

Waunakee Community School District
Board of Education
Policy Committee Meeting
Monday, June 28, 2010
5:00 p.m.

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

- I. **CALL MEETING TO ORDER** –*The meeting was called to order by Ms. Homan at 5:05 p.m.*
- II. **ROLL CALL** – *Ms. Homan, Ms. Hill-Breunig, and Mr. Hansen were present. Ms. Beth and Mr. Smith were also present.*
- III. **APPROVE THE AGENDA AND ADDITIONS** –*Motion by Mr. Hansen Seconded by Ms. Hill-Breunig to approve the agenda. Motion carried (3-0).*
- IV. **PUBLIC COMMENTS ON THE AGENDA** - *None*
- V. **DISCUSSION/DECISION ITEMS**
 - A. Review Draft of Volunteer and Employee Background Check Policy-
Ms. Beth reviewed revisions that were made to the existing School Volunteers Policy 353.1 as a result of the discussion that took place at the previous policy committee meeting. She also reviewed changes that were made to the existing volunteer application form (353.1 Exhibit). Specifically, a line for social security number was added because the information is required in order to conduct a national criminal background check.

Ms. Beth also reviewed drafts of policies 533.1 on Pre-Employment Background Checks, and 541.1 on Intermittent Criminal Background Checks for Non-Licensed Employees. She will consult with legal counsel regarding policy 541.1 to determine if there is any duty to bargain over the implementation of this policy.

There was a motion by Mr. Hansen, seconded by Ms. Homan, to forward Policy 353.1 (School Volunteers) and Exhibit 353.1 (Application Form) to the full BOE for a second reading. Motion carried (3-0). There was a motion by Ms. Hill-Breunig, seconded by Mr. Hansen, to take drafts 533.1 (Pre-Employment Background Checks), and 541.1 (Intermittent Criminal Background Checks for Non-Licensed Employees) to the full board for a first reading. Motion carried (3-0).

B. Review Advertising Policy Regarding Concessions/ Proposal for Popcorn/Bags

Mr. Smith discussed a proposal made by Hellenbrand Water, to purchase all popcorn, oil, and bags used by the district for concessions in exchange for being able to put their name on the popcorn bags. The committee discussed how this proposal fits with policy 851 (Advertising in the Schools). There was a motion by Ms. Hill-Breunig, seconded by Mr. Hansen, to inform the full board of their discussion and decision to approve the proposal, on an interim basis, for one year. Motion carried (3-0).

VI. FUTURE MEETINGS – None scheduled

VII. ADJOURN –*Motion by Mr. Hansen, seconded by Ms. Homan, to adjourn. Motion carried (3-0). Meeting adjourned at 6:10 p.m.*