

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Special Meeting
Monday, April 25, 2011
6:00 p.m.

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, WI 53597

MINUTES

- I. CALL TO ORDER**
President Meese called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.
Time: 6:00 p.m.
- II. ROLL CALL**
Present: Ensign, Hansen, Hill-Breunig, Homan, Waner, Meese
Absent: Epping
- III. PUBLIC COMMENTS**
No comments were received.
- IV. APPROVE THE AGENDA**
Motion Hill-Breunig/Hansen to approve the agenda as presented and to postpone the election of officers to later in the meeting to allow time for Epping to arrive. Motion carried 6-0.
- V. OATH OF OFFICE – NEW BOARD MEMBERS**
The oath of office was administered in advance to the appropriate newly elected Board members prior to this meeting.
- VI. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)**
Motion Waner/Hansen to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual administrator and teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations and review summer school contract recommendations. Motion carried 6-0 on a roll call vote.
- Vote:
- | | | | |
|------------|---------------|------------|------------------|
| Ensign-yes | Epping-absent | Hansen-yes | Hill-Breunig-yes |
| Homan-yes | Waner-yes | Meese -yes | |

Time: 6:02 p.m.

VII. RETURN TO OPEN SESSION

The board returned to open session at 6:32 p.m.

VIII. BOARD REORGANIZATION

A. Designations and Memberships

1. Official Newspaper

Motion Hill-Breunig/Waner to appoint the Waunakee Tribune as the official newspaper for the district. Motion carried 6-0.

2. Meeting Times and Dates

Motion Waner/Hansen to hold its regular meeting on the second Monday of each month with a closed session beginning at 6:00 p.m. and the regular meeting to follow starting at 7:00 p.m. Motion carried 6-0.

3. Legal Counsel

Motion Hill-Breunig/Homan to appoint Davis and Kuelthau, s.c., as legal counsel for the district. Motion carried 6-0.

4. Official Depositories

Motion Hansen/Homan to approve the following banking/depository institutions for the 2010-2011 school year. Motion carried 6-0.

Checking & Payroll:

State Bank of Cross Plains

Investments:

State Bank of Cross Plains

Wisconsin Local Government Investment Pool

AUL Trust

PMA-Public Fund Specialists

Credit Cards:

WASBO/Bank of Montreal

5. WASB and WIAA Memberships

Motion Hansen/Homan to approve district membership in the Wisconsin Association of School Boards (WASB) and the Wisconsin Interscholastic Athletic Association (W.I.A.A.). Motion carried 6-0.

IX. SET ANNUAL MEETING

Motion Homan/Hansen to set the annual meeting for Monday, October 17, 2011 starting at 7 p.m. Motion carried 6-0.

X. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

Motion Hill-Breunig/Homan to approve the consent agenda as presented. Motion carried 6-0.

A. Review Individual Administrator and Teacher Contract Recommendations, Resignations and Retirements

Administrator Contract

Mike Zibel, Middle School Assistant Principal

Resignations

Leah Christianson - S/L Pathologist, PES

Retirements

Patricia Fischer - Spanish Teacher, HS

Gail May - Physical Therapist, PES & HS

Jerry Meyer - Bus Driver, District

James Staskal - Tech. Ed. Teacher, HS

- B. Review Individual Co-Curricular Contract Recommendations

Co-Curriculars

James Severson - Co Head LaCrosse Coach, HS

- C. Summer School Contract Recommendations

XI. REVIEW 2011-12 BUDGET PARAMETERS

Randy Guttenberg and Steve Summers covered highlights of a presentation to be shared with staff over the next few weeks. The first draft of the budget will be presented at the May regular meeting. Guttenberg and Summers were pleased to report that they will be able to present a balanced budget and stay within the parameters of minimizing the impact on programs.

XII. PRE-TAX WRS EMPLOYEE CONTRIBUTIONS

Motion Hill-Breunig/Homan to approve and adopt a resolution authorizing pre-tax payments for employee contributions to the WRS. Motion carried 6-0.

Epping arrived at 7:40 p.m.

XIII. ELECTION OF OFFICERS

President Meese initiated the process for selecting Board Officers by asking for nominations for the office of President.

President

Motion by Waner seconded by Epping that Paul Meese be nominated for President of the Waunakee Board of Education.

Closing of Nominations

Motion by Hill-Breunig seconded by Hansen that nominations for President be closed and a unanimous ballot be cast.

Motion carried 7-0.

Vice-President

Motion by Hansen seconded by Homan that Hill-Breunig be nominated for Vice-President of the Waunakee Board of Education.

Closing of Nominations

Motion by Hansen seconded by Epping that nominations for Vice-President be closed and a unanimous ballot be cast.

Motion carried 7-0.

Clerk

Motion by Hill-Breunig seconded by Hansen that Julie Waner be nominated for Clerk of the Waunakee Board of Education.

Closing of Nominations

Motion by Hansen seconded by Ensign that nominations for Clerk be closed and a unanimous ballot be cast.

Motion carried 7-0.

Treasurer

Motion by Waner seconded by Hill-Breunig that Gary Epping be nominated for Treasurer of the Waunakee Board of Education.

Closing of Nominations

Motion by Hansen seconded by Ensign that nominations for Treasurer be closed and a unanimous ballot be cast.

Motion carried 7-0.

XIV. APPOINTMENT PROCESS - COMMITTEES

Appointment Process – Committees

Board President Meese presented the committee appointments for the 2011-12 school year.

XV. FUTURE MEETINGS

No additional meetings were scheduled.

XVI. ADJOURN

Motion Hansen/Homan to adjourn. Motion carried 7-0.

Time: 7:50 p.m.

Respectfully submitted,

Julie Waner, Clerk

JW:mm