

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, February 13, 2012

Closed Session 6:30 p.m.

Regular Meeting 7:00 p.m.

District Administration & Maintenance Building

905 Bethel Circle

Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Peggy Hill-Breunig called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:30 p.m.

II. ROLL CALL

Present: Ensign, Hansen, Heinemann, Hill-Breunig, Homan, Waner

Absent: Epping, Hansen, Guttenberg

Hansen arrived at 6:35 p.m.

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)

Motion Waner/Homan to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review administrative/administrative support contracts, individual teacher contract recommendations and renewals, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations, review a request for expungement of student discipline records and review an expulsion recommendation.

Vote:

Ensign-yes

Epping-Absent

Hansen-yes

Heinemann-yes

Hill-Breunig-yes

Homan-yes

Waner -yes

- A. Review Minutes of January 9, January 31 and February 6, 2012 Meetings
- B. Review Administrative/Administrative Support Contracts
- C. Review Individual Teacher Contract Recommendations and Resignations
- D. Review Request for Leave of Absence for Member of Teaching Staff
- E. Review Individual Co-Curricular Contract Recommendations
- F. Review Individual Support Staff/Custodial Staff Recommendations and Resignations
- G. Review Request for Expungement of Student Discipline Records
- H. Review Expulsion Recommendation

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA

The board returned to open session at 7:10 p.m.

V. APPROVAL OF MINUTES

Motion Heinemann/Ensign to approve the minutes for the regular board meeting held on January 9, 2012 and special meetings on January 31 and February 6, 2012. Motion carried 6-0 (Epping absent).

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Hansen/Homan to approve the agenda as presented (or) with changes as recommended. Motion carried 6-0 (Epping absent).

VII. PUBLIC COMMENTS ON EVENING'S AGENDA

No comments were received on the evening's agenda.

VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports

Megan Fitzpatrick and Jenna McGowan reported on recent events at the high school.

B. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

2. Discuss Board Evaluation Process

President Hill-Breunig indicated that the packet included a copy of the results from the Board Self-Evaluation. Hill-Breunig indicated the need to schedule a special meeting to discuss the report and set goals based on the results of the self-evaluation.

C. Administration Reports/Action Items

1. Finance

a. Monthly Finance Reports

Motion Hansen/Homan to approve the monthly finance reports as presented. Motion carried 6-0 (Epping absent).

b. Consideration of 2012-13 Budget Timeline, Forecast, and Guidelines

Steve Summers made a request to the board for approval of the 2012-13 budget timeline, forecast, and guidelines which were provided at the special meeting on February 6th. Approval of these documents does not approve expenditures, but rather allows the planning process and schedule to begin. Motion Heinemann/Waner to approve the 2012-13 budget timeline, forecast, and guidelines. Motion carried 6-0 (Epping absent).

2. Curriculum Presentation: Convention Reports/Highlights

Board members shared highlights from the state convention in Milwaukee.

3. Consideration of 2012-13 Kindergarten Sections

Steve Summers updated the board on the options for kindergarten sections at Arboretum for next school year along with a recommendation to have five sections of kindergarten at Arboretum for 2012-2013 and then reconfigure attendance boundaries for the entire elementary level for 2013-2014 based on information we gain from our facility study that will be complete this summer. Motion Hansen/Heinemann to approve five kindergarten sections at Arboretum for the 2012-2013 school year. Motion carried 6-0 (Epping absent).

4. Facility Use Rental Fee Exemption
Motion Homan/Hansen to approve the facility use rental fee exemption request from Home Town Talent Baseball. Motion carried 6-0 (Epping absent).
5. Request for Early Graduation
The board reviewed a letter from Nancy Huggett requesting early graduation for her son, Mick. Motion Waner/Heinemann to approve the request for early graduation for Mick Karls. Motion carried 6-0 (Epping absent).
6. Approval of 66.03 Agreement – Carl D. Perkins Career & Technical Education Improvement Act
Motion Heinemann/Homan to approve the 66.03 Carl Perkins Grant supports our school-to-career programs. Motion carried 6-0 (Epping absent).
7. Consideration of Expanded Middle School Capacity Study
The board discussed a proposal for an expanded school capacity study based on how we utilize the space under our current educational philosophy. Administration is recommending Option A for \$2000. Motion Heinemann/Waner to approve the proposal from Eppstein Uhen Architects to conduct an expanded school capacity study. Motion carried 6-0 (Epping absent).
8. Announcements

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Curriculum Committee Report
 1. Review January 25, 2012 Minutes
Julie Waner reviewed the minutes of the January 25, 2012 meeting.
- B. Facility Committee Report
 1. Review February 8, 2012 Meeting Minutes
Karla Homan recapped highlights from the February 8, 2012 meeting.
- C. Human Resource Committee Report
 1. Review January 31, 2012 Meeting Minutes
 2. Consideration of 2012-13 and 2013-2014 Calendars
The board reviewed the recommended calendars for 2012-2013 and 2013-2014. These calendars were developed with input from a staff and administrative calendar committee, as well as with input from parents through a survey. Motion Heinemann/Hansen to approve the calendars for the 2012-2013 and 2013-2014 schools years as presented. Motion carried 6-0 (Epping absent).
- D. Policy Committee Report
 1. Second Reading
 - a. Policy 431 Proof of Residence
 - b. Policy 432-Rule Intra District Transfer of Students
 - c. Policy 423 Rule-1 – Admission of Students Participating in Full-time Open Enrollment
Motion Waner/Homan to approve second reading of Policy 431 Proof of Residence and Policy 432-Rule Intra District transfer of Students. Motion carried 6-0 (Epping absent).
Policy 423-Rule 1 Admission of Students Participating in Full-time Open Enrollment was pulled and sent back to the committee for additional modifications due to recent changes to state statutes.

