

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, September 10, 2012

Closed Session 6:30 p.m.

Regular Meeting 7:00 p.m.

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Hill-Breunig called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:34 p.m.

II. ROLL CALL

Present: Ensign, Epping, Hansen, Heinemann, Hill-Breunig

Absent: Homan, Waner

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)

Motion Hansen/Ensign to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations, and renewals, resignations and retirements, to review individual co-curricular contract recommendations, individual administrator, support staff and custodial recommendations, resignations and retirements.

Vote:

Ensign-yes

Epping-yes

Hansen-yes

Heinemann-yes

Hill-Breunig-yes

Homan-absent

Waner-absent

A. Review Minutes of August 13, 2012 Meeting

B. Review Individual Teacher Contract Recommendations, Resignations, Retirements, and Leaves

C. Review Individual Co-Curricular Contract Recommendations

D. Review Individual Administrator/ Support Staff/Custodial Recommendations, Resignations and Retirements

IV. RETURN TO OPEN SESSION

The board reconvened in open session at 7:15 p.m.

V. APPROVAL OF MINUTES

Motion Ensign/Epping to approve the minutes for the regular board meeting held on August 13, 2012. Motion carried 5-0 (Homan and Waner absent).

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Heinemann/Hansen to approve the agenda with additions. Motion carried Motion carried 5-0 (Homan and Waner absent).

VII. PUBLIC LISTENING SESSION

There were no public comments

VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Student Report
Aidan Schlittler & Danielle Smith updated the board on recent happenings at the high school.
- B. Board Reports/Action Items
 - 1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members
Board members shared information on recent activities they attended.
- C. Administration Reports/Action Items
 - 1. Finance Reports
 - a. Monthly Reports
Motion Heinemann/Hansen to approve the monthly reports as presented. Motion carried 5-0 (Homan and Waner absent).
 - b. Approval of Student Activity Accounts
Steve Summers outlined the student activity accounts. Motion Heinemann/Ensign to approve the student activity accounts as presented. Motion carried 5-0 (Homan and Waner absent).
 - c. Approval of Fund Balance Allocations
Steve Summers reviewed the fund balance allocations. Motion Hansen/Epping to approve the fund balance allocations in the amount of \$233,975.17. Motion carried 5-0 (Homan and Waner absent).
 - 2. Curriculum & Student Services Report
Kurt Eley and Tim Schell updated the Board on recent activities in their departments.
 - 3. Curriculum Presentation: Testing & Assessment Report
Tim Schell provided the board with an update on our testing and assessment data.
 - 4. Beginning of School Year Report
District Administrator Guttenberg highlighted beginning of the school year activities.
 - 5. Summer Facility Projects Update
District Administrator Guttenberg provided the board with an update on the facility projects that took place over the summer.
 - 6. Food Service Program Report
Vicki Hoyer, Food Service Director highlighted the district's food service program and recent changes to the Federal School Lunch Program.
 - 7. Consideration of Stipend for Chemical Hygiene Officer
The board reviewed an administrative recommendation for a Chemical Hygiene Officer required by law. Motion Epping/Ensign to approve the recommendation/stipend for a Chemical Hygiene Officer. Motion carried 5-0 (Homan and Waner absent).
 - 8. Correspondence

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Facility Committee
1. Review Minutes of August 21, 2012 Meeting
The minutes of the August 21, 2012 meeting were reviewed.
 2. Approve NAMI Contract
Motion Ensign/Hill-Breunig to approve the NAMI contract as presented.
Motion carried 5-0 (Homan and Waner absent).
- B. Human Resources Committee
1. Review Minutes of August 20 and September 5, 2012 Meeting
The minutes of the August 20 and September 5, 2012 meetings were reviewed.
 2. Points Recommendation
The board reviewed a summary of the point's recommendation that was approved by the HR Committee at their September 5, 2012 meeting.
Motion Homan/Hill-Breunig to approve the point's recommendation as presented. Motion carried 5-0 (Homan and Waner absent).
- C. Policy Committee
1. Review Minutes of August 21, 2012 Meeting
 2. Discuss Next Steps and Areas of Review for Policy Committee
District Administrator Guttenberg discussed future agenda items for the Policy Committee and the option for policies to be managed by an outside entity such as NEOLA.

