Esser -Yes

Hansen -Yes

Hill-Breunig - Yes

Knutson-Yes

Meese - Yes

Statz - Yes

Waner-Yes

Time: 6:00 p.m.

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM

The board returned to open session at 7:01 p.m.

V. APPROVAL OF MINUTES

Motion Knutson/Meese to approve the minutes of the regular board meeting held on October 12, 2009 and special meetings held on October 19 and October 26, 2009 as modified. Motion carried 7-0.

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Knutson/Hansen to approve the agenda as presented. Motion carried 7-0.

VII. PUBLIC COMMENTS ON EVENING'S AGENDA

President Statz invited members of the public to comment on any item contained within the evening's agenda. A representative of the Lacrosse Booster Club spoke on a fundraising request.

VIII. ADMINSTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports

Makenzie Amato and Kelsey Koenig reported on recent student council activities at Waunakee High School.

B. Board Reports/Action Items

1. Spring Board Election

a. Notice of School Board Election

The board reviewed a copy of the Notice of School Board Election for the upcoming 2010 Spring Election. District Administrator indicated that there will be three seats open representing the Village of Waunakee and one seat up for re-election in the Towns of Dane/Springfield. President Statz indicated that any of the board members would be happy to speak with anyone interested in running for a vacant seat.

b. Notification of Non-Candidacy

The Board of Education election will take place this coming spring with four terms expiring. Per Wisconsin Election rules current incumbents who choose not to run for reelection need to complete a "Notification of Non-Candidacy" form and submit it to the Board of Education Clerk no later than 5:00 p.m. on the 2nd Friday preceding the deadline for filing ballot access documents (December 25, 2009).

President Statz noted that Peggy Hill-Breunig was recently awarded the Distinguished School Board Member honor from the Wisconsin Music Education Association citing that she has been instrumental in creating an environment in which music and the other arts are an important part of the school community.

C. Administration Reports/Action Items

1. Finance

a. Monthly Finance Reports

Steve Summers reviewed the three regular monthly reports.
Motion Knutson/Waner to approve the monthly finance reports.
Motion carried 7-0.

– Cash Reconciliation for the Month of September 2009

– Budget Status Report –October 31, 2009

– Self Insurance (Dental) - October 2009

b. Approval of 2008-2009 Audit Report

Motion Waner/Knutson to approve the 2008-2009 Audit Report as presented.
Motion carried 7-0.

c. Approval of Food Service Infinite Campus Proposal

Steve Summers reviewed a request for approval of the food service component to the Infinite Campus Student Management Software which would improve our electronic monitoring of student information related to food service.

Motion Hill-Breunig/Knutson to approve the implementation of the food service component to the Infinite Campus Student Management Software.

Motion carried 7-0.

d. District Census Report

The board reviewed the results of the recent district census. The report identified a potential 307 incoming kind students for the fall of 10-11 and has the potential to be larger than 09-10 which was the largest kindergarten class in the history of the district. We clearly have a significant sized incoming kindergarten class. The census report also indicates an increase of 6 sections of kindergarten at prairie. The elementary attendance boundaries at Heritage and Prairie appear to be holding to capacity, but the Arboretum area has a higher number of students than capacity which requires them to be transferred out.

2. Bray Facility Options Report

Representatives of Bray Associates were present to share draft plans they developed regarding new facility and remodeling options approved by the Board of Education for study in October. This presentation served as an introduction to the plans with the in depth discussion occurring on Tuesday evening during the special meeting.

3. Curriculum Presentation: Special Education

The special education department provided an update on the programs for children with disabilities.

4. Announcements

The board reviewed a copy of the supplement that was published in *In Business Magazine*.

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Budget Committee Report

1. Review October 20, 2009 Meeting Minutes

The minutes of the October 20, 2009 meeting were reviewed.

B. Curriculum Committee Report

1. Review October 20, 2009 Meeting Minutes

The October 20, 2009 meeting minutes were reviewed.

2. Approve New Course Proposals

Motion Esser/Waner to approve the new course proposals as presented and contingent on the availability of funds. Motion carried 7-0.

- Creative Writing
- Middle School Reading/Writing Workshop
- Beginning Marketing Program at Sophomore Level

It was noted that an additional course titled Spanish 1.5 had been tabled at the committee level pending further discussion during the self-study process. If this course proposal makes it through the self study phase, it may be presented as an additional course proposal in the future. More work and discussion is needed on this course before it comes back for action.

C. Facility Committee Report

1. Review October 19, 2009 Meeting Minutes

The minutes of the October 19, 2009 meeting were reviewed.

D. Human Resource Committee Report

1. Summer School Coordinator Recommendation

The board reviewed an administrative recommendation to move Shelia Weihert to serve as summer school coordinator and provide additional time in the summer for Dean Kaminski and Chris Hetzel for their assistance in supervision at the elementary level. Additionally the program will be moved under the purview of the Director of Curriculum and Instruction. Guttenberg noted that this recommendation is for the 2010 summer school only pending a reevaluation at conclusion of the 2010 summer school session.

