

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, June 11, 2012

Closed Session 6:30 p.m.

Regular Meeting 7:00 p.m.

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

Vice President Waner called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:30 p.m.

II. ROLL CALL

Present: Ensign, Epping, Hansen, Heinemann, Hill-Breunig, Homan, Waner

Absent: Hill-Breunig

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)

Motion Hansen/Homan to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations, and renewals, resignations and retirements, to review individual administrative support contract recommendations, to review individual co-curricular contract recommendations, to review individual support staff/custodial recommendations, resignations and retirements, to review individual summer school contract recommendations, to review 2012-2013 department chairs, building coordinators and staff development representatives, to review summer school administrative contracts, to discuss compensation for administration, administrative support, classified staff and administrative assistants.

Vote:

Ensign-yes

Epping-yes

Hansen-yes

Heinemann-yes

Hill-Breunig-absent

Homan-yes

Waner-yes

IV. RETURN TO OPEN SESSION

The board reconvened in open session at 7:07 p.m.

V. APPROVAL OF MINUTES

Motion Homan/Heinemann to approve the minutes of the May 14, 2012 regular meeting and June 4, 2012 special board meeting. Motion carried 6-0 (Hill-Breunig absent).

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Homan/Heinemann to approve the agenda as presented (or) with changes as recommended. Motion carried 6-0 (Hill-Breunig absent).

VII. BUDGET HEARING 2012-2013

Steve Summers provided an overview of the budget process to date and explained the remaining steps of the budget timeline. Members of the public were invited to provide feedback; no comments were received.

VIII. PUBLIC LISTENING SESSION

The Board of Education provides a public listening session for the public to comment on non-agenda items related to the governance or management of the Waunakee Community School District. Several audience members addressed the board on approval for nonpublic students residing in the district to participate in the district's middle school athletic programs and a request to host a foreign exchange student from Germany for the 2012-2013 school year.

IX. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members
Board members shared information on recent activities they attended.

B. Administration Reports/Action Items

1. Finance
 - a. Monthly Finance Reports
Motion Homan/Hansen to approve the monthly finance reports as presented. Motion carried 6-0 (Hill-Breunig absent).
 - b. 2012-2013 Pupil Transportation Handbook Approval
Motion Heinemann/Hansen to approve the 2012-2013 Pupil Transportation Handbook. Motion carried 6-0 (Hill-Breunig absent).
 - c. Approve Part-time Open Enrollment Applications
Steve Summers reviewed part-time open enrollment requests for two students from Middleton to attend Waunakee Community High School for our Animal Science courses. Motion Homan/Heinemann to approve the part-time open enrollment request as presented. Motion carried 6-0 (Hill-Breunig absent).
2. Curriculum & Student Services Report
Tim Schell provided an update to the board on activities and work that is occurring in the curriculum department.
Motion Homan/Ensign to approve the contract with Vision Consulting Services of Wisconsin, LLC for orientation and mobility services in the amount of \$8045.00. Motion carried 6-0 (Hill-Breunig absent).
3. Curriculum Report: Music
Kathy Bartling updated the board on the work and activity of the music department.
4. Spanish Club Photobook
Catie Anderson, high school Spanish teacher was present to share a photobook of the 2011 trip to Nicaragua.
5. Approval of Middleton-Cross Plains Area/WCSD Cooperative Contract for Special Education Services for Hearing Impaired 2012-13 Wisconsin Statute 66:0301
The board reviewed a 66:03 agreement between Waunakee Community School District and Middleton Cross Plains that allows the two districts to share programs/staff related to hearing impaired students because neither

district has a great enough need to provide our own teacher/program. Motion Hansen/Heinemann to approve the 66:03 agreement with Middleton-Cross Plains for the Hearing Impaired. Motion Hansen/Heinemann carried 6-0 (Hill-Breunig absent).

