

WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Budget Committee
Monday, April 2, 2012
6:00 p.m.

District Administrative and Maintenance Center
905 Bethel Circle
Waunakee, WI 53597

Minutes:

I. Call to Order

The meeting was called to order at 6:00 p.m. by Chairperson Gary Epping.

II. Roll Call

Committee members Epping, Waner, and Hill-Breunig were present. Administrators Guttenberg, Summers, and Smiley were present.

III. Approval of Agenda

Motion by Waner seconded by Hill-Breunig to approve the agenda. Motion passed 3-0.

IV. Public Comments

There were no public comments.

V. 2012-2013 Budget Process

- A. Review Budget Timeline
- B. Review Budget Decisions Timeline
- C. Fund 39 Refinancing Options

Summers reviewed the 2012-2013 budget timeline and next steps in the process. The decisions that need to be made in the next month were discussed with the committee. Summers handed out responses to the Fund 39 refinancing request for information from both Robert Baird and PMA. The committee will review these responses at the next scheduled meeting.

VI. 2011-2012 Budget Update

- A. Projected End of Year Balance
- B. Review End of Year Expenses

Summers reviewed the projected end of the year balance of \$400,000. Summers reviewed the recommended end of the year expenses. Smiley was present to discuss the recommended end of the year technology requests. A memo from Schell on end of the year curriculum requests was distributed to the committee. Motion by Hill-Breunig seconded by Waner to recommend approval of the end of year expenses are presented. Motion passed 3-0.

- VII. Discussion/Action on Proposals
A. Review TC Alan Company Proposal

Summers reviewed a proposal from Todd Carouthers. Todd Carouthers was present to help explain the proposal. The proposal is based on cost containment services in the copying/print management functions of the district. The proposal includes a process for cost containment that can be applied to other business practices in the district.

The administration is recommending approval of the proposal from Todd Carouthers. Motion by Hill-Breunig seconded by Waner to recommend approval of the TC Alan Company Proposal. Motion passed 3-0.

- VIII. Other Items for Discussion

No items were discussed.

- IX. Adjourn

Motion by Hill-Breunig seconded by Waner to adjourn the meeting at 7:00 p.m.
Motion passed 3-0.

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