X. **CONSENT AGENDA**

A. Approval of Checks

B. Gifts, Field Trips

Field Trips

- Request for permission to plan Environmental Global Studies Trip – Summer 2013
- High School Dance Team to Nationals in Minneapolis, MN on February 24th –February 26th.

Gifts

- Tri 4 Schools, Inc. donated \$70.50 to be used for anything that gets kids active and helps them learn about making healthy choices. The funds were raised by Heritage students who participated in the Tri 4 Schools Kids Triathlon in August of 2011.
- Donorschoos.org donated Leveled Book Sets for the Heritage Book Rom.
- Mr. Rodney “Sid” Adler donated a Toro Snow Blower and Murray Riding Lawn Mower to the WHS Technology Education Program. The estimated value of these items is \$300.00.
- Jakob Duren, kindergarten student, raised \$23.50 by participated in the Tri 4 Schools triathlon.
- Wisconsin Alliance for Fire Safety awarded Pam Smith, 4th grade teacher at Heritage Elementary with a \$500 grant to be used to purchase items that will benefit our students.

C. Resignations, Leaves, Retirements

- Robert Smiley – Director of Technology, HS
- Dana Zarling – CD Teacher, MS

D. Approve Individual Teacher, Co-Curricular, Support Staff and Custodial Recommendations

- Lynn Anderson – Assistant (Head JV) Softball Coach, HS
- RJ Binau – Volunteer Assistant Lacrosse Coach, HS
- Jason Cole – Assistant Track Coach, MS
- AJ Eley – Volunteer Freshman Girls’ Soccer Coach, HS
- Chelsey Eley – Head Freshman Girls’ Soccer Coach, HS
- Veronica Endres – Volunteer Assistant Softball Coach, HS
- Gary Epping – Volunteer Assistant Softball Coach, HS
- Jon Gustafson – Assistant Track Coach, MS
- Samantha Heyer – Assistant Track Coach, MS
- Jacob Hollinger – 50% Assistant Lacrosse Coach, HS
- Eric Huttenburg – Assistant Boys’ Tennis Coach, HS
- Randy Jennerjohn – Assistant Boys’ Golf Coach, HS
- Jason Johnson – Assistant Track Coach, MS
- Corey King – Assistant Boys’ Golf Coach, HS
- Kurt Kliminski – Assistant Varsity Girls’ Soccer Coach, HS
- Matt Koslowski – Assistant Lacrosse Coach, HS
- Jen Lockman – Volunteer Assistant Softball Coach, HS
- Kyle Mack – Assistant (Head JV) Baseball Coach, HS
- Tim Mommaerts – 50% Assistant Baseball Coach, HS
- Molly Petroff – Assistant Spring Musical Director, HS
- James Prieve – Assistant (Head JV) Girls’ Soccer Coach, HS

- Jeff Rickett – 50% Assistant Baseball Coach, HS
 - Sam Robinson – Assistant Spring Musical Director, HS
 - Andy Scharenbroch – Head Freshman Baseball Coach, HS
 - Tom Slater – Assistant Track Coach, HS
 - Jessica Spicer – 50% Spring Musical/Drama Advisor, MS
 - Barry Walsh – Assistant Track Coach, MS
 - Kristi Wasserburger – Volunteer Assistant Softball Coach, HS
- E. Approve Request for Leave of Absence for Member of Teaching Staff
- F. Approve Administrative/Administrative Support Contracts

Motion Homan/Hansen to pull the request for leave of absence for member of teaching staff and approve remainder of consent agenda as presented. Motion carried 6-0 (Epping absent).

XI. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update

XII. FUTURE AGENDAS AND MEETINGS

- A. Special Board Meeting
Motion Waner/Homan to set a special meeting for Monday, February 27 @ 7 p.m. to discuss the board self-evaluation. Motion carried 6-0 (Epping absent).
The following committee meetings were scheduled:
- B. Budget Committee Wednesday, February 29, 2012 @ 5:30 p.m.
- C. Facility Committee Monday, February 27, 2012 @ 5:30 p.m.
 Monday, March 5, 2012 @ 5:30 p.m.
- D. Policy Committee Tuesday, February 28, 2012 @ 6:30 p.m.

XIII. RETURN TO CLOSED SESSION

The board did not return to closed session

XIV. RETURN TO OPEN SESSION

XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

Motion Homan/Hansen to adjourn. Motion carried 7-0.
Time: 9:15 p.m.

Respectfully submitted,
Joan Ensign, Clerk
JE: mm