

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Tuesday, December 15, 2009

Closed Session 6:00 p.m.

Regular Meeting 7:00 p.m.

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

II. ROLL CALL

All members were present.

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)

Motion Meese/Knutson to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements, review administrator/Administrator Support/Support Staff Contracts and compensation, review WTA negotiation parameters and to discuss potential purchase/sale of district property.

Vote:

Esser - Yes

Hansen -Yes

Hill-Breunig - Yes

Knutson-Yes

Meese - Yes

Statz - Yes

Waner- Yes

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM

The board returned to open session at 7:05 p.m.

V. APPROVAL OF MINUTES

Motion Meese/Waner to approve the minutes of the regular board meeting held on November 9, 2009 and special meetings held on November 10, 16 and 30, 2009. Motion carried 7-0.

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Knutson/Hill-Breunig to approve the agenda as modified.. Motion carried 7-0. A request was made to move item IX. C. 2. from the Facility Committee Report to

Administrative Reports. The Policy Committee report was postponed to January. The tuition request was also eliminated as the family has found rental property in Waunakee.

VII. PUBLIC LISTENING SESSION – 30 MINUTES

President Statz provided an opportunity for the public to comment on non-agenda items related to the governance or management of the Waunakee Community School District. Chad Landes addressed the board regarding the creation of a snowmobile route to the high school.

VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

Knutson/Esser to approve of the request for snowmobile trail to be created on district land and allow students to travel to school on the trail. Motion carried 7-0.

A. Student Reports

Kelsey Koenig reported on recent student council activities at Waunakee High School.

B. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

Board members commented on recent activities they attended.

2. WASB Delegate Assembly

Julie Waner will be representing Waunakee as a delegate at the Milwaukee Convention in January. Waner asked for any direction the Board feels she should take regarding her voting on the designated resolutions/bylaws.

C. Administration Reports/Action Items

1. Finance

a. Monthly Finance Reports

Mr. Summers has included the following reports for your review:

- Cash Reconciliation for the Month of October 2009
- Budget Status Report –November 30, 2009
- Self Insurance (Dental) - November 2009

Motion Knutson/Hansen to approve regular monthly reports.

Motion carried 7-0.

b. School Breakfast Program Approval

Steve Summers informed the board that the district was awarded \$20,139.00 for a trial program at Heritage, Intermediate and the Middle School. Summers anticipates the program to start sometime in the second semester. If successful it is hoped to implement across the district at all buildings.

Motion Knutson/Meese to approve the breakfast program with fees as presented. Motion carried 7-0. The board asked for an update sometime in the future.

2. Curriculum Presentation: Science

Members of the science department were present to discuss with the Board the work that is occurring in the K-12 science department.

3. Tuition Request

Action on this item was not necessary. The family requesting tuition status for their children have found a rental property within the district.

4. 66.30 Contract Extension: Youth Apprenticeship and School-to-Career Programs
Our Youth Apprenticeship and School-to-Career Programs are run through a consortium with sixteen school districts. Madison Metropolitan School District is the fiscal agent and the 66:30 agreement is the procedural agreement needed to use to organize and pay bills. This item is an annual item that needs board approval. Motion Knutson/Hill-Breunig to approve the 66:30 Contract Extension for the Youth Apprenticeship and School-to-Career Programs. Motion carried 7-0.
5. Discuss Referendum Planning Process and Necessary Information for Decision Making
District Administrator Guttenberg shared a document and asked for feedback on how to structure discussions at the December 21st meeting.
6. Approval of 2010 Summer School Classes/Fees
The board reviewed a memo from Sheila Weihert that outlined the list of the classes that will be offered during the 2010 summer school. Motion Meese /Knutson to approve feeds and framework presented for the 2010 summer school offerings. Motion carried 7-0.
7. Announcements

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Budget Committee Report
 1. Review December 14, 2009 Meeting Minutes
Steve Summers reviewed the minutes of the December 14, 2009 meeting.
- B. Co-Curricular Committee Report
 1. Review December 2, 2009 Meeting Minutes
Wade Hansen covered the minutes of the December 2, 2009 meeting.
 2. High School Club Proposals
The board reviewed recommendations from the Co-Curricular Committee reviewed four club requests. Motion Meese/Knutson to approve the recognition of the Waunakee Ski/Snowboard Club and Mange and Animation Club as formal clubs and National English Honor Society and GSA (Gay Straight, Alliance as new pilot clubs for one-year. Motion carried 7-0.
 - a. Request for Formal Recognition: Waunakee Ski/Snowboard Club
 - b. Request for Formal Recognition: Mange and Animation Club
 - c. Request to Establish New Club Activity: National English Honor Society – approve on pilot basis.
 - d. Request to Establish New Club Activity: GSA (Gay, Straight, Alliance) approve on pilot basis
- C. Facility Committee Report
 1. Review December 2, 2009 Meeting Minutes
Knutson reviewed the minutes of the December 2, 2009.
 2. Approval of Snowmobile Trail @ WHS
 3. Approval of HVAC Contractor
The board reviewed a presentation by North American Mechanical (NAMI) and a summary document by Steve Summers. Administration has made a recommendation to the Facility Committee to hire NAMI as our HVAC Contractor for the upcoming referendum project. This recommendation is the result of

excellent work NAMI has done in the school district over the years and our desire to have continuity of service as we implement a comprehensive HVAC plan in Waunakee. Motion Waner/Hansen to approve the Facility Committee recommendation to hire NAMI as our HVAC Contractor for the upcoming referendum project. Motion carried 7-0.

