

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, January 14, 2013

Closed Session 6:00 p.m.

Regular Meeting 7:00 p.m.

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Hill-Breunig called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

II. ROLL CALL

All members were present.

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)

Motion Homan/Ensign to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations, and renewals, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements and to review a specific student discipline situation and policy implication.

Vote:

Ensign-yes

Epping-yes

Hansen-yes

Heinemann-yes

Hill-Breunig-yes

Homan-yes

Waner-yes

IV. RETURN TO OPEN SESSION

The board reconvened in open session at 7:20 p.m.

V. APPROVAL OF MINUTES

Motion Homan/Heinemann to approve the minutes from the December 10, 2012 regular meeting. Motion carried 7-0.

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Waner/Homan to approve the agenda as presented with the addition of a field trip request and move the discussion related school safety planning earlier in the agenda. Motion carried 7-0.

VII. PUBLIC COMMENTS ON EVENING'S AGENDA

Members of the audience addressed the Board expressing concern with school safety.

VIII. ADMINSTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Student
Aidan Schlittler & Danielle Smith reported on recent activities as the high school.
- B. Board Reports/Action Items
 - 1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members
Board members shared information on recent activities they attended.
 - 2. Spring Election Update
Incumbents Jack Heinemann and Gary Epping have both submitted their paperwork for the April election. David Boetcher has formally declared himself as a write-in candidate for one of the Village of Waunakee seats.
 - 3. 2013 WASB Resolutions
The board reviewed a summary of the resolutions that Julie Waner will be voting on at the upcoming state convention. Board members were asked to provide feedback to Julie regarding these proposed resolutions prior to the convention.
 - 4. Consideration of BoardBook Electronic Meeting Software
Mari McGowan and Randy Guttenberg proposed implementing BoardBook software agenda and meeting preparation.
- C. Administration Reports/Action Items
 - 1. Finance Reports
 - a. Monthly Finance Reports
Motion Heinemann/Ensign to approve the monthly finance reports as presented. Motion carried 7-0.
 - 2. Curriculum and Student Services Report
Kurt Eley and Tim Schell provided the board with an update on work that is occurring in the areas of curriculum and instruction, and student services.
 - 3. Approval of 2013-14 Open Enrollment Capacity
Motion Heinemann/Hansen to approve the 2013-14 open enrollment capacity numbers. Motion carried 7-0.
 - 4. Curriculum Presentation: LMTC/CR
Members of the Library Media Technology Center staff and the Computer Resources teachers provided a hands-on presentation illustrating the work of their department and our students.
 - 5. School Safety Planning Update
District Administrator Guttenberg provided an update to the Board on our process to have a revised safety plan per statutory requirements by May 26, 2013. Joe Bellomo has been working with an administrative safety advisory team in the district to review our plans and to evaluate our district and building needs. A Community Safety Committee has been organized to help shape our policies, advise on critical safety areas, and help us to review short-term and longer range protocols.
 - 6. Correspondence

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Budget Committee
 - 1. Review Minutes of December 17, 2012 Meeting
The minutes of the December 17, 2012 meeting were reviewed.

- B. Curriculum Committee
1. Review Minutes of January 3, 2013 Meeting
The minutes of the January 3, 2013 meeting were reviewed.
 2. Middle School and High School Math Proposal
The Board reviewed a proposal for restructuring of the middle school and high school math offerings. Motion Waner/Hansen to approve revisions to the math sequence as presented. Motion carried 7-0.
 3. Elementary and Intermediate School Trimester Proposal
The Board reviewed a proposal from the elementary building principals to move from a quarterly based grading system at the K-6 level, to a trimester system effective for the 13-14 school year. The request was based on the amount of student assessment during the beginning of the school year, the depth of curriculum they need to teach, and the need to be able to report more accurately to parents on where students are performing. Motion Homan/Waner to move to a trimester system for grading at the K-6 level. Motion carried 7-0.
- C. Co-Curricular Committee
1. Review Minutes of December 17, 2012 Meeting
The minutes of the December 17, 2012 meeting were reviewed.
 2. 2012-2013 Club Requests
The Board reviewed requests for new clubs at the middle and high school. No pay will be associated with these clubs until they have completed three years of successful implementation and proven sustainability and interest in the club. Motion Heinemann/Ensign to approve requests for new clubs as presented. Motion carried 7-0.
 - a. Chinese Club
 - b. Break Dance Club
 - c. Above the Influence Club
 - d. Model United Nations Club
 - e. National Technical Honor Society
 - f. Waunakee Tribune Writers Club
 3. Co-Curricular Pay Proposals
The board reviewed requests from club advisors asking the Board to consider compensation. Motion Heinemann/Ensign to authorize pay for advisors of the following clubs. Motion carried 7-0.
 - a. Folk Band
 - b. Chamber Orchestra
 - c. Pay it Forward
 - d. Garden of Dreams
 - e. Cheerleading

X. CONSENT AGENDA

- A. Approval of Checks
- B. Gifts and Field Trips
Gifts:
 - Prairie Elementary PTO received a check from General Mills in the amount of \$4339.50 for the 2012 box top collection
 - A grant was received from the Madison Jazz Society in the amount of \$200 to be used to assist with funding supplemental materials for the Jazz Improvisation Class and Jazz Combo.

Field Trips:

- WHS Varsity Dance Team to National Dance Competition, Minneapolis, MN Friday, February 22-24, 2013.

C. Resignations, Leaves, Retirements

Retirements:

- Jill Dahmen – Reading Teacher, HES
- Ken Endres – Maintenance Worker, Bethel
- Sue Truitt – Kindergarten Teacher, PES
- Craig Wille – Psychologist, HES & PES

D. Approve Individual Teacher, Co-Curricular, Support Staff and Custodial Recommendations

Co-Curricular's:

- Zachary Armstrong – 50% Assistant Ski Team Coach, HS
- Kristeen Hanson – Solo & Ensemble Advisor, MS
- Matt Koslowski – Head Lacrosse Coach, HS
- James Sercombe – Solo & Ensemble Advisor, MS

Internal Staff Changes-No Action:

Pamela Lange – from Health Assistant, IS to Administrative Assistant to the Principal, IS (replaces Kari Zibell)

Walter Lashley – from substitute Crossing Guard to regular Crossing Guard (4K shift) (replaces Melody Monson)

Motion Hansen/Heinemann to approve consent agenda as presented. Motion carried 7-0.

XI. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update

XII. FUTURE AGENDAS AND MEETINGS

The following committee meetings were scheduled:

Budget Committee – January 28, 2013 @ 5:30 p.m.

Curriculum Committee – Thursday, February 19, 2012 @ 3:30 p.m.

Human Resources Committee – February 4, 2013 @ 5:00 p.m.

Policy Committee – February 7, 2013 @ 5:00 p.m.

XIII. RETURN TO CLOSED SESSION

The Board did not return to closed session.

XIV. RETURN TO OPEN SESSION

XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

Motion Waner/Heinemann to adjourn. Motion carried 7-0.

Time: 9:22 p.m.

Respectfully submitted,

Joan Ensign, Clerk

JE: mm