

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, July 11, 2011

**Closed Session 6:00 p.m.**

**Regular Meeting 7:00 p.m.**

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**MINUTES**

**I. CALL TO ORDER**

President Meese called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:02 p.m.

**II. ROLL CALL**

Present: Ensign, Epping, Hansen, Hill-Breunig, Homan, Waner, and Meese

Absent: None

Also Present: Steve Summers, Randy Guttenberg, Connie Beth, Tim Mommaerts

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)**

Motion Hansen/Hill-Breunig to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations, and renewals, resignations and retirements, to review administrative and administrative support contract recommendations, review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements, review individual summer school contract recommendations, hear presentation of Horizon's Program and discuss land purchase/sale options.

Vote:

Ensign-yes

Epping-yes

Hansen-yes

Hill-Breunig-yes

Homan-yes

Waner-yes

Meese -yes

Time: 6:03 p.m.

**IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM**

The board returned to open session at 7:08 p.m.

**V. APPROVAL OF MINUTES**

Motion Waner/Homan to approve the minutes for the regular board meeting held on June 13, 2011. Motion carried 7-0.

**VI. APPROVAL OF AGENDA AND ADDITIONS**

Motion Hill-Breunig/Hansen to approve the agenda as presented. Motion carried 7-0.

**VII. PUBLIC COMMENTS ON EVENING'S AGENDA**

No comments were received

**VIII. ADMINSTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Board Reports/Action Items
  - 1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members  
Board members reported on recent meetings and activities they attended.
- B. Administration Reports/Action Items
  - 1. Finance
    - a. Monthly Finance Reports  
Motion Waner/Homan to approve the monthly finance reports as presented. Motion carried 7-0.
    - b. Authorization to Seek Short-Term Loan Bids  
Motion Hill-Breunig/Epping to approve the authorization to seek short-term loan bids for the 2011-12 school year. Motion carried 7-0.
    - c. ELL Staffing Proposal  
Motion Waner/Homan to approve the request for additional staffing in the English Language Lerner program. Motion carried 7-0.
  - 2. Curriculum Presentation – School Improvement Institute and Testing & Assessment  
Tim Schell provided an overview of the School Improvement Institute and the Testing and Assessment Handbook.
  - 3. Consideration of Horizons Program  
The Board discussed and approved an alternative program for students returning from alcohol and drug rehabilitation.
  - 4. DCNTP 2011-2012 Shared Services Contract  
Motion Hill-Breunig/Epping to approve the 2011-12 shared services contract with the Dane County New Teacher Project. Motion carried 7-0.
  - 5. 2011-2012 Handbook Approval  
Motion Epping/Homan to approve the 2011-12 handbooks as presented. Motion carried 7-0.
  - 6. Long Range Facility Planning Process  
Tim Svendsen (Business Manager Intern) outlined a proposal from Vanderwalle and Associates for a long-term facility planning process, a proposal from the UW-Madison Applied Population Laboratory for an updated population study this fall, and a draft request for proposal document to solicit proposals for a school capacity study.
  - 7. High School Project Update  
Tom Nack provided the board with an update on the high school project.
  - 8. Announcements

**IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Facility Committee Report
  - 1. Meeting Minutes - Tuesday June 14, 2011  
The minutes of the June 14 meeting were reviewed.
  - 2. Consideration of Let There Be Lights Proposal  
Bob Freimuth and Jodi Seihoff who are representatives of the Let There Be Lights baseball support group gave a formal presentation on their proposal to raise funds to add lights to the high school baseball field. Motion Epping/Homan to allow the group to move forward with the

fundraising proposal. The options approved included pavers, placards and pennants. Motion carried 7-0.

B. Policy Committee Report

1. Policy Recommendations – Second Reading

Motion Epping/Hansen to approve the following policies for second reading. Motion carried 7-0.

- a. 751.3 School Bus Safety Program
- b. 431 Proof of Residence
- c. 423 Open Enrollment
- d. 662 Fraud Prevention and Reporting (new)
- e. 347 Student Records
- f. 347-Rule (1) Procedures for the Maintenance and Confidentiality of Student Records
- g. 773-Exhibit Records Retention Schedule
- h. 421 Entrance Age
- i. 421-Rule (2) Procedures for Early Admission to First Grade
- j. 430-Rule (3) Compulsory Student Attendance
- k. 443.6 Electronic Communication Devices

X. **CONSENT AGENDA**

Motion Hill-Breunig/Homan to approve the consent agenda as presented.

Motion carried 7-0.

A. Approval of Checks

B. Gifts & Field Trips

**Gifts**

- Football Booster Club donated \$2500 towards the cost of reconditioning the FB helmets and shoulder pads
- Track Booster Club donated \$6920 towards the purchase of the new pole vault pit
- Lacrosse Booster club donated \$6474.61 to offset the cost of the Lacrosse program for the 2011 season
- Baseball Booster club donated \$4150 towards the purchase of pants, caps and additional baseball supplies
- Track Booster Club donated \$700 towards the purchase of new laptop computer for scoring track meets
- Women's Soccer booster club donated \$3257.51 towards the purchase of new soccer jerseys, hotel rooms and training goal.

C. Resignations, Leaves, Retirements

**Resignations**

Karin Carson - Math Teacher, HS

Katherine Rozas - ELL Teacher, IS

D. Review Individual Teacher Contract Recommendations

**New Teachers**

Gregory Benz - School to Career Coordinator, HS (replaces Monica Butler)

Jacob Brickl - Tech. Ed. Teacher, HS (replaces Jim Staskal)

Cheryl Endres - 5th Grade Teacher, IS (replaces John Ehle)

Christina Gascho - FACE/Health Occupations Teacher, HS (replaces Regina Lohre & Paulette Emberson)

Jennifer Grabarski Physical Education Teacher, MS (replaces Dana Poulsen)

Evan Hartman - Math/Computer Science Teacher, HS (new position)

Debra Strick - EBD Teacher, IS (new position)

- E. Review Admin Support Contract Recommendation  
**New Administrative Support Staff**  
Tim Welzien - Network Administrator, HS (replaces Greg Stahl)
- F. Review Administrative Contract Recommendation
- G. Review Individual Co-Curricular Contract Recommendations
- H. Review Individual Support Staff/Custodial Recommendations
- I. Review Individual Summer School Contract Recommendations

**XI. BOARD BUSINESS**

- A. Conventions/Workshops
- B. Legislative Update

**XII. FUTURE AGENDAS AND MEETINGS**

- A. Motion Hill-Breunig/Homan to change the August board meeting from August 8 to August 15, 2011. Motion carried 7-0.
- B. The following committee meetings were scheduled:
- C. Budget Committee – Monday, July 25, 2011 @ 5:00 PM
- D. Curriculum Committee - July 19, 2011
- E. Facility Committee— Tuesday, July 26, 2011 @ 6:00 PM
- F. Human Resources Committee—Tuesday, July 26, 2011 @ 10:00 AM
- G. Policy Committee – Monday, July 25, 2011 @ 6:00 PM

**XIII. RETURN TO CLOSED SESSION**

The board did not return to closed session.

**XIV. RETURN TO OPEN SESSION**

**XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XVI. ADJOURN**

Motion Homan/Waner to adjourn. Motion carried 7-0.

Time: 8:55 p.m.

Respectfully submitted,

Julie Waner, Clerk

JW: mm