6. Approval of Middleton-Cross Plains Area/WCSD Cooperative Contract for Mandarin (Chinese) Language Instructional Services 2012-2013 Wisconsin Statute 66:0301
The board reviewed a 66:03 agreement between Waunakee Community School District and Middleton Cross Plains that allows the two districts to share programs/staff related to the Mandarin (Chinese) language instructional services because neither district has a great enough need to provide our own teacher/program. Motion Homan/Heinemann to approve the 66:03 agreement with Middleton-Cross Plains for Mandarin (Chinese) language instructional services. Motion carried 6-0 (Hill-Breunig absent).
6. Request for Foreign Exchange Student – Harriet Statz
The board reviewed a memo from Brian Kersten recommending the board accept the application from Harriet Statz and Academic Year in America for a student from Germany. Motion Homan/Heinemann to approve the placement of a foreign exchange student from Germany at the Waunakee Community High School for the 2012-2013 school year. Motion carried 6-0 (Hill-Breunig absent).
7. Request for Private School Student to Participate in MS Athletic Program
The board reviewed a request from the parents of a student who resides within the district but attends a parochial school to participate in our middle athletics. Brian Smith was in attendance to clarify the WIAA rules regarding this request. Motion Homan/Ensign to approve the request for a student attending a parochial student to participate in the middle school athletic programs pending the necessary requirements being met. Motion carried 6-0 (Hill-Breunig absent).
8. Announcements

X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Budget Committee Report
 1. Review Minutes of June 4, 2012 Meeting
 2. 2011-2012 Budget Changes
Motion Homan/Heinemann to approve the 2011-2012 budget changes as presented. Motion carried 6-0 (Hill-Breunig absent).
 3. 2012-2013 Budget Approval
Motion Homan/Epping to approve the second draft of the 2012-2013 budget as presented. Motion carried 6-0 (Hill-Breunig absent).
 4. 2012-2013 Lease Agreements
Motion Hansen/Homan to approve the 2012-2013 lease agreements as presented. Motion carried 6-0 (Hill-Breunig absent).
 5. Approval of Fund Balance Classifications
Steve Summers reviewed the fund balance classifications and the recommendation to allow unspent budgetary funds from building/department budgets to carry over to the next fiscal year. Motion Heinemann/Hansen to approve the fund balance classifications as of June 30, 2012 and allow unspent budgetary funds to carry over. Motion carried 6-0 (Hill-Breunig absent).

6. Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$8,500,000 General Obligation Refunding Bonds Motion Heinemann/Homan to approve the Fund 30 debt service refinancing as presented. Motion carried 6-0 (Hill-Breunig absent).
- B. Facility Committee
1. Review Minutes of May 31, 2012 Meeting
The minutes of the May 31, 2012 meeting were reviewed.
 2. Baseball Field Improvements
Motion Hansen/Epping to give administration the latitude to evaluate funding not to exceed \$25,000 toward field improvements with priority being given to lights. Motion carried 6-0 (Hill-Breunig absent).
The Board reviewed pictures of a Waunakee Baseball sign that a parents wants to donate to the school and be installed on the press box facing County Q. Motion Homan/Ensign to approve the signage as presented with block lettering preferred. Motion carried 6-0 (Hill-Breunig absent).
 3. Field House Floor Design
The board reviewed a proposed new floor design for the field house due to damage from a drinking fountain last summer. The proposal also included two additions that would not be covered by the insurance claim: a 3-lane track and a stained 3-point shooting area. Motion Epping/Heinemann to approve the design as presented without the 3-point shooting area. Motion carried 6-0 (Hill-Breunig absent).
- C. Goals Committee
1. Review Minutes of June 6, 2012 Meeting
The minutes of the June 6, 2012 meeting were reviewed.
- D. Human Resources Committee
1. Review Minutes of May 22, 2012 Meeting
The minutes of the May 22, 2012 meeting were reviewed.
- E. Policy Committee Report
1. Review Minutes of June 4, 2012 Meeting
The minutes of the June 4, 2012 meeting were reviewed.
 2. Policy Committee Recommendations - First Reading
The following policies were presented for first reading.
 - a. 424 Participation of Non-Public School Students in District Programs (New)
 - b. 443.7/723.5 Weapons on School Premises
 - c. 447.3 Student Suspension—This policy is not being recommended for any changes, at this time.
 - d. 453.1 Emergency Nursing Services
 - e. 453.1-Rule Emergency Nursing Services Procedures
 - f. 630 Post Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations (New)
 - g. 672 Purchasing
 - h. 673 Payment Procedures

XI. CONSENT AGENDA

- A. Approval of Checks
- B. Gifts, Field Trips

Gifts

- Culvers of Waunakee donated the proceeds in the amount of \$517.00 from Team Scoopie Night to Heritage Elementary.

