

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Human Resources Committee Meeting
Wednesday, December 14, 2011, 9:30 a.m.
905 Bethel Circle
Waunakee, WI 53597

MINUTES:

- I. CALL TO ORDER-** *The meeting was called to order by committee chair, Ms. Hill-Breunig at 9:35 a.m.*
- II. ROLL CALL-** *Ms. Hill-Breunig, Ms. Ensign, and Mr. Epping were present. Mr. Guttenberg, Ms. Beth and Mr. Summers were also present.*
- III. APPROVE AGENDA-** *A motion was made by Ms. Ensign to approve the agenda. Mr. Epping seconded the motion. The motion carried (3-0).*
- IV. DISCUSS CONVERSION OF CONTRACTUAL AGREEMENTS TO HANDBOOKS-** *Ms. Beth provided committee members with information about the process that has been followed to date, including: meeting with Kirk Strang, the District's legal counsel, to determine what language cannot be included in the handbook; meeting with representatives of the WTA to identify the language that cannot be included ;and identifying language that needs further discussion (pay dates, teacher salary schedule/points system, custodian/maintenance salary schedule , and teacher evaluation). The committee discussed options for moving forward with discussions. They will continue that discussion at a future meeting in January.*
- V. DISCUSS STATUS OF STATEWIDE TEACHER EVALUATION SYSTEM –** *Committee members were provided with the preliminary report and recommendations that came out from the Wisconsin Framework for Educator Effectiveness Design Team. Additional information should be available in the near future.*
- VI. DISCUSS COMPENSATION BUDGET PLANNING-** *Mr. Summers will complete the first draft of the budget in January. He would like feedback from the HR Committee members about their priorities in regard to human resources. The committee members requested data on teacher salaries, and on administrator salaries for purposes of comparison.*
- VII. ADJOURN –** *A motion was made by Ms. Ensign to adjourn the meeting. The motion was seconded by Mr. Epping. The motion carried (3-0). The meeting adjourned at 11:30 a.m.*

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle, Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”