

CLAIRTON CITY SCHOOL DISTRICT
Board of Directors
Legislative Meeting Minutes
February 27, 2013
7:00 p.m.

I. Call to Order – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:00 p.m.

II. Salute to the Flag

III. Roll Call

Paulette Bradford	Absent – Personal reasons
Robert Harrigan	Present
Gloria James	Present
Richard Livingston	Present
Barbara Roberts	Present
Gloria Ruffing	Present
Roger Tachoir	Absent - Vacation
Sue Wessel	Absent - Vacation
Jennifer Williams	Present

Board of Directors: 6 Present 3 Absent

IV. Approval of the Minutes – January 27, 2013

MOTION made by Ms. James, seconded by Ms. Roberts to approve the Minutes of the January 27, 2013 meeting.

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

V. Reports

A. Administration - Dr. Killmeyer introduced Mr. Kevin Rice of Steel Center. Mr. Rice has been visiting all Districts that support Steel Center. February is Career Technical Education Month and Mr. Rice extended thanks to the Board for their continued support of our collaboration with Steel Center.

Mr. Ed. Mertz, CPA, of the Hosack, Specht, Muetzel & Wood LLP, Certified Public Accountants, presented the results of the audit and the financial statements as of June 30, 2012.

Mr. Tom Nola, Coach of the Clairton Bears Football Team, presented the Championship Trophy to the Board on behalf of the team.

Mr. Tyler Boyd, a senior on the football team, thanked the Board for their support during his football career and presented his team jersey for his participation in the U. S. Army Invitational Game.

- B. Solicitor's Report** – Mr. Beisler informed the Board of an upcoming expulsion hearing scheduled for Tuesday, March 5, 2013.
- C. Building & Grounds** – Mr. Lanna gave the Board an update of the current situation regarding the failure of the pumps located beneath the Elementary School.
- D. Athletics** – Mr. Livingston congratulated the basketball team for their win over Lincoln Park. The WPIAL championship game will take place on Friday, March 1, 2013 at the Palumbo Center.

VI. Citizens Comments

Mrs. Lucille Herndon, resident of Clairton and teacher representative of the Clairton Education Association, presented a coffee pot to the Board as an appreciation gift for their continued support.

The Board went into an Executive Session to discuss personnel issues at 7:28 p.m. The meeting reconvened at 8:03 p.m.

VII. Treasurer's Report – December, 2012 and January, 2013.

MOTION made by Mr. Livingston, seconded by Mrs. Roberts, to approve the Treasurer's Report for the months of December, 2012 and January, 2013.

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

VIII. Payment of Bills – February, 2013

MOTION made by Mr. Harrigan, seconded by Ms. Ruffing, to approve the Payment of Bills for the month of February, 2013.

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

IX. Old Business - No Old Business

X. New Business - No New Business

Administrative Agenda

Personnel Committee – Mr. Livingston, Co-Chairperson

ON MOTION made by Ms. Ruffing, seconded by Ms. Roberts, the Board of Directors, by non-roll call vote, approved the following items designated A. through D.

- A. The Board ratified medical leave for Nina Ohm, second grade teacher, from January 24 through March 31, 2013. This leave may be extended through the end of the school year. Ms. Ohm will be using sick days.
- B. The Board ratified medical leave for Michele Snyder, Health/Physical Education Teacher, from February 20, 2013 through May 17, 2013. Ms. Snyder will be using a combination of sick days and short-term disability.
- C. The Board accepted the resignation of Kristan Spencer, Paraprofessional, effective on a date determined by the hiring of her replacement.
- D. The Board approved Jennifer Schlata, Elementary Intervention Specialist, to move to the position of Long-Term Substitute Teacher in second grade at Step 1 – M, plus single benefit coverage effective January 25, 2013.

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

- E. **MOTION** made by Ms. James, seconded by Ms. Roberts to approve the employment of Danielle Glaspey as Special Education secretary under the terms and conditions of the contract between the District and the Clairton Secretarial Association effective February 28, 2013.