- Lamers Bus Lines donated the cost of transportation Prairie Elementary annual Safety Patrol trip to Chula Vista in Wisconsin Dells valued at \$228.
- Lamers Bus Lines donated the cost of transportation Prairie Elementary annual Safety Patrol trip to Chula Vista in Wisconsin Dells valued at \$465.

Field Trips

- WHS Varsity Softball Team and Waunakee to Florida – Spring 2013.
- WHS students – Paleontology Field Trip August 4-August 12, 2012.

C. Approve Individual Teacher Contract Recommendations, Resignations and Retirements

New Teachers

David Carley – Social Studies Teacher, HS (replaces Charlie Fuller)
 Lisa Caughlin – Cross Categorical Teacher, PES (replaces Teresa Chambers)
 Kyle Garland – Math Teacher, HS (replaces Samantha Heyer)
 Jennifer Johnson – Language Arts Teacher, HS (replaces Elycia Degenhardt)
 Mark Natzke – 67% Math Teacher, HS (new position)
 Anne Marie Paradisin – 2nd Grade Teacher, AES (replaces Rick Rivard)
 Ross Snover – 7th Grade Teacher (1-yr only), MS (replaces Barry Walsh)
 Micah Thingvold – 6th Grade Teacher, IS (replaces Julie Miller)
 Yelena Walther – ELL Teacher, MS (new position)

Internal Staff Changes

Janell Dorn – Pathways Specialist/Pathways Coordinator, HS (replaces Martha Barlow)

Resignations

James Graettinger – Para Educator, Special Education, HS
 Samantha Heyer – Math Teacher, HS
 Lynn Jaeger – Health Assistant, IS
 Kyle Mack – Para Educator, Special Education, HS
 Terry O’Brien – Network Engineer, HS
 Susan Ross – Para Educator, Special Education, AES
 Lucas Schuren – Custodian, MS
 Carol Theo – Para Educator, Special Education, MS
 Lisa Van Geffen – Spanish Teacher, IS/MS

D. Review Individual Administrative Support Contract Recommendation

New Administrative Support Staff

Jason Sachs – Network Administrator, HS (replaces Tim Welzien)

E. Approve Individual Co-Curricular Recommendations

F. Review Individual Support Staff/Custodial Recommendations. Resignations and Retirements

Resignations

James Graettinger – Para Educator, Special Education, HS
 Lynn Jaeger – Health Assistant, IS
 Kyle Mack – Para Educator, Special Education, HS
 Carol Theo – Para Educator, Special Education, MS

G. Approve Administrative Summer School Contracts

H. Approve Individual Summer School Contract Recommendations

I. Approve 2012-2013 Department Chairs, Building Coordinators and Staff Development Representatives

J. Approve Compensation for Administration, Administrative Support, Classified Staff, and Administrative Assistants

Motion Hansen/Epping to approve the consent agenda as presented with the exception of the WHS Varsity Softball Team trip to Florida Spring 2013 and Compensation for Administration, Administrative Support, Classified Staff, and Administrative Assistants. Motion carried 6-0 (Hill-Breunig absent).

Motion Heinemann/Hansen to table the proposed 2013 Varsity Softball Team trip to Florida and schedule a Co-curricular Committee meeting for discussion related to out of district travel for activities. Motion carried 6-0 (Hill-Breunig absent).

Discussion surrounded a revised evaluation system for compensation. It was suggested that this be moved to the HR Committee for consideration and further study. Motion Heinemann/Homan to approve the compensation for administration, administrative support, classified staff, and administrative assistants. Motion carried 5-1 (Waner voting in opposition and Hill-Breunig absent).

XII. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update

XIII. FUTURE AGENDAS AND MEETINGS

The following meetings were scheduled:

- A. Curriculum Committee - June 13, 2012 at 8am.

XIV. RETURN TO CLOSED SESSION

The board did not return to closed session.

XV. RETURN TO OPEN SESSION

XVI. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVII. ADJOURN

Motion Hansen/Homan to adjourn. Motion carried 6-0 (Hill-Breunig absent).

Time: 10:05 p.m.

Respectfully submitted,

Joan Ensign, Clerk

JE: mm