

WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Budget Committee
Thursday, April 21, 2011
7:00 p.m.

District Administrative and Maintenance Center
905 Bethel Circle
Waunakee, WI 53597

Minutes:

I. Call to Order

The meeting was called to order at 7:05 p.m. by Tryg Knutson.

II. Roll Call

Committee members Knutson and Meese were present. Committee member Esser was absent. Board member Homan was present in place of Esser. Administrators Guttenberg and Summers were present.

III. Approval of Agenda

Motion by Meese seconded by Homan to approve the agenda with no changes. Motion passed 3-0.

IV. Public Comments

There were no public comments.

V. 2011-2012 Budget Process

Summers handed out a document titled "Budget Parameters for 2011-12". The administrative team has met as a group and individually to discuss staffing and budget issues. The budget parameters document will be used to develop the first draft of the budget. Meese requested consideration of changing the student fee increase from +\$5/student to +\$10/student to minimize the number of times the fee is changed. The committee is requesting comparable fee information for the May Board meeting. Guttenberg handed out a document detailing staffing changes for 2011-12. Guttenberg discussed a no layoff parameter for budget planning. A layoff in art could be considered based on scheduling. The committee endorsed a no layoff budget parameter. Summers reviewed the federal maintenance of effort requirements for special education. The committee endorsed the administration moving forward with the first draft of the budget using the parameters as discussed.

VI. 2010-2011 Budget Update

Summers reviewed the projected end of the year balance. The administration is considering several options for use of end of the year funds to provide future budget flexibility. These options will be presented at a future meeting.

VII. Discussion/Action on Proposals

There was no discussion or action on proposals.

VIII. Other Items for Discussion

There were no other items for discussion.

IX. Adjourn

Motion by Knutson seconded by Homan to adjourn the meeting at 8:30 p.m.

Motion passed 3-0.

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