

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**
Budget Committee
Wednesday, March 9, 2011
6:30 p.m.

District Administrative and Maintenance Center
905 Bethel Circle
Waunakee, WI 53597

MINUTES:

I. Call to Order

The meeting was called to order at 6:40 p.m. by Committee Chair Esser.

II. Roll Call

Committee members Esser and Meese were present. Committee member Knutson was absent. Administrator Summers was present. Community member Joan Ensign was present.

III. Approval of Agenda

Motion by Meese seconded by Esser to approve the agenda with no changes. Motion passed 2-0.

IV. Public Comments

There were no public comments.

V. 2011-2012 Budget Process

- A. Review Draft Timeline
- B. Review Draft Forecast
- C. Review Draft Guidelines
- D. Review State Budget 2011-2013
- E. Review Open Enrollment Applications 2011-2012

Summers reviewed the second draft of the 2011 – 2012 budget process. The process has been delayed by one month due to the uncertainties over the state budget. The school finance provisions included the state budget have been incorporated into the budget planning process.

The second draft of the 2011-2012 budget process will be presented to the School Board on March 14th in lieu of a special meeting on this topic.

Open enrollment applications will also be on the agenda for the March 14th meeting. The applications in and out are consistent with previous years, with the exception of 4K applicants. The 11-12 school year is the first year that 4K applicants in and out are allowed due to the start of the program.

VI. 2010-2011 Budget Update

Due to time constraints, this issue was not discussed.

VII. Discussion/Action on Proposals

- A. Banking Proposals
- B. High School Referendum Furniture Proposals

Summers reviewed the information regarding the banking proposals received. Additional information is needed before a recommendation is made. The School Board policy requires a bid process for banking firms every 3 years.

Summers reviewed the information regarding the high school referendum furniture proposals received. The recommendation is to approve the lowest bids from Marshfield Book and Stationary and Staples. This purchase is a part of the high school referendum project.

VIII. Other Items for Discussion

- A. School Board Policy #671.2 Rule

The Budget Committee would like to see consistency regarding the application of the employee reimbursement School Board Policy. The Budget Committee would also like to see the dollar amounts reviewed. This item will be forwarded to the Policy Committee for further consideration.

IX. Adjourn

Motion by Meese seconded by Esser to adjourn the meeting at 7:30 p.m.
Motion passed 2-0.

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District at 849-2000, 905 Bethel Circle, Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”