

Orchard Elementary PTO

Meeting Minutes

June 8th, 3:30 pm, via Zoom

- I. **Call to Order** – CJ Rodriguez called the meeting to order at 3:36
- II. **Treasurer's Report** – Jon Hall reported on the banking activity from May
 - a. A deposit was made from the Fred Meyer Community Rewards program
 - b. Several items were purchased for the various staff appreciation activities
 - c. The month ended with \$42,795.46 in the account
- III. **Principal's Report** – Alysia was in another meeting and unable to attend
- IV. **Year-End Committee Reports**
 - a. Yearbook – 237 yearbooks were pre-ordered online, the last opportunity to purchase a book will be on Friday the 11th in the bus loop (during the drive through event for 5th grade families and then from 5:30-7:00 pm), the sale of approximately ten more yearbooks will result in the PTO breaking even on the books
 - b. Hospitality – no new report
 - c. Book Fair – Danica Garcia reported in for Mariann Medina that \$488 was made on the spring book fair
- V. **Playground Enhancement Ideas** – A discussion was held about what to do with the money that had been earmarked for a GagaBall Pit for the playground. The priority is to use the money for some type of playground/recess enhancement. Some ideas that were suggested:
 - a. Community Garden/Sensory Garden
 - b. Donating the money to clubs at Orchard
 - c. Soccer goals
 - d. Portable volleyball nets
 - e. Climbing wall
- VI. **Approval of Budget** – Jon Hall presented the proposed budget for the 2021-2022 school year. Of special note:

- a. A Rainy-Day Fund will be established in the form of \$10,000 in a savings account. This money is intended to be used in emergency situations (such as another event like COVID), or to build upon for a large purchase in the future.
 - b. The budget for staff appreciation has been increased
 - c. There has been money allocated to personnel that provide special services to students at Orchard; School Counselor, School Nurse, School Psychologist, Speech-Language Pathologist, Resource Room Teacher, Instructional Specialist
 - d. The budget was developed conservatively, planning for reduced fundraising and activities during the Road to Recovery
 - e. Danica Garcia moved to accept the budget as presented, CJ Rodriguez seconded the motion, approval was unanimous and the budget was passed as presented.
- VII. **Approval of Board Nominations** – Angela Kopenec was nominated in May to become the Secretary for the 2021-2022 school year. Danica Garcia moved to accept this nomination, CJ Rodriguez seconded the motion, approval was unanimous.
- a. Executive Board Members for the 2021-2022 school year are:
 - i. President – CJ Rodriguez
 - ii. Vice-President – Danica Garcia
 - iii. Treasurer – Jon Hall
 - iv. Secretary – Angela Kopenec
- VIII. **Bank Account Access** – The signing authority previously granted to Kriste Colley-Kummer on the HAPO Credit Union bank account has been revoked and she will be removed from the account.
- a. Persons who are authorized to have full signing authority and ownership of the HAPO Credit Union bank account are:
 - i. President – CJ Rodriguez (current signer)
 - ii. Vice President – Danica Garcia (new signer)
 - iii. Treasurer – Jon Hall (current signer)
- IX. **Gamer Tags/Summer Connections** – A teacher at Orchard contacted the PTO to suggest that a list of student video game tags/handles be collected and made available to families as a way to facilitate connections over the summer. A lengthy discussion was held around this

topic, with possible apps and forums. Based on safety and privacy concerns, the PTO has decided to not get involved with facilitating online connections via video games. Instead, the PTO will look into hosting an informational night with the Richland Police Department on internet and gaming safety.

X. Questions/Comments

- a. Jog-a-thon – We would like to get as far as we can this summer with planning the Jog-a-thon, eliminating a panicked planning this fall. The RSD Road to Recovery plan states that currently no parent volunteers will be on campus in the fall of 2021. A contingent plan for the Jog-a-thon involves the use of PE class time donated by Mr. Osborne and Mrs. Coleman, with the jog-a-thon stretching over a week to accommodate all classes with safe distancing. Angela Kopenec and Angelina Shaber, along with others, have agreed to help organize the event. Someone will reach out to parents who have been in charge of the website and the t-shirts to gauge willingness to participate.
- b. The PTO will reach out to teachers and let them know of the decision that was made earlier in the spring; to not run a spring fundraiser, therefore not purchasing gift cards for the fall
- c. Staffing – it was mentioned that there are several retirements happening at Orchard, and we will need a current staffing list
- d. A question was posed about enrichment activities for the students; and how we can advocate for volunteers in schools.
- e. Current and past board members were thanked for their service during these unprecedented times

XI. Adjournment – CJ Rodriguez adjourned the meeting at 5:05 pm

In attendance: Rachel Press, Kriste Colley-Kummer, Jon Hall, CJ Rodriguez, Sarah Landon, Danette Cap, Danica Garcia, Angela Kopenec, Eileen Harbetson, Pam Rothwell, Carol Currie, Jenna Bensussen, Angelina Shaber