

CHARGING:

Charge your Chromebook **each night** with the port on the LEFT SIDE.

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SIGNING IN:

Your student's **email address** is their legal first name, middle initial, and their last name... all lower case with no spaces.

EX: jonathanrdoe

@students.troup.org should already be in the address bar of the sign in screen.

Your student's **password** is their 5-digit student ID number.

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CHROMEBOOK NOT TURNING ON:

- Plug the Chromebook in with your charger.
- Make sure the white light on the charger is lit up and that the orange charging light on the LEFT SIDE of the Chromebook is on.
- If the Chromebook is charging correctly, it should power on automatically once it has enough power to do so.
- You can also try the power button on the LEFT SIDE of the Chromebook.

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CIRCLE AROUND THE MOUSE CURSOR:

- Click on the button in the right hand corner
- Click on "Accessibility"
- Scroll down to "Automatic Clicks"
- Tap the green circle
- Answer "Yes" to the question "Are you sure you want to turn off automatic clicks?"

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CAMERA AND/OR MICROPHONE NOT WORKING:

- Click on the black lock icon at the beginning of the website address bar
- Make sure both are set to "allow"
- You will need to refresh the page for the camera and/or mic to work

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CANVAS QUESTIONS FOR VIRTUAL STUDENTS :

Please email your student's teacher

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TECH REPAIR FOR VIRTUAL STUDENTS :

Every Tuesday from 9:00-11:00, Thursday from 2:00-4:00, and Friday from 1:00-3:00 at the Administrative Services Center located at 100 N. Davis Road, BUILDING A (straight up the hill, not to the left.)

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