

WAUNAKEE COMMUNITY SCHOOL DISTRICT
Board of Education Special Meeting
Monday, January 25, 2010
6:00 P.M.

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

II. ROLL CALL

All members were present.

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (e)

A. Update on Potential Sale/Purchase of District Property

Motion Esser/Meese to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (e) to hear an update on the potential sale/purchase of district property.

Motion carried 7-0.

Vote:

Esser - Yes

Hansen -Yes

Hill-Breunig - Yes

Knutson-Yes

Meese -Yes

Statz - Yes

Waner- Yes

IV. RETURN TO OPEN SESSION

The board returned to open session at 6:25 p.m.

V. APPROVE AGENDA

Motion Waner/Knutson to approve the agenda. Motion carried 7-0.

VI. PUBLIC COMMENTS

No comments were received.

VII. DISCUSSION/ACTION ITEMS

A. LEED Silver Presentation

Manus McDevitt of Sustainable Engineering Group LLC provided a brief overview on LEED Silver certification as part of building for new elementary. McDevitt provided an explanation of the certification process and justification of why it might be important for the district to consider a green building certification system. The board indicated that they would like to have the certification included in the numbers for consideration as they move forward in the planning process.

- B. J.P. Cullen Construction Costs Reports
Dan Swanson from J.P. Cullen was present to present cost summaries and projected completion dates for each of the projects. Discussion was held between board members on the necessity including the office addition and cafeteria renovations at the high school in the referendum package and whether or not the community would support these options. Some board members felt it could compromise the outcome of the whole referendum by including both construction projects into a single question. A compromise was reached by agreeing to separate the construction project into two separate questions.
- C. Discuss Facility Maintenance Referendum Options
The board reviewed identified facility maintenance items. District Administrator Guttenberg indicated that these costs could be approached two different ways. The first option would be to take all items recommended as facility maintenance needs for the district and put them into one referendum question on the April ballot for \$1.9 million. The other option is approving an alternative funding model to exceed the revenue cap by \$375,000 on a continual basis specifically for facility maintenance that would allow the district to over time address the projects on a year to year continual basis. The benefit of putting it into a cap override question would allow the district to identify needs on an annual basis and let the facility committee and board weigh in on them. If the board options to place the \$1.9 question on the ballot that would mean in 5-7 years the district would have to come back to referendum with another list. Guttenberg recommended a cap override might be a better option in the long term for the district and allow the district to plan out in a more concise manner. The board agreed that they would prefer to have a question placed on the ballot that would give the district the ability to exceed the revenue cap up to \$375,000 per year to address ongoing facility maintenance.
- D. Facility Maintenance Report Recommendations
This item was addressed in the previous item and not necessary because of the decision to include a question on the ballot to exceed the revenue cap.
- E. Furniture/Equipment Report Recommendation
Steve Summers provided furniture/equipment cost estimates. A total identified for furniture and equipment was \$648,180. In regards to technology the most recent estimate is \$1,133,960. If approved these numbers would be added to the J.P. Cullen numbers and included in the referendum questions.
- F. Operational Cost Report Recommendations
The projected operational cost information has changed. The additional square footage was updated to show the most recent designs. The timing of expenditures has also changed. The majority of the expenses would not occur until the 2012-13 school year. Summers asked the board if they would like to have a question to equally phase in the amount over two years or if there was any interest in aligning the revenues when the expenditures occur. The board agreed to create a resolution to exceed the revenue cap by \$375,000 in 2011-12 and \$375,000 in 2012-13 for an ongoing total of \$750,000 annual after the second year to cover operational costs associated with the new elementary school.
- G. Discuss Bray Design Fees for Prairie Project
- H. Draft Resolution Language
The board reviewed drafts of initial resolutions from Quarles & Brady.

After discussion it was decided to have two questions on facilities broken out by K-6 and 7-12 plans. There was also a desire to have two questions on exceeding the revenue caps for operations and facilities.

I. **Draft Communication Plan**

District Administrator Guttenberg briefly discussed various ideas/plans to communicate information to the public on the upcoming April referendum.

VIII. FUTURE AGENDAS AND MEETINGS

No additional meetings were scheduled.

IX. ADJOURN

Motion Waner/Knutson to adjourn. Motion carried 7-0.

Time: 9:05 p.m.

Respectfully submitted,

Juliette F. Waner, Board Clerk

JFW:mm