

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, January 11, 2010

**Closed Session 6:00 p.m.
Regular Meeting 7:00 p.m.**

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

II. ROLL CALL

All members were present.

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) and (f)

Motion Meese/Hansen to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) and (f) to review individual teacher contract recommendations, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements, review WTA negotiation parameters and to discuss potential purchase/sale of district property.

Vote:

Esser -Yes

Hansen -Yes

Hill-Breunig -Yes

Knutson-Yes

Meese -Yes

Statz -Yes

Waner-Yes

Time: 6:00 p.m.

- A. Review Minutes of December 15 and December 21, 2009 Meetings
- B. Review Individual Teacher Contract Recommendations and Resignations
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Individual Support Staff/Custodial Staff Recommendations and Resignations
- E. Update on Progress of WTA Negotiations

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM

The Board returned to open session at 6:30 p.m.

V. APPROVAL OF MINUTES

Motion Meese/Knutson to approve the minutes for the regular board meeting held on December 15, 2009 and special meeting held on December 21, 2009. Motion carried 7-0.

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Knutson/Hansen to approve the agenda as presented. Motion carried 7-0.

VII. PUBLIC COMMENTS ON EVENING'S AGENDA

President Statz provided the opportunity for members of the public to comment on any item contained within the evening's agenda. No comments were received.

VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports

There was no student report.

B. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

Board members reported on meetings/activities they attended or other informational items.

2. Board Self Evaluation

The Board of Education discussed the timeline for completing the Board Self Evaluation. A deadline of February 19, 2010 was set for submitting the board self-evaluation. A review of the results will be conducted at the March meeting.

3. Superintendent Evaluation

The Board of Education discussed the timeline for completing the superintendent's evaluation. A deadline of January 29, 2010 was set. The results will be compiled and a review of results will be conducted at the February meeting.

4. Paperless Board Meetings

After discussion the board determined that they would like to move forward in trying to conduct paperless board meetings.

C. Administration Reports/Action Items

1. Finance

Motion Knutson/Meese to approve the monthly finance reports. Motion carried 7-0.

a. Monthly Finance Reports

Mr. Summers reviewed the following reports:

- Cash Reconciliation for the Month of November 2009
- Budget Status Report –December 31, 2009
- Self Insurance (Dental) - December 2009

2. MATC Presentation: Dr. Bettsey L. Barhorst, Ph.D.

Dr. Bettsey L. Barhorst, President of Madison College, provided a presentation which highlighted the programs at their institution and how our district and the college are working together.

3. Curriculum Presentation: PE/Health

Jason Cole from the physical education and health department provided an overview of the district's physical education department curriculum.

4. Spring Election Update

District Administrator Guttenberg provided an update on the spring election. The Waunakee Community School District has four seats open – one is apportioned to the Towns of Dane/Springfield (three-year term) and the incumbent, Dr. Bambi Statz has indicated she will not be seeking re-election. At this point in time no nomination papers have been received for this area. The other three seats represent the Village of Waunakee; two (2) seats are for three-year terms and (1) seat is for a one-year term. Five individuals have filed Declaration of Candidacy papers for the seats representing the Village of Waunakee (see list below). The top two individual vote getters will be awarded the three-year terms and the individual receiving the third highest number of votes will fill the one-year term. This seat will then be up for re-election in 2011 and return to its normal three-year cycle. The candidates are as follows:

Village of Waunakee (Two 3-year terms and a 1-year term)

Tryg Knutson (Incumbent)
1407 Dover Drive
Waunakee, WI 53597

Julie Waner (Incumbent)
1810 Savannah Way
Waunakee, WI 53597

Paul Meese (Incumbent)
1805 Savannah Way
Waunakee, WI 53597

Karla Homan
507 7th Street
Waunakee, WI 53597

Tom Gaugert
526 Vanderbilt Drive
Waunakee, WI 53597

Towns of Dane and Springfield (One 3-year term)

No declared candidates.

