

CLAIRTON CITY SCHOOL DISTRICT
Board of Directors
Legislative Meeting Minutes
June 28, 2012
7:00 p.m.

I. Call to Order – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:04 p.m.

II. Salute to the Flag

III. Roll Call

Paulette Bradford	Present
Robert Harrigan	Present
Gloria James	Present
Richard Livingston	Present
Barbara Roberts	Present
Gloria Ruffing	Present
Roger Tachoir	Present
Sue Wessel	Present
Jennifer Williams	Present

Board of Directors: 9 Present 0 Absent

IV. Approval of the Minutes – May 23, 2012

MOTION made by Mrs. Bradford, seconded by Mrs. James to approve the Minutes of the May 23, 2012 meeting.

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

V. Reports

A. Administration

On behalf of the Administration and the Board, Mr. Livingston wished a fond farewell and our thanks to Ms. Eileen Papson, a 30 year employee in the Business Office, and Dr. Beth Ehrlich, Assistant Superintendent, both of whom retired effective June 30, 2012.

B. Solicitor's Report

Mr. Beisler presented Resolution 07-12, "A Resolution of the Clairton City School District Board of School Directors Extending Installment Payments for School Property Taxes to Businesses" regarding tax payments for the 2012/2013 school year.

MOTION made by Mr. Tachoir, seconded by Mrs. Ruffing to approve Resolution 07-12 , "A Resolution of the Clairton City School District Board of School Directors Extending Installment Payments for School Property Taxes to Businesses."

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Mr. Beisler commented on invoices received by the Business Office from several charter schools for students who have not yet registered in order to be able to hold funds in the event students do register. Mr. Beisler will be handling this issue as it was reported that the same invoices have been received by other districts in our area.

Additionally, Mr. Beisler will be meeting with a realtor regarding the sale of district property, and will also be looking into the recent sewage increase.

C. Building & Grounds – Mr. Harrigan requested that Mr. Lanna contact the grass mowing company and request that they consider weather conditions when making the determination to cut the football fields.

D. Athletics - No report

VI. Citizens Comments

Shirley Jones, 671 Sixth Street, Clairton, PA asked the Board about procedures for try-outs and selection of cheerleaders and band members.

Ms. Sandra Hennon, 558 Independence Drive, Clairton, PA - Grading Policy

Mr. Livingston called for the Board to go into an Executive Session to discuss a student/staff issue at 7:26 p.m. The meeting reconvened at 8:02 p.m.

VII. Treasurer's Report – May, 2012

MOTION made by Mr. Livingston, seconded by Mr. Harrigan to accept the Treasurer's Report for the month of May, 2012.

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

VIII. Payment of Bills – June, 2012

MOTION made by Mr. Livingston, seconded by Mrs. Roberts to approve the Payment of Bills for the month June, 2012.

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

IX. Old Business - No report

X. New Business - No report

Since most of the action on the Administrative Agenda is contingent upon the passage of the Budget, Mr. Livingston requested that the Business Administrators Agenda precede the Administrative Agenda so that the Board may vote on the 2012/2013 Budget.

Business Administrator’s Agenda

Business Administrator - Mr. Lanna

A. **MOTION** made by Mrs. Bradford, seconded by Mrs. James to accept the proposal, dated May 7, 2012, from Barnett Insurance Inc. for the District’s insurance coverage for the 2012-2013 fiscal year, as follows:

a. Worker’s Compensation	\$38,937
b. Property, Liability and Inland Marine	\$22,918
c. Auto	\$ 3,165
d. Excess Liability	\$ 2,778
e. Student Athletic	\$ 5,525
f. Catastrophic Accident Program	\$ 1,284
TOTAL	<u>\$74,607</u>

ROLL CALL VOTE:

Mrs. Bradford	Yes
Mr. Harrigan	Yes
Mrs. James	Yes
Mr. Livingston	Yes
Mrs. Roberts	Yes
Mrs. Ruffing	Yes
Mr. Tachoir	Yes
Mrs. Wessel	Yes
Ms. Williams	Yes

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

B. **MOTION** made by Mr. Livingston, seconded by Mrs. Ruffing to adopt the Final Budget for the General Fund of the Clairton City School District for the 2012-2013 fiscal year with Revenues of \$14,008,237 and Expenditures of \$14,108,237, the use of \$100,000 of the Unassigned Fund Balance, and, a 1 mill increase in the blended Real Estate millage to 26.8 mills, resulting in a 80.0 millage rate for Land and a millage rate of 7.5 for Buildings, and other tax rates and amounts remaining unchanged, as follows:

- a. Earned Income Rate of .005 (1/2 percent),
- b. Business Privilege Tax of .006 (6 mills),
- c. Mercantile Tax on Retail of .00075 (3/4 mill) and Mercantile Tax on Wholesale .0005 (1/2 mill), and,
- d. \$5.00 per person for Local Services Tax

ROLL CALL VOTE:

