

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, September 12, 2011

Closed Session 6:30 p.m.

Regular Meeting 7:00 p.m.

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

Vice-President Peggy Hill-Breunig called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:30 p.m.

II. ROLL CALL

Present: Ensign, Epping, Hansen, Hill-Breunig, Homan, Waner

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)

Motion Homan/Waner to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations and renewals, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations.

Vote:

Ensign-yes

Epping-yes

Hansen-yes

Hill-Breunig-yes

Homan-yes

Waner-yes

Time: 6:30 p.m.

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM

The board returned to open session at 7:10 p.m.

V. APPROVAL OF MINUTES

Motion Homan/Epping to approve the minutes for the regular board meeting held on August 15, 2011. Motion carried 6-0.

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Homan/Hansen to approve the agenda as with additions as recommended. Motion carried 6-0.

VII. PUBLIC LISTENING SESSION

The Board of Education provides a public listening session for the public to comment on non-agenda items related to the governance or management of the Waunakee Community School District on a quarterly basis. Vice-President Hill-Breunig asked for comments from the audience members. No comments were received.

VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Student Report

Megan Fitzpatrick and Jenna McGowan gave a report on recent student council activities including a tour for incoming freshmen, a new student luncheon, Koats for Kids and Homecoming activities.
- B. Board Reports/Action Items
 1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

Board members reported on recent meetings and activities they attended.
 2. Board Vacancy Application and Process Review

Four applications for the vacant board position have been received. A special meeting will be set to interview the candidates and have a full board seated by the October meeting.
- C. Administration Reports/Action Items
 1. Finance Reports
 - a. Monthly Reports

Motion Epping/Hansen to approve the monthly finance reports as presented. Motion carried 6-0
 - b. Approval of Student Activity Accounts

Steve Summers reported that during the 2011-12 the school board policy related to student activity accounts was revised to require an annual review by the Board and approval of student activity accounts. Summers provided the board with the report for approval. Motion Homan/Epping to approval of the student activity accounts. Motion carried 6-0.
 - c. Approval of Fund Balance Allocations

Motion Waner/Hansen to approve the administrative recommendation of fund balance allocations. Motion carried 6-0.
 - d. Review Fund 39 Refinancing/Tax Levy Options

Steve Summers reviewed the Fund 39 tax levy options along with the administrative recommendation that includes refinancing of current debt, and contributions from the remaining referendum funds to create a \$1M tax savings over a two year period (\$500,000 each year). After discussion the board gave input directing administration to move forward with this plan.
 2. Curriculum Presentation: Common Core Standards and State Assessment

Tim Schell provided the board with an update on the Common Core Standards and the final student assessment report.
 3. Facility Use Rental Fee Exemption

Additional information was provided to the board regarding the Girls on the Run that offers programs at both Prairie and Arboretum Schools Grades 3-5 looking for a fee exemption. The program runs in the fall of year and they use a classroom and gym. Motion Homan/Hansen to approve the facility use exemption fee for girl on the Run for the 2011-12 school year. Motion carried 6-0.
 4. Youth Apprenticeship and School-to-Career Program Contract 2011-12

Motion Waner/Hansen to approve the 2011-12 Youth Apprenticeship and School-to-Career Program Contract as presented. Motion carried 6-0.
 5. Beginning of School Year Report

District Administrator Guttenberg reported on the highlights of the first days of school.

6. Long Range Planning
 - a. Building Capacity Study
Motion Epping/Homan to approve the proposal received from Eppstein Uhen in the amount of \$5250 for the purpose of a building capacity study. Motion carried 6-0.
 - b. Facility Planning Proposals
Motion Waner/Epping to approve a long range planning study proposal from MD Roffers Consulting/Vandewalle & Associates in an amount not to exceed \$35,600. Motion carried 6-0.
7. High School Referendum Project—Greenhouse
The board reviewed a revised budget for the proposed greenhouse at the high school. Since this number is higher than the anticipated \$100,000 amount administration asked for approval. Tom Nack and Rhonda Knapp were in attendance to answer questions. Motion Homan/Hansen to approve the revised greenhouse budget not to exceed \$136,000. Motion carried 6-0.
8. Correspondence

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Co-Curricular Committee
 1. Review Minutes of September 8, 2011 Meeting
The minutes of the September 8, 2011 meeting were reviewed.
- B. Facility Committee
 1. Review Minutes of August 31, 2011 Meeting
The minutes of the August 31, 2011 meeting were reviewed.
 2. High School Fieldhouse Floor Repair and Plan
Joe Bellomo provided pictures and an update on the high school field house floor area that needed to be replaced this week as a result of a water leak. Motion Waner/Hansen \$24,012 to approve the request to utilize the contingency fund to cover the estimated cost of the repairs to the high school field house floor area. Motion carried 6-0.
- C. Policy Committee
 1. Review Minutes of September 8, 2011 Meeting
The minutes of the September 8, 2011 meeting were reviewed.
 2. Policy Review – Second Reading
 - a. 152 Board Self-Evaluation
Motion Hansen/Homan to approve revisions to 152 Board Self-Evaluation. Motion carried 6-0.
 3. Update on Facility Use Policy
The Facility committee is working on revisions to policy 830 and 830-Rule to reflect modification in user groups and pay structures. The revisions will be brought to the full board for consideration at a future meeting.

