

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**
Human Resources Committee Meeting
Wednesday, July 25th, 2012
8:00 a.m.
District Administrative Center
905 Bethel Circle
Waunakee, WI 53597

MINUTES:

- I. CALL TO ORDER-** *The meeting was called to order by Chairperson Peggy Hill-Breunig at 8:05 a.m.*
- II. ROLL CALL –** *All members of the committee were present: (Ensign, Epping, Hill-Breunig) Mr. Guttenberg, Ms. Beth and Mr. Summers were also present.*
- III. APPROVE AGENDA –** *There was a motion by Ms. Ensign, seconded by Mr. Epping, to approve the agenda. The motion carried (3-0).*
- IV. REVIEW EMPLOYMENT GUIDELINES-** *Ms. Beth reviewed the recommended changes to the employment guidelines of the employee groups listed below. The committee requested that Ms. Beth check with other Dane County school districts to make sure our minimum salary for psychologist was comparable and not too high. She agreed to do so and to modify the minimum salary if necessary prior to the August 13th BOE meeting when the guidelines will be on the agenda for consideration. There was a motion by Ms. Ensign, seconded by Mr. Epping to recommend approval of all of the guidelines with changes as noted. The motion carried (3-0).*
 - A. CLASSIFIED STAFF**
 - B. ADMINISTRATIVE ASSISTANTS**
 - C. ADMINISTRATIVE SUPPORT STAFF**
 - D. ADMINISTRATORS**
- V. DISCUSS TEACHER POINTS SYSTEM –** *The committee discussed potential options for moving forward with the points system for the 2012-13 school year. These options will be discussed with the full BOE in closed session at the August 13th BOE meeting.*
- VI. DISCUSS ADMINISTRATOR EVALUATIONS –** *The committee discussed the current administrator evaluation system. They agreed that the first step that needs to take place as we consider making revisions is to review the new principal evaluation system that will be rolled out by the state as part of the educator effectiveness initiative.*
- VII. SET ADDITIONAL MEETING DATE(S) –** *No additional meetings were scheduled.*
- VIII. ADJOURN –** *There was a motion by Ms. Ensign, seconded by Mr. Epping to adjourn. The motion carried (3-0). The meeting adjourned at 9:50 a.m.*

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle, Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”