

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, November 14, 2011

Closed Session 6:30 p.m.

Regular Meeting 7:00 p.m.

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Peggy Hill-Breunig called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:30 p.m.

II. ROLL CALL

Present: Ensign, Epping, Hansen, Hill-Breunig, Homan, Waner

Absent: Heinemann

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)

Motion Homan/Epping to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher/administrator contract recommendations, resignations and retirements and leaves, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and review compensation for all employee groups.

Vote:

Ensign-Yes	Epping-Yes	Hansen-Yes	Heinemann-Absent
Hill-Breunig- Yes	Homan-Yes	Waner - Yes	

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA

The board returned to open session at 6:50 p.m.

V. APPROVAL OF MINUTES

Motion Waner/Homan to approve the minutes for the regular board meeting held on October 10, 2011 and special meetings on October 17 and October 24, 2011. Motion carried 6-0 (Heinemann absent).

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Epping/Hansen to approve the agenda as presented. Motion carried 6-0 (Heinemann absent).

VII. PUBLIC COMMENTS

Tammy Amundsen spoke in favor of the UV System.

VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Report

Megan Fitzpatrick gave a report on recent student council activities.

- B. Board Reports/Action Items
 - 1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members
Board members reported on recent meetings and activities they attended.
 - 2. Spring Board Election
 - a. Notice of School Board Election
The board reviewed a copy of the Notice of School Board Election” for the upcoming 2012 Spring Election.
 - b. Notification of Non-Candidacy
The Board of Education election will take place this coming spring with three terms expiring. The deadline for filing a notice of non-candidacy is 5:00 p.m. on December 23, 2011.
- C. Administration Reports/Action Items
 - 1. Finance Reports
 - a. Monthly Finance Reports
Motion Homan/Epping to approve the monthly finance reports as presented. Motion carried 6-0 (Heinemann absent).
 - b. Approval of 2010-2011 Audit Report
Steve Summers asked board members if they had any questions pertaining to the 2010-2011 audit report which was sent out earlier in the week. Motion Epping/Waner to approve the 2010-2011 audit report. Motion carried 6-0 (Heinemann absent).
 - c. District Census Report
Steve Summers highlighted the census report. Included in your packet are the results of the student census.
 - 2. Curriculum Presentation: – 4K
Amy Johnson provided an update on the 4K program.
 - 3. Update on Educational Program Forum
District Administrator Guttenberg reported that the educational program forum will be held on Thursday, November 17th at the high school beginning at 5:30 p.m. with a facility tour and the forum beginning at 6:30 p.m.
 - 4. Correspondence

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Budget Committee
 - 1. Review Minutes of October 19, 2011 Meeting
The minutes of the October 19, 2011 meeting were reviewed.
- B. Co-Curricular Committee
 - 1. Review Minutes of November 10, 2011 Meeting
The minutes of the November 10, 2011 meeting were reviewed.
 - 2. Compensation for Equestrian Club
District Administrator Guttenberg presented a recommendation for approval of pay for the coach of the equestrian team. Motion Epping/Hansen to approve the position of Equestrian Coach as a paid position. Motion carried 6-0 (Heinemann absent).
 - 3. Consideration of New High School Club
The board reviewed a recommendation from Brian Kersten for approval of American Red Cross Club (ARC) on a pilot basis and no pay for the advisor even after the three year establishment period. Motion

Hansen/Homan to approve of the American Red Cross Club (ARC) on a pilot basis with no pay for the advisor. Motion carried 6-0 (Heinemann absent).

4. Consideration of Special Olympics Bocce Ball
Randy Guttenberg presented a recommendation requesting approval of Bocce Ball as a Special Olympic sport along with the associative pay. Motion Homan/Hansen to approve Bocce Ball as a Special Olympic team sport. Motion carried 6-0 (Heinemann absent).

C. Curriculum Committee

1. Review Minutes of October 26, 2011 Meeting
The minutes of the October 26, 2011 meeting were reviewed.
2. Student Fees for Textbooks
Board members were asked for feedback on a proposal from the Communication Arts Department regarding having students in an upper level class purchase their books individually so the students can write and annotate them throughout the semester. This was a discussion item only and no formal action was taken.
3. New Course Proposals
 - a. Chem II: Thermodynamics
 - b. Advance Creative WritingMotion Epping/Hansen to approve of the new course proposals as presented. Motion carried 6-0 (Heinemann absent).

D. Facility Committee

1. Review Minutes of November 5, 2011 Meeting
The minutes of the November 5, 2011 meeting were reviewed.
2. Review and Consider High School Facility Projects
The board reviewed information and proposals for a Ultraviolet Water Purification System for the pool and the possibility of using remaining referendum funds to fund the project. This is a system that uses ultraviolet light to control bacteria etc. in the pool water and thereby reducing the amount of chemicals in the water. Motion Waner/Ensign to approve the installation of a UV system at the pool. Motion carried 6-0 (Heinemann absent).

X. CONSENT AGENDA

- A. Approval of Checks
- B. Gifts and Field Trips
Gifts
 - Donorschoose.org donated 3 book sets for the Heritage book Room.
 - Multiple donations from area businesses and individuals to create a memorial for Sari Zirbel at Heritage Elementary
 - Waunakee Utilities donated \$ 20,000 towards the solar project.
 - Mr. & Mrs. John Statz have donated their son John's Peavey TNT 115 model bass guitar amplifier to the WHS band program. The estimated value of the amplifier is \$600.00.

C. Resignations, Leaves, Retirements

Resignations

Duane Braun – Crossing Guard, Madison/Verleen
Sandra McCarthy – Computer Assistant, MS
Eric Theis – Para Educator, Special Education, IS

- D. Approve Individual Administrator, Teacher, Co-Curricular, Support Staff and Custodial Recommendations

Co-Curricular's

Elizabeth Bentz – Assistant Boy's Swim Coach, HS

- Bachelor's degree in Education
- WI teaching certification
- Experience with the following:
 - Teaching swimming lessons
 - Coaching summer swim team ages 5-18
 - Managing the pool
 - High School varsity and state swim team member

Luke Stauffacher – Volunteer Assistant Boy's Hockey Coach, HS

Internal Staff Changes-No Action

Mary Roelke – from substitute Crossing Guard to regular Crossing Guard (replaces Duane Braun)

Motion Homan/Epping to approve the consent agenda as presented. Motion carried 6-0 (Heinemann absent).

XI. BOARD BUSINESS

- A. Conventions/Workshops
- Wisconsin State Education Convention, Milwaukee, WI: January 18-20. 2012
 - NSBA Convention – Boston, MA
- B. Legislative Update

XII. FUTURE AGENDAS AND MEETINGS

The following meetings were scheduled:

Special Meeting (Board Retreat) – Monday, December 19, 2011 @ 5 p.m.

Motion Hansen/Epping to schedule a special meeting for Monday, December 19, 2011 starting at 5:00 pm. Motion carried 6-0 (Heinemann absent).

Facility Committee Meeting – Thursday, December 8, 2011 at 6:00 p.m.

Policy Committee Meeting – Thursday, December 8, 2011 at 5:00 p.m.

Human Resources Committee – Wednesday, December 14, 2011 @ 9:30 am.

XIII. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.

XIV. RETURN TO OPEN SESSION

XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

Motion Waner/Homan to adjourn. Motion carried 6-0. (Heinemann absent).

Time: 8:30 p.m.

Respectfully submitted,

Joan Ensign, Clerk

JE: mm