X. CONSENT AGENDA

- A. Approval of Checks
- B. Gifts and Field Trips
Gifts:
 - Dr. Christine Braud donated an iPad 1st Generation (Est. Value \$400) to Deanna Schadeberg's classroom

- Prairie Elementary received \$1422.55 from the Target Take Charge of Education program
- Waunakee Football Booster Club donated the following:
\$13,621.00 for varsity FB jerseys
\$656.00 for replacement of helmets
\$5600.00 for headsets
- Lamers Bus Lines donated the use of a school bus on 8/23/11 for the tour of the district for the new teachers.
- Ali Shuda (Spanish instructor) received a S6 Acoustic Guitar valued at \$399 from some very generous donors through the DonorsChoose organization to support her "Authentic Language Learning Through Music" program. Ali is the 4th teacher at Prairie to receive a donation through this wonderful organization.
- Prairie Elementary had another donation provided for SMART Boards. Paul Busse (3rd grade) and Lexis Savola (2nd grade) donated \$5.73 toward the purchase of SMART Boards. Their kindness and generosity is greatly appreciated.

Field Trips:

- SkillsUSA/DECA/FBLA Social Event to Great America on Saturday, October 15, 2011

C. Resignations, Leaves, Retirements

Resignations:

Teresa Bullis – Para Educator, Special Education, HS

Emily Huttenburg – Reading Teacher, HS

Jessica Kennedy – Language Arts Teacher, HS

Trisha Kuluvar – 6th Grade Teacher, IS

Lee Murphy – Para Educator, Special Education, HS

D. Approve Individual Administrator, Teacher, Co-Curricular, Support Staff and Custodial Recommendations

New Teachers:

Jenna Cramer – Reading Teacher, HS (replaces Emily Huttenburg)

Leah Hundt – 7th/8th Grade Teacher, MS (replaces Lindsey Schubert)

Angela Kinstler-Reda – 42% Art Teacher, HES (replaces Hannah Smits)

Lisa Van Geffen – Spanish Teacher, MS/IS (replaces Gretchen Klein)

Laurie Veenendaal – Language Arts Teacher, HS (replaces Jessica Kennedy)

Bryant Ward – 6th Grade Teacher, IS (replaces Trisha Kuluvar)

New Support Staff:

Jessica Block – Para Educator, Regular Ed., MS (replaces Leah Hundt transfer)

Ryan Briese – Custodian, HS (replaces John Currier transfer)

Nancy Cleveland – Para Educator, Special Education, HS (replaces Lee Murphy)

Dawn Collins – Para Educator, Reading Title 1, IS (replaces Elizabeth Watson)

James Graettinger – Para Educator, Regular Education, HS (replaces Trevor Evans)

Kathy Gundrum – Para Educator, Reading Title 1, HES (replaces Patricia Keller)

Lindsey Hying – Para Educator, Special Education, HS (replaces Teresa Bullis)

Lacy Vosen – Para Educator, Special Education, HES (replaces Maryjane White)

Co-Curricular's:

Lacy Adler – Assistant Volleyball Coach, MS

Travis Triggs – Volunteer Assistant Football Coach, HS

Internal Staff Changes-No Action:

John Currier – from Custodian, HS to Custodian IS/HS

Fred Laufenberg – from PT Custodian, IS to FT Custodian MS
Motion Epping/Homan to approve the consent agenda as presented.
Motion carried 6-0.

XI. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update

XII. FUTURE AGENDAS AND MEETINGS

- A. The following special board meetings were scheduled:
September 21, 2011 @ 6 PM
October 17, 2011 immediately following the annual meeting.
October 24, 2011 @ 6 PM
Motion Homan/Hansen to approve the special meetings. Motion carried 6-0.
- B. The following committee meetings were scheduled:
Budget Committee - October 19, 2011 @ 5 PM
Facility Committee - October 5, 2011 @ 5 PM (Epping to fill in for Meese)
Goals Committee - October 5, 2011 @ 6 PM

XIII. RETURN TO CLOSED SESSION

The board did not return to closed session.

XIV. RETURN TO OPEN SESSION

XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

Motion Hansen/Epping to adjourn. Motion carried 6-0.

Time: 9:50 p.m.

Respectfully submitted,

Julie Waner, Clerk

JW: mm