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

ON MOTION made by Ms. Ruffing, seconded by Ms. Roberts, the Board of Directors, by non-roll call vote, approved the following items designated F. through H.

- F. The Board ratified the employment of Michael Linnert as a 180-day substitute teacher effective February 4, 2013 for the remainder of the 2012/2013 school year at a daily rate of \$105.00/day plus single benefits.
- G. The Board approved the employment of Kristan Spencer as an Elementary Intervention Specialist at \$22,000.00 per year (prorated) and single insurance benefits for the remainder of the 2012/2013 school year. The starting date for this position will be determined by the effective date of her resignation as a Paraprofessional.
- H. The Board approved the updated Substitute Teachers List, as submitted.

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

Curriculum Committee – Mrs. James, Chairperson

ON MOTION made by Ms. Roberts, seconded by Ms. Ruffing, the Board of Directors, by non-roll call vote, approved the following items designated I. through L.

- I. The Board approved the first reading of Policy No. 806, Child/Student Abuse, as revised to comply with new laws, as submitted.
- J. The Board approved the first reading of Policy No. 818, Contracted Services, as revised to comply with new laws, as submitted.
- K. The Board approved the addition of the Wonder of Wonders Program (WOW) to be included as part of the Elementary Health Curriculum.
- L. The Board approved the change of the grade levels of participation in the CHANCE program from Grades 9 through 12 to Grades 5 through 8 for the remainder of the 2012/2013 school year.

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

Building & Grounds Committee – Mr. Livingston, Chairperson

ON MOTION made by Ms. James, seconded by Ms. Roberts, the Board of Directors, by non-roll call vote, approved the following items designated M. through P.

- M. The Board approved the use of the CEC Gymnasium by the Clairton Croatian Club to conduct a basketball tournament Tuesday and Thursday evenings from 6:30 to 9:00 p.m. from March 5 through April 30, 2013. (EXCEPTIONS: Building closed March 28 and April 2). All fees are waived.

- N. The Board ratified the Clairton Boys Youth Basketball Program - Grades 3, 4, and 5, to use the CEC Gymnasium on Saturdays, February 16 and 23, 2013 from 10:00 a.m. to 12:00 noon, and Saturdays, March 3 through April 20, 2013 from 10:00 a.m. to 2:00 p.m. All fees have been waived.
- O. The Board ratified the use of the secondary cafeteria for a reception to celebrate the life of Lillian Gibson from 2:00 p.m. to 4:30 p.m. Maintenance fees will be paid by the family.
- P. The Board approved the use of the gymnasium on Wednesday evenings from 8:15 p.m. to 9:30 p.m. by Youth Places effective Wednesday, March 6, 2013 through Wednesday, May 29, 2013. This is in addition to their previously approved gymnasium usage on Monday evenings. It is understood that a school-sponsored activity may occur on a Wednesday evening; Youth Places will be notified of the unavailability of the gym for that evening. Youth Places is responsible for security of the premises during their assigned time, and participants are limited to the gym area.

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

Information - The Board approved the Spanish classes to travel to Emilianos Mexican Restaurant on the South Side of Pittsburgh to sample authentic Mexican cuisine and converse with Spanish-speaking staff on March 22, 2013. The cost of this trip will be paid by the CBAAA.

Business Administrator's Agenda

Business Administrator - Mr. Lanna

ON MOTION made by Mr. Livingston, seconded by Ms. James, the Board of Directors, by non-roll call vote, approved the following items designated A. through C.

- A. The Board ratified the proposal from Comcast Business Services, dated January 24, 2013, for District telephone services for a three year term, at a cost of \$1,106.40 per month. This proposal was received as a result of the E-Rate bidding process and would replace the phone services currently provided by Consolidated Communications.
- B. The Board ratified Charles Lanna to attend PASBO's course, "Commonwealth Budget Seminar", on February 25, 2013, in Mars, Pa. at a cost of \$75.00 plus mileage paid from District funds.

- C. The Board accepted the Independent Auditor’s Report which includes the Single Audit Report for the Clairton City School District for the year ended June 30, 2012, as prepared by Hosack Specht Muetzel and Wood LLP. Audit Report will be advertised and on display in the Business Office as required by school code.