In the event that no write in candidate wins or accepts this position in the Towns of Dane and Springfield the Board will appoint someone to fill this vacancy. The appointment will be for one year, and then the seat will be put up for election for the remaining two years of the term.

5. Approval of Carl Perkins Grant
Waunakee participates in a consortium with six other school districts as part of our Carl Perkins grant application and program plan. Approval of the board is required to submit this grant with the consortium. Motion Knutson/Hill-Breunig to approve the Carl Perkins Grant which supports our school-to-career programs. Motion carried 7-0.
6. Announcements

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Policy Committee Report

1. Review December 21, 2009 Meeting Minutes

The following policies were submitted for first reading:

- a. Policy 342.2 Homebound Instruction
This policy was modified to clean up language that was more accurate with our program and district structure. No substantive changes result from this update.
- b. Policy 345.41 Acceleration
This policy was updated to eliminate the language on class rank since class rank has been eliminated at the high school.
- c. Policy 751-Rule (1) Student Transportation Services
This policy is modified to reflect current practice with the building principals having authority to address temporary/daily changes to bus ridership and schedules. Also, a major change is noted on the second page of the policy with regard to parent requests for modifications to the pick-up and drop-off sites for

their children. To ensure that all communication is clear at the beginning of the school year, these requests will need to be made at least five business days in advance. Current practice allows a parent on the first day of school to change a pick-up or drop-off location for their child. With the volume of students transported this has become a logistical challenge and a safety issue for the district.

- B. Facility Committee Report
 - 1. Review December 30, 2009 Meeting Minutes

X. CONSENT AGENDA

Motion Esser/Meese to approve consent agenda. Motion carried 7-0.

- A. Approval of Checks
- B. Gifts, Field Trips and Fund Raisers

Gifts

- Physicians Plus Insurance Corp donated \$255.00 to Heritage Elementary to support health or physical education efforts.

Field Trips

- HERO Club to Minneapolis, MN February 25-26, 2010.
- FFA to Wisconsin Rapids February 26-27, 2010.

Fundraisers

- Special Olympics – Father Daughter Dance – February 12, 2010.
- WHS Lacrosse Boosters – Annual Clothing Sales
- WHS Lacrosse Boosters – Annual Dinner & Silent Auction
- WHS Lacrosse Boosters – Annual Youth Camp

- C. Resignations, Leaves, Retirements

Retirements

Mike Hensgen - Director of Instruction, TLC
Shelley Weiss - Middle School Principal, MS

- D. Approve Individual Teacher, Co-Curricular, Support Staff and Custodial Recommendations

New Support Staff

Maryjane White - Para Educator, Special Education, HES (replaces Janel Norris)

Co-Curriculars

Kristeen Hanson - Solo & Ensemble Advisor, MS

XI. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update

XII. FUTURE AGENDAS AND MEETINGS

- A. Special Board Meeting
 - Motion Knutson/Hansen to set a special meeting on Monday, January 25, 2010 starting at 6 p.m. Motion carried 7-0.
- B. Agenda Items for Next Board Meeting
- C. Budget Committee (of the whole) Monday, January 25, 2010 5:00 p.m.
- D. Co-Curricular
- E. Curriculum Committee Tuesday, January 26, 2010 4:00 p.m.
- F. Facility Committee – Tuesday, February 2, 2010 5:30 p.m.
- G. Human Resource Committee – Thursday, February 4, 2010 5:00 p.m.
- H. Policy Committee –
- I. Goals & Objectives –Visions Committee February 9, 2010 5:00 p.m.

XIII. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.

The board did not return to closed session.

XIV. RETURN TO OPEN SESSION

XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

Motion Hill-Breunig/Meese to adjourn. Motion carried 7-0.

Time 9:28 p.m.

Respectfully submitted,

Juliette F. Waner, Board Clerk

JFW: mm