Mrs. Bradford	Yes
Mr. Harrigan	No
Mrs. James	Yes
Mr. Livingston	Yes
Mrs. Roberts	Yes
Mrs. Ruffing	Yes
Mr. Tachoir	Yes
Mrs. Wessel	No
Ms. Williams	Yes

Roll Call Vote: 7 Ayes 2 Nays 0 Absent 0 Abstentions APPROVED

C. **MOTION** made by Mrs. Bradford, seconded by Mrs. Roberts to authorize the Business Administrator to make all necessary budget transfers resulting from adjusting journal entries and local audit reclassifications subsequent to June 30, 2012. When such transfers are made, appropriate details will be provided to the Board.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

ON MOTION made by Mr. Harrigan, seconded by Mrs. James, the Board of Directors, by non-roll call vote, approved the following items designated D. through G.

D. The Board approved the Business Administrator to pay necessary bills prior to the next Board meeting in lieu of a scheduled July 2012 meeting.

- E. The Board accepted the bid awards for general school supplies and custodial supplies totaling \$43,332.83.
- F. The Board approved the renewal of the annual maintenance agreement with Esber Cash Register for the period of July 1, 2012 through June 30, 2013 in the amount of \$909.00. The cost is \$309 less than the current year, due to the removal of equipment no longer requiring maintenance.
- G. The Board approved the establishment of a Money Market Account for the District at First Commonwealth Bank.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Administrative Agenda

Personnel Committee – Mrs. Bradford, Co-Chairperson

ON MOTION made by Mr. Tachoir, seconded by Mr. Harrigan, the Board of Directors, by non-roll call vote, approved the following items designated A., B., and C.

- A. The Board acknowledged receipt of approval from the Pennsylvania Department of Education to eliminate the elementary guidance and elementary library programs and furlough Margo Dym, elementary guidance counselor, and Jayme Gardner, librarian, effective July 1, 2012. (The approval was given verbally by the PDE on May 31, 2012; awaiting written approval.)
- B. The Board approved the recall of Terri Britton, paraprofessional, effective August 20, 2012. (Mrs. Britton is the last of the paraprofessionals furloughed on June 30, 2011. All have now been recalled.)
- C. The Board approved Charles Shealey as a paraprofessional under the terms of the agreement between the District and the Clairton Education Support Professionals effective August 17, 2012.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- D. **MOTION** made by Mrs. Ruffing, seconded by Ms. Williams to approve the renewal of the contract between the District and Tammy Ridgley, Athletic Trainer, as amended.

Question: Mrs. James requested an explanation of the amendment to the contract.

ROLL CALL VOTE:

Mrs. Bradford	Yes
Mr. Harrigan	Yes
Mrs. James	Yes
Mr. Livingston	Yes
Mrs. Roberts	Yes
Mrs. Ruffing	Yes
Mr. Tachoir	Yes
Mrs. Wessel	Yes
Ms. Williams	Yes

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- E. **MOTION** made by Mr. Harrigan, seconded by Mrs. Roberts to approve the renewal of the contract between the District and Raymond Reidell, Technology Specialist, as submitted.

ROLL CALL VOTE:

Mrs. Bradford	Yes
Mr. Harrigan	Yes
Mrs. James	Yes
Mr. Livingston	Yes
Mrs. Roberts	Yes
Mrs. Ruffing	Yes
Mr. Tachoir	Yes
Mrs. Wessel	Yes
Ms. Williams	Yes

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- F. **MOTION** made by Mr. Livingston, seconded by Mrs. James to enter into an independent service contract with Patti Detwiler as *Title I Tutor and Services Coordinator*. This position includes Title I Tutoring, Title I Parent Involvement Coordination, Homebound Instruction Coordination and Student Information Day Coordination for the 2012/2013 school year, as submitted, to be paid by Title I Funds.

ROLL CALL VOTE:

Mrs. Bradford	Yes
Mr. Harrigan	Yes
Mrs. James	Yes

Mr. Livingston	Yes
Mrs. Roberts	Yes
Mrs. Ruffing	Yes
Mr. Tachoir	Yes
Mrs. Wessel	Yes
Ms. Williams	Yes

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

G. **MOTION** made by Mrs. Bradford, seconded by Mrs. Roberts to enter into an independent service contract with Alexis Trubiani as *Student Services Liaison*. This position includes Public Relations Services, Registrar for Outside Placements, Cyber, and Charter Schools, and the Free & Reduced Lunch Program for the 2012/2013 school year, as submitted.

ROLL CALL VOTE:

Mrs. Bradford	Yes
Mr. Harrigan	Yes
Mrs. James	Yes
Mr. Livingston	Yes
Mrs. Roberts	Yes
Mrs. Ruffing	Yes
Mr. Tachoir	Yes
Mrs. Wessel	Yes
Ms. Williams	Yes

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

ON MOTION made by Mrs. Ruffing, seconded by Mrs. Roberts, the Board of Directors, by non-roll call vote, approved the following items designated H. through K.