X. CONSENT AGENDA

- A. Approval of Checks
- B. Gifts and Field Trips
- Gifts**
- Culvers donated \$346 – Team Scoopie Night in May 2012
 - Axley Brynelson donated \$300
 - Waunakee Softball Booster Club donated \$4000 to offset cost of concrete work on varsity and JV SB dug outs.
 - Waunakee Football Booster Club donated \$12,174.32 to offset the cost of new varsity game pants and replacement of some jerseys.
 - Lora Van Bommel donated 663 children's books for grades 2-5 valued at \$2,000 to Prairie Elementary
- Field Trips**
- Choir/Orchestra Field Trip to Minneapolis – December 14, 2012.
- C. Resignations, Leaves, Retirements
- Resignations**
- Mary Grams – LMTC Assistant, HS
Mary Hornung – Para Educator, Reading Title 1, PES
Lacy Vosen – Para Educator, Special Education, IS
Stacy Williams – Para Educator, Special Education, PES
- D. Approve Individual Administrator, Teacher, Co-Curricular, Support Staff and Custodial Recommendations
- Administrative Staff**
- Sheila Weihert – Summer School Coordinator contract Oct. 1, 2012 through Sept. 30, 2013

New Support Staff

Ellen Brinkman – Para Educator, Special Education, MS (replaces Jamie Maglior transfer)

Laura Burczyk – Para Educator, Special Education, PES (replaces Nicole McNary)

John Carroll – Technology Assistant, MS (replaces Greg Krueger)

Amy Cartier – Para Educator, Special Education, PES (replaces Stacy Williams)

Amy Gonzalez – Para Educator, Regular Education, HES (replaces Sue Williams-1yr leave)

Stacy Williams – Para Educator, Special Education, PES (replaces Sue Ross)

Co-Curricular's

Ariel Arneson – 50% Assistant Dance Team Coach, HS

Martha Barlow – Volunteer Future Problem Solvers Advisor, HS

Dave Burgard – Head Wrestling Coach, MS

Janell Dorn – Volunteer Future Problem Solvers Advisor, HS

Larry Hale – Assistant Cross Country Coach, MS

Barb Hoeft – Future Problem Solvers Advisor, MS

Kyle McMillen – 50% Assistant Football Coach, HS (replacing Matt Motiff)

Paul Miller – Assistant Boys Basketball Coach, MS

Aaron Pavao – Volunteer GSA Advisor, HS

Jeannine Ramsey – Volunteer Manga & Anime Advisor, HS

Rachel Rykal – 50% Assistant Dance Team Coach, HS

Alyson Schaefer – Assistant Girls' Swim Coach, HS

Carol Theo – Assistant Special Olympics Bowling Coach, IS

Glenn Will – Volunteer Assistant Cross Country Coach, HS

Internal Staff Changes –No Action

Jamie Maglior – from Special Ed. Para to Regular Ed. Para-MS

Dan Meinholz – from LTE Summer Custodian to Substitute Custodian-District

Motion Epping/Hansen to approve the consent agenda with additions as noted.

Motion carried 5-0 (Homan and Waner absent).

XI. BOARD BUSINESS

A. Conventions/Workshops

B. Legislative Update

C. 2013 WASB Delegate Assembly

Motion Heinemann/Ensign to approve the WASB resolutions as presented.

Motion carried 5-0 (Homan and Waner absent).

XII. FUTURE AGENDAS AND MEETINGS

The following meetings were scheduled.

- Special Board Meeting - BOE/Admin Special Meeting (October)
Motion Hansen/Epping to schedule a special meeting for Monday, October 29, 2012 @ 6:00 pm.
- Co-Curricular: September 24, 2012 @ 5:00 p.m.
- Curriculum Committee: October 1, 2012 @ 3:30 pm
- Goals & Objectives –Visions Committee: October 3, 2012 @ 5:00 p.m.

XIII. RETURN TO CLOSED SESSION

The board did not return to closed session

XIV. RETURN TO OPEN SESSION

XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

Motion Ensign/Epping to adjourn. Motion carried 5-0 (Homan and Waner absent).

Time: 9:50

Respectfully submitted,

Joan Ensign, Clerk

JE: mm