Motion Knutson/Hansen to approve administrative recommendation for 2010 summer school coordination. Motion carried 7-0.

X. **CONSENT AGENDA**

A. Approval of Checks

B. Gifts, Field Trips and Fund Raisers

Gifts

- Waunakee Rural Aquatic Team donated 2 new lane line “take up reels” to the Waunakee Aquatic Center. Value \$117.

Field Trips

- Proposed Band/Orchestra trip for 2010-11 school year. Dates and destination TBA.
- WHS Varsity Boys Basketball Team – Overnight stay in Wausau, WI November 27-28, 2009.

Fundraisers

- Prairie PTO – Market Day
The percent profit on Market Day is 10%. This is a long standing fund raiser of the PTO and the percentage of profit has always been at this level.
- Prairie PTO – Target Red Card
- Prairie PTO – Box Tops for Education
- Prairie PTO – Basket Bonanza Raffle
- Prairie PTO – Cultural Art Bake Sales
- Heritage PTO – Target Red Card
- Heritage PTO – Cartridges for Kids (recycling program)
- Heritage PTO – Box Tops for Education
- Heritage/Arboretum/Prairie PTO – Square One Art
- Heritage/Arboretum/Prairie PTO – Cookie dough Fundraiser
- WHS Lacrosse Booster Club – Bogey’s Family fun Park Activity Cards

C. Resignations, Leaves, Retirements

Resignations

Kari Blackburn - Para Educator-Regular Education, AES

Roger Schumann - Crossing Guard, 4th & South Streets

D. Approve Teacher, Co-Curricular, Support Staff and Custodial Recommendations

New Support Staff

Carrie Duggan - Para Educator, Reading Title 1, IS (replaces Shana Turner)

Sara Heinzl - Para Educator, Reading Title 1, PES (new position)

Internal Staff Changes-No Action

Ken Bernards - from Crossing Guard, Wednesday only to Crossing Guard, Monday-Friday

Co-Curriculars

Gretchen McClain - Assistant Gymnastics Coach, HS

Jason Paulson - Assistant Boys' Basketball Coach, MS

Chris Schwartz - Volunteer Assistant Wrestling Coach, HS

Kayla Skolaski - Head Boys' Swim Coach, HS

Aubrie Yankunas - Assistant Gymnastics Coach, HS

Motion Meese to approve consent agenda as presented. Motion failed for lack of second.

Motion Knutson/Hill-Breunig to approve the consent agenda with the exception of the Lacrosse Booster and Market Day fundraising requests being removed for separate consideration. Motion carried 7-0.

Motion Hill-Breunig/Meese to approve of the Market Day fundraiser for this year only and all Market Day fundraising activities in all schools will be reviewed before being approved in subsequent years. Motion carried 7-0.

Motion Meese/Knutson to approve of the Lacrosse Booster Club fundraiser.

Motion Statz/Knutson to amend the motion to approve the Lacrosse Booster Club fundraiser if the family and individual incentives were eliminated. Vendors provide monetary to the club. Motion carried 6-1 (Meese).

Motion Meese/Knutson to approve of the Lacrosse Booster Club fundraiser as amended to eliminate family and individual incentives.

Motion carried 6-1 (Knutson)

XI. BOARD BUSINESS

A. Conventions/Workshops

B. Legislative Update

XII. FUTURE AGENDAS AND MEETINGS

The following meetings were scheduled:

A. Special Board Meeting

Motion Knutson/Hansen to set the following special meeting dates. Motion carried 7-0.

Monday, November 16, 2009 7:30 p.m. @ WHS PAC

Monday, December 21, 2009 6:00 p.m. @ Bethel Circle

Motion Meese/Esser to change the date of the December regular meeting to Tuesday, December 15, 2009. Motion carried 7-0.

B. Agenda Items for Next Board Meeting

C. Budget Committee - December 14, 2009 @ 4:00 p.m. at Bethel Circle

D. Co-Curricular December 2, 2009 @ 4:00 p.m. at Bethel Circle

E. Curriculum Committee – No need to meet

F. Facility Committee – December 2, 2009 @ 6:00 p.m. at Bethel Circle

G. Insurance Committee

H. Human Resource Committee

I. Policy Committee – December 8, 2009 @ 5:00 p.m. at Bethel Circle

K. Goals & Objectives –Visions Committee

L. Board Room Ad hoc Committee

XIII. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.

The board did not return to closed session.

XIV. RETURN TO OPEN SESSION

XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

Motion Meese/Knutson to adjourn. Motion carried 7-0.

Time 9:10 p.m.

Respectfully submitted,

Juliette F. Waner, Board Clerk
JFW:mm