

**Waunakee Community School District**  
**Board of Education**  
**Policy Committee Meeting**  
Tuesday, December 7, 2010  
7:30 a.m.

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**MINUTES**

**I. CALL MEETING TO ORDER**

Committee Chair Homan called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 7:35 a.m.

**II. ROLL CALL**

Present: Homan, Hill-Breunig, Hansen

Also Present: Randy Guttenberg, Steve Summers

**III. APPROVE THE AGENDA**

Motion Hill-Breunig/Hansen to approve the agenda as presented.

**IV. PUBLIC COMMENTS ON THE AGENDA**

No members of the public were present. Several letters were reviewed related student transportation services and distribution of directory information.

**V. DISCUSSION/DECISION ITEMS**

A. Review Parent Concern Regarding District Policy on Distribution of Directory Information

We are currently working on a revision of this policy which will be brought back to a future meeting. The committee would like to also review our policy on use of student pictures.

B. Review Parent Concern Regarding District Policy 751 Student Transportation Services

The committee reviewed three issues related to student transportation. They were 9<sup>th</sup> grade transportation, shuttle busses, and pay for pre-school bussing to day care. No changes were recommended to the policy. Future concerns brought to administration by parents should be directed to the quarterly board of education listening sessions.

C. Review Revision of Policy 661 Depository of Funds

Policy was revised to allow for depository review to be changed from 3 to 5 years.

Motion Hill-Breunig/Hansen to move to full board for approval. Motion carried 3-0.

D. Review Revision of Policy 684 Audits

Policy was revised to have the auditors reviewed every 5 years. Motion Hill-Breunig/Hansen to move to full board for approval. Motion carried 3-0.

- E. Discuss 4K Policy Issues  
Administration is reviewing all policies related to 4K. There are no recommendations at this time.
- F. Review Audit Management Letter Pertaining to Fund Balance and Student Activity Fund Policies  
This item will be brought back at a future meeting.

**VI. FUTURE MEETINGS**

No meetings were scheduled.

**VII. ADJOURN**

Motion Hill-Breunig/Hansen to adjourn. Motion carried 3-0  
Time: 8:45 a.m.

Respectfully submitted,  
Tryg Knutson, Board Clerk  
TK:mm