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

- D. **MOTION** made by Mr. Harrigan, seconded by Ms. Ruffing, to approve the Budget Transfer #2013-01: *Budget transfer to correct/reallocate the Basic Education Subsidy*

Debit:	10-7110-000-000-00	Basic Education Subsidy	\$586,399
Credit :	10-7310-000-000-00	Transportation Subsidy	\$284,141
Credit:	10-7810-000-000-00	Social Security Reimbursement	\$300,258

Roll Call

Barbara Roberts	Yes
Gloria Ruffing	Yes
Roger Tachoir	Absent
Sue Wessel	Absent
Jennifer Williams	Yes
Paulette Bradford	Absent
Robert Harrigan	Yes
Gloria James	Yes
Richard Livingston	<u>Yes</u>

Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

- E. **MOTION** made by Ms. Ruffing, seconded by Ms. Roberts, to approve the Budget Transfer #2013-02: *Budget transfer to correct/ reallocate the tuition expense*

Debit:	10-1100-562-000-000-00	Tuition to Charter / Cyber	\$950,000
Debit:	10-1200-562-000-000-00	Tuition to Charter / Cyber	\$300,000
Debit:	10-1390-564-000-000-00	Tuition to Area Vo- Tech	\$65,000
Credit:	10-1100-561-000-000-00	Tuition to Other LEAS	\$1,080,000
Credit:	10-1200-568-000-000-00	Tuition to APS / PRRI	235,000

Roll Call

Gloria Ruffing	Yes
Roger Tachoir	Absent
Sue Wessel	Absent
Jennifer Williams	Yes
Paulette Bradford	Absent

Robert Harrigan	Yes
Gloria James	Yes
Richard Livingston	Yes
Barbara Roberts	<u>Yes</u>

Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

- F. **MOTION** made by Mr. Harrigan, seconded by Ms. James, to authorize Daniel Beisler, Esq. to perform an assessment of the USX property in conjunction with Ira Weiss, Esq., as needed.

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

- G. **MOTION** made by Ms. Ruffing, seconded by Mrs. Williams, to ratify an “Agreement for Parents to Provide Student Transportation” for the 2012-13 school year, as submitted.

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

- H. **MOTION** made by Mr. Harrigan, seconded by Ms. Ruffing, to accept the recommendation of the City of Clairton Vacant Property Committee regarding the purchase of property by Evan’s Machine Shop.

Roll Call

Sue Wessel	Absent
Jennifer Williams	Yes
Paulette Bradford	Absent
Robert Harrigan	Yes
Gloria James	Yes
Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Roger Tachoir	<u>Absent</u>

Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

Athletic Agenda

Athletic Committee – Mr. Livingston, Committee Member

ON MOTION made by Ms. Roberts, seconded by Ms. James the Board of Directors, by non-roll call vote, approved the following items designated A. through D.

- A. The Board approved Arla Hohman as the Assistant Track Coach for the 2013 track season.
- B. The Board ratified the attendance of the varsity football coaching staff at the Nike Coach of the Year Clinic held at the Double Tree by Hilton Pittsburgh – Greentree on Friday, February 22, 2013 by six coaches at a cost of \$65.00 per coach or \$390.00, to be paid by District athletic funds.
- C. The Board ratified a “Shopping Agreement” allowing Matt Battaglia Productions to pitch the idea of a docu-series about our football team to various television networks effective February 12, 2013.
- D. The Board approved a training trip to North Carolina for the Clairton Baseball Team on March 21 – 25, 2013 or March 23 – 27, 2013, dependent on the funds raised to cover the cost of the trip and games scheduled.

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

XI. Adjourn

MOTION made by Ms. Roberts , seconded by Ms. James at **8:17 p.m.** to **ADJOURN.**

Non-Roll Call Vote: 6 Ayes 0 Nays 3 Absent 0 Abstentions APPROVED

Respectfully submitted:

Debra Masley
Secretary to the Board