

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, May 10, 2010  
**Closed Session 6:00 p.m.**  
**Regular Meeting 7:00 p.m.**

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**MINUTES**

**I. CALL TO ORDER**

President Meese called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

**II. ROLL CALL**

All members were present.

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)**

Motion Knutson/Hansen to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations and renewals, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements, review summer school contract recommendations, review and take action on a student discipline/expulsion recommendation, discuss land purchase/sale options.

Vote:

Epping- Yes      Esser - Yes      Hansen -Absent      Hill-Breunig - Yes  
Homan-Yes      Knutson-Yes      Meese -Yes

Time: 6:00 p.m.

**IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM**

The board returned to open session at 7:22 p.m.

**V. APPROVAL OF MINUTES**

Motion Esser/Hill-Breunig to approve the minutes for the regular board meeting held on April 20, 2010 and the April 26, 2010 special board meeting. Motion carried 7-0.

**VI. APPROVAL OF AGENDA AND ADDITIONS**

Motion Knutson/Hansen to approve the agenda as presented. Motion carried 7-0.

**VII. PUBLIC COMMENTS ON EVENING’S AGENDA**

Don Williamson addressed the budget and the 4K program proposal.

## **VIII. ADMINSTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

### **A. Student Reports**

There was no student report.

### **B. Board Reports/Action Items**

#### **1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members**

Board members shared recent events and school activities they attended.

#### **2. Board Reorganization – Committee Appointment Recommendations/Action Motion Hansen/Knutson to approve the committee assignments as prepared by board president Paul Meese. Motion carried 7-0.**

### **C. Administration Reports/Action Items**

#### **1. Finance**

##### **a. Monthly Finance Reports**

- Cash Reconciliation for the Month of March 2010
- Budget Status Report – April 30, 2010
- Self Insurance (Dental) - April 2010

Motion Knutson/Hill-Breunig to approve the monthly finance reports as presented. Motion carried 7-0.

##### **b. Purchase of Special Education Vans**

Kurt Eley was present to review quotes on four new mini-vans to be used for special education community based programming needs. Eley discussed several options in regard to the purchase of these vehicles and whether or not the district should trade-in existing vehicles or to use them as general district vehicles. Motion Knutson/Hill-Breunig to approve the purchase of four new mini-vans from Kayser Chrysler Center and authorize the transfer from the general fund to special education for the value of the current vehicles to be used for general district use. Motion carried 7-0.

##### **c. Approve 2010-11 Health and Dental Insurance Recommendations**

Steve Summers reviewed the health and dental insurance recommendations for 2010-2011. Motion Knutson/Esser to approve the 2010-11 health and dental insurance plans and premiums as presented. Motion carried 7-0.

#### **2. Curriculum Presentation: Reading**

Shelley Allen provided an update on the district's reading program.

#### **3. Report on Building Goals**

No reports were heard. The June meeting will include reports from the Intermediate, Middle School, and High School.

#### **4. Cooper Scholarship Recommendation**

Motion Knutson/Hansen to approve the 2009-2010 Cooper Scholarship recipient list. Motion carried 7-0.

#### **5. Referendum Follow-up Discussion and Next Steps**

The board discussed setting several focus group discussions with members of the community and staff members.

#### **6. Announcements**

## **IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

### **A. Budget Committee Report**

#### **1. Review May 4, 2010 Meeting Minutes**

The minutes of the May 4, 2010 meeting were reviewed.

#### **2. Review Second Draft of 2010-11 Budget**

A copy of the second draft of the 2010-11 budget was presented to the board for their review.

3. Approve of 2010-11 Student Fees  
The board reviewed the recommended student fee structure for 2010-2011 as approved by the Budget Committee on May 4th. The fee structure included a increase in the high school parking fee from \$15 to \$50 for next year. Additional revenue from this increased fee will be allocated to future parking lot costs in the future. Motion Knutson/Hansen to approve of the 2010-2011 student fees. Motion carried 7-0.
4. Consideration of Additional Kindergarten Teacher  
After reviewing options on how the district could add an additional kindergarten section to Prairie School for next year administration recommended to the committee that we not move forward with this option at this time. The committee agreed with this recommendation.

B. Facility Committee Report

1. Review May 4, 2010 Meeting Minutes  
The minutes of the May 4, 2010 meeting were reviewed.
2. Approve 2010 11 Summer Projects Budget  
Motion Knutson/Homan to approve the 2010-2011 summer projects budget in the amount of \$180,000. Motion carried 7-0.

C. Curriculum Committee

1. 4K Report from Study Committee  
Mike Hensgen provided a presentation and other supporting materials on the 4K program being considered. The presentation focused on a community based approach to 4K, which means that no school facility space will be used if we choose to add this program. The program will be housed within existing pre-school centers. The presentation also illustrated a rough estimate of the financial impact of 4K. District Administrator Guttenberg recommended that a more detailed discussion about the finances takes place with the budget committee, and then be brought back to the full board in June.

**X. CONSENT AGENDA**

Motion Knutson/Hill-Breunig to approve the consent agenda. Motion carried 7-0.

A. Approval of Checks

B. Gifts, Field Trips and Fund Raisers

Gifts

- Mr. & Mrs. Pedro Torres have donated a Jeep Grand Cherokee to the auto program. Estimated Value is approximately \$1,000.
- Prairie Students donated \$6.25 towards SMART Boards purchases.
- Music Boosters donated \$1,150 towards the Music Scholarship Fund

Field Trips

- Future Problem solvers – University of Wisconsin – La Crosse for competition.
- FBLA to National Leadership Conference in Nashville, TN - July 12-18, 2010.
- Spanish Trip – Summer 2011 - Nicaragua

Fundraisers

- Waunakee Wrestlebackers – Football Mania Sweepstakes

C. Resignations, Leaves, Retirements

Resignations

- Peter Breunig – 50% Custodian, IS
- Carrie Duggan – Para Educator – Reading Title 1, IS
- Tim Schell – Assistant Director of curriculum & Instruction

D. Approve Individual Teacher Contract Renewals, Summer School Recommendations, Co-Curricular, Administrative, Support Staff and Custodial Recommendations

- Tim Schell – Director of Curriculum & Instruction, TLC

**XI. BOARD BUSINESS**

- A. Conventions/Workshops
- B. Legislative Update

**XII. FUTURE AGENDAS AND MEETINGS**

- A. Special Board Meeting
- B. Agenda Items for Next Board Meeting: Paperless meetings.
- C. Budget Committee- May 17, 2010 @ 5 p.m.
- D. Co-Curricular
- E. Curriculum Committee-May 27, 2010 @ 5 pm.
- F. Facility Committee
- G. Human Resources Committee-May 24, 2010 @ 7:30 a.m.
- H. Policy Committee-May 26, 2010 @ 5 p.m.
- K. Goals & Objectives –Visions Committee

**XIII. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.**

The board did not return to closed session.

**XIV. RETURN TO OPEN SESSION**

**XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XVI. ADJOURN**

Motion Knutson/Hansen to adjourn. Motion carried 7-0.

Time: 10:00 p.m.

Respectfully submitted,

Tryg Knutson  
TK:mm