

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, March 12, 2012

**Closed Session 6:30 p.m.**

**Regular Meeting 7:00 p.m.**

District Administration & Maintenance Building  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**MINUTES**

**I. CALL TO ORDER**

President Peggy Hill-Breunig called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:30 p.m.

**II. ROLL CALL**

Present: Ensign, Epping, Hill-Breunig, Homan, Waner

Absent: Hansen, Heinemann

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)**

Motion Homan/Waner to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations and resignations, review summer school contract recommendations.

Vote:

Ensign-yes                      Epping-yes                      Hansen-absent                      Heinemann-absent

Hill-Breunig-yes              Homan-yes                      Waner -yes

**IV. RETURN TO OPEN SESSION**

The board returned to open session at 7:12 p.m.

**V. APPROVAL OF MINUTES**

Motion Waner/Homan to approve the minutes for the regular board meeting held on February 13 and February 27, 2012. Motion carried 5-0 (Hansen, Heinemann absent).

**VI. APPROVAL OF AGENDA AND ADDITIONS**

Motion Epping/Ensign to approve the agenda as presented.

Motion carried 5-0 (Hansen, Heinemann absent).

**VII. PUBLIC LISTENING SESSION**

No comments were received.

## **VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Student Reports  
Student representatives Megan Fitzpatrick and Jenna McGowan updated the board on recent activities at the high school.
- B. Board Reports/Action Items
  1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members  
Board members shared information on recent activities they attended.
  2. Board Self-Evaluation Follow-up  
A summary of goals written by Peggy Hill-Breunig using the dialog that took place at the board self-evaluation meeting was shared.
- C. Administration Reports/Action Items
  1. Finance
    - a. Monthly Finance Reports  
Motion Epping/Homan to approve the monthly finance reports as presented. Motion carried 5-0 (Hansen, Heinemann absent).
  2. Approval of 2012-13 Open Enrollment Capacity and Guidelines  
Steve Summers reviewed the proposed open enrollment capacities for next school year. Summers indicated that the new open enrollment legislation requires the board to approve the number of open enrollment student openings we have at each level. Motion Waner/Ensign to approve the 2012-13 Open Enrollment Capacity and Guidelines. Motion carried 5-0. (Hansen, Heinemann absent).
  3. Curriculum Report: Elementary Literacy  
Pam Smith, elementary teacher from Heritage Elementary, provided an update on elementary literacy efforts across the district.
  4. Phy-Ed Department Program Update and State Law Implications  
Members of the physical education department updated the board on the physical education program and provide background to the board on what our current program looks like, how it is different from the programs we all experienced in high school, and the potential impact on students if the board were to approve a policy per new state laws for students to opt out of a .5 credits of physical education.
  5. Youth Options Approval/Action  
The board reviewed a listing of students who qualify for youth options programs and the courses they have selected for the fall semester. Motion Epping/Ensign to approve the Youth Options Applications for the Fall 2012 semester. Motion carried 5-0 (Hansen, Heinemann absent).
  6. Consider Request for Additional ELL Teacher  
Janet Thomas was present to detail her request to add a teacher in English Language Learner program. Motion Waner/Homan to approve the request to add an additional teacher to the English Language Learner program. Motion carried 5-0 (Hansen, Heinemann absent).
  7. Review Request for Cooperative Team Sponsorship – Girls Hockey  
Motion Homan/Ensign to approve the request for a cooperative team for Girls Hockey. Motion carried 5-0 (Hansen, Heinemann absent).
  8. Announcements

## **IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Budget Committee Report
1. Review February 29, 2012 Meeting Minutes
  2. Approval of 2011 Summer School Refunds  
Steve Summers provided a recommendation to refund parents for over-charges for summer school 2011 to correct our practices for 2011 prior to our student membership audit next month that will examine summer school student count and budget figures. Motion Waner/Ensign to approve the 2011 Summer School refunds as presented. Motion carried 5-0 (Hansen, Heinemann absent).
- B. Curriculum Committee Report
1. Review February 22, 2012 Minutes
  2. Approve Art Program Evaluation Action Grid  
Motion Homan/Ensign to approve the Art Program Evaluation action Grid as presented. Motion carried 5-0 (Hansen, Heinemann absent).
- C. Facility Committee Report
1. Review March 5, 2012 Meeting Minutes
- D. Policy Committee Report
1. Review February 28, 2012 Meeting Minutes
  2. First Reading/No Action Required
    - a. 830-Rule Use of Facility Regulations
    - b. 343.2 Class Size
    - c. 343.2 Class Size Guidelines
    - d. Review 453.4 – Medication Administration to Students
    - e. Review 453.4-Rule – Medication Administration to Students Procedures
    - f. Review 453.5 Life-Threatening Allergy Management
    - g. Review 453.5-Rule – Standing Order for Allergic Reaction (Anaphylaxis)
    - h. Review 454 Child Abuse and Neglect
    - i. Review 454-Rule Child Abuse Neglect Reporting Procedures

## **X. CONSENT AGENDA**

- A. Approval of Checks
- B. Gifts, Field Trips
- Field Trips:**
- Gifts:**
- SkillsUSA Team received a donation of \$500 from the Wisconsin Corn Growers Association to offset the cost associated with the Ethanol Engine Team
- C. Resignations, Leaves, Retirements
- Retirements:**
- Martha Barlow – Pathways Teacher, HS
  - Dave Lucey – Tech. Ed. Teacher, MS
  - Judy Morgan - LMTC Director, IS
- D. Approve Individual Teacher, Co-Curricular, Support Staff and Custodial Recommendations
- Co-Curricular's:**
- Kyle Bennett – 50% Assistant Track Coach, HS
  - Karen Endres – 50% Assistant Track Coach, HS
  - Tom Furbee – Assistant Track Coach, HS

- Lindsay Jaskowiak – Assistant Track Coach, HS
  - Ryan Kuruzar – Assistant (Head JV) Lacrosse Coach, HS
  - Tom Linder – 50% Assistant Track Coach, HS
  - Heather Raffel – Assistant Track Coach, HS
  - Bill Richardson – Assistant Track Coach, HS
  - Kyle Rogness – 50% Assistant Track Coach, HS
  - Glenn Will – Volunteer Assistant Track Coach, HS
  - Holly Wilson – Volunteer Assistant Girls Soccer Coach, HS
- E. Approve Request for Leave of Absence from Members of Teaching Staff (2)
- F. Summer School Contract Recommendations  
Motion Waner/Epping to approve the consent agenda as presented. Motion carried 5-0 (Hansen, Heinemann absent).

**XI. BOARD BUSINESS**

- A. Conventions/Workshops
- B. Legislative Update

**XII. FUTURE AGENDAS AND MEETINGS**

- A. Special Board Meeting  
Motion Homan/Ensign to set a special board meeting for April 2, 2012 @ 7:00 p.m. Motion carried 5-0 (Hansen, Heinemann absent).  
The following committee meetings were scheduled:  
Budget Committee – April 2, 2012 @ 6:00 p.m.  
Curriculum Committee – March 21, 2012 @ 3:30 p.m.  
Facility Committee – March 19, 2012 @ 5:30 p.m.  
Human Resource Committee – March 19, 2012 –@ 10:00 am  
Policy Committee – To be determined

**XIII. RETURN TO CLOSED SESSION**

The board did not return to closed session

**XIV. RETURN TO OPEN SESSION**

**XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XVI. ADJOURN**

Motion Ensign/Waner to adjourn. Motion carried 5-0 (Hansen, Heinemann absent).  
Time: 9:45 p.m.

Respectfully submitted,  
Joan Ensign, Clerk  
JE: mm