4. Approval of Owners Representative RFP

The administration is requesting approval by the Board of Education to send out a Request for Proposal in preparation for hiring an Owner's Representative for the upcoming referendum project. We believe that an owner's representative will be an immediate asset to our team as we finalize our plans for this referendum project. Having them on board early in the process will allow us to maximize their expertise at all points in the project planning and implementation. The committee approved this recommendation. Motion Knutson/Esser to approve of the RFP process for hiring Owner's Representative. Motion carried 7-0.

D. Human Resource Committee Report

1. Review November 9 and 30, 2009 Meeting Minutes

The minutes of the November 9 and 30, 2009 meetings were reviewed.

E. Policy Committee Report

1. Review December 8, 2009 Meeting Minutes

Due to inclement weather the Policy Committee Meeting was cancelled and rescheduled for Monday, December 21, 2009 at 5 p.m.

2. Policy Revisions: First Reading

The first reading on any applicable policies will take place at the January 2010 regular meeting.

X. CONSENT AGENDA

A. Approval of Checks

B. Gifts, Field Trips and Fund Raisers

Gifts

- Snap Fitness has donated \$54,000 worth of fitness and weight equipment.
- Waunakee track & Field Booster Club donated \$2000 to offset the costs of a new shot put area in the stadium.
- Waunakee Hockey Booster Club has donated \$7122 to purchase new varsity hockey uniforms.
- WPPI Energy has donated \$1,000 for solar panels and 6th grade science (\$500 ea.)

Field Trips

- FFA to FFA Half-Time Leadership Conference, Stevens Point, WI January 8-9, 2010.
- WHS Wrestling Team to Tomahawk, WI for wrestling invitational December 18 & 19, 2009.
- WHS Wrestling Team to Reedsburg February 5-6, 2010.

Fundraisers

- SkillsUSA – Production and sales of School District Calendar.
- Spanish Club – Spanish Clinic
- Data Match
- Crush Soda Sales

- C. Resignations, Leaves, Retirements
 - Resignations
 - Teri Ihrke - Para Educator-Regular Education, AES
 - Janel Norris - Para Educator, Special Education, HES
- D. Approve Individual Teacher, Co-Curricular, Support Staff and Custodial Recommendations
 - New Support Staff
 - Mary Nickels - Para Educator, Special Education, MS (replaces Tonya Faust-Ziegler)
 - Susan Valinotti - Para Educator, Regular Education, AES (replaces Kari Blackburn)
 - Co-Curriculars
 - Nathan Hoffman - Assistant Wrestling Coach, HS
 - Nick Licari - Assistant Hockey Coach, HS
 - Deborah Neuman - Solo & Ensemble Advisor, HS
 - Chad Stauffacher - Assistant Hockey Coach, HS
 - Rian Uelmen - Volunteer Assistant JV Girls' Basketball Coach, HS
 - JoAnne Wroblewski - Solo & Ensemble Advisor, MS
- E. Approve Administrator/Administrator Support/Support Staff Contracts and Compensation for 2009-2010

Motion Meese/Hill-Breunig to approve consent agenda with exception. Item E and Data Match fundraiser removed for separate consideration. Motion 7-0.

Motion Meese/Esser to approve DataMatch fundraiser request. Motion carried 7-0.

Motion Esser/Hansen to approve Administrator/Administrator Support/Support Staff Contracts and Compensation for 2009-2010 as recommended by the Human Resources Committee. 5-1-1 (Knutson voting no and Meese abstaining from the vote).

XI. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update
 - Randy will give an update on Federal Race to the Top Funds.

XII. FUTURE AGENDAS AND MEETINGS

- A. Special Board Meeting
- B. Agenda Items for Next Board Meeting
- C. Budget Committee
- D. Co-Curricular
- E. Curriculum Committee
- F. Facility Committee Wed 30th at 5 PM.
- G. Human Resource Committee
- H. Policy Committee December 21st.
- K. Goals & Objectives –Visions Committee

XIII. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.

The board did not return to closed session.

XIV. RETURN TO OPEN SESSION

XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

Motion Meese/Knutson to adjourn. Motion carried 7-0.

Time 8:55 p.m.

Respectfully submitted,

Juliette F. Waner, Board Clerk
JFW:mm