H. The Board approved Patti Detwiler to attend the Family and Community Liaison Academy consisting of 4 half-day sessions conducted at the Allegheny Intermediate Unit throughout the 2012/2013 school year at a registration fee of \$200.00 to be paid by Title I Funds.

I. The Board approved Dr. Ginny Hunt to attend the Federal Programs Academy consisting of 11 half-day sessions conducted at the Allegheny Intermediate Unit throughout the 2012/2013 school year at a registration fee of \$425.00 to be paid by Title I Funds.

J. The Board approved Vivian Bludis to attend the National Autism Conference to be held at the Penn Stater on July 30, 31, August 1 and 2, 2012. Lodging and

Registration fees of \$574.00 plus food and travel are to be paid with Special Education Funds.

- K. The Board approved the placement of a student teacher candidate, Terri Ufko, from the Western Governors University, in both an elementary classroom (Cheryl Bowser, 3rd grade) and a secondary special education classroom (Carrie Auld, 7th-8th Grade) during the fall semester of 2012/2013.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- L. **MOTION** made by Mr. Harrigan, seconded by Mrs. James to accept the resignation of Cassidy Yeager as Sophomore Class Sponsor effective immediately.

Question: Mrs. Bradford asked if this position would be posted immediately.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

ON MOTION made by Mr. Tachoir, seconded by Mrs. Ruffing, the Board of Directors, by non-roll call vote, approved the following items designated M. through R.

- M. The Board approved Toni Dobransky as a volunteer Honeybears Coach to assist Charity Eikey with the Honeybears practice and routines for 6 sessions during Band Camp in August.
- N. The Board approved the application for grants for the 2012/2013 school year as follows: Title I, Title II-A, Title III, and pending state budgeted allocation, RtII Secondary Learning Sites Project, Alternative Education for Disruptive Youth, Accountability Supplemental Block Grant (ABG).
- O. The Board approved service agreements between Clairton City School District and Waterfront Learning for the Clairton Alternative Education Program, CIS Academy, and Phase 4 Learning Center, as submitted.
- P. The Board approved an affiliation agreement with Duquesne University School of Education for field placements of student teachers and interns within the District beginning August, 2012 through June, 2017.
- Q. The Board approved an Agreement with Mon-Yough Community and Mental Health Services to supply the counseling and behavior modification program for the Clairton Alternative Education Program as submitted

- R. The Board approved agreements between the District and Teachscape, Inc. to provide professional development on Educator Effectiveness Instrument to be paid by Race to the Top 2012/2013 Funds, as submitted.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- S. **MOTION** made by Mrs. James, seconded by Mrs. Roberts to approve the Budgets for Southeast Area Special School and Steel Center Area Vocational Technical School as submitted.

ROLL CALL VOTE:

Mrs. Bradford	Yes
Mr. Harrigan	Yes
Mrs. James	Yes
Mr. Livingston	Yes
Mrs. Roberts	Yes
Mrs. Ruffing	Yes
Mr. Tachoir	Yes
Mrs. Wessel	Yes
Ms. Williams	Yes

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

ON MOTION made by Mr. Tachoir, seconded by Mrs. Ruffing, the Board of Directors, by non-roll call vote, approved the following items designated T. through W.

- T. The Board approved the first reading of Policy No. 123, Interscholastic Athletics, as submitted.
- U. The Board approved the first reading of Policy No. 123.1. Concussion Management, as submitted.
- V. The Board approved the second reading of Policy No. 815, Acceptable Use of the Internet, Computers, and Network Resources, as submitted.
- W. The Board accepted the findings of the tri-annual review of Policy 249, Bullying/ Cyberbullying by the Superintendent in compliance with 24 PS 13-1303.1-A.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Athletic Agenda

Athletic Committee – Mrs. Bradford, Chairperson

- A. **MOTION** by Mr. Harrigan, seconded by Mrs. Roberts to approve the following individuals as Basketball Coaches for the 2012/2013 season:

Boys' Varsity Head Coach	Matt Geletko
Boys' Assistant Coach	Remondo Williams
Boys' 7 th & 8 th Grade Coach	Terrell Armstrong
Girls' Varsity Head Coach	Charles Shealey
Girls' Assistant Coach	Leiah Ogletree
Girls' 7 th & 8 th Grade Coach	Leiah Ogletree

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

ON MOTION made by Mr. Livingston, seconded by Mrs. Ruffing, the Board of Directors, by non-roll call vote, approved the following items designated B. and C.

- B. The Board approved the Clairton Ambulance Service to provide emergency medical service for all varsity (home) football games at a rate of \$100.00 per game.
- C. The Board approved Ms. Deborah Marshall and Ms. Marcel Ebo-Chapman as co-sponsors of the Cheerleading Team for the 2012/2013 school year to be paid in accordance with the terms of the CEA/District Agreement.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

XI. Adjournment

MOTION made by Mr. Livingston, seconded by Mrs. Bradford at **8:16 p.m.** to **adjourn to an executive session** to discuss personnel issues.

Respectfully submitted:

Debra Masley
Secretary to the Board