

CLAIRTON CITY SCHOOL DISTRICT
Board of Directors
Legislative Meeting Minutes
May 28, 2014
7:00 p.m.

I. Call to Order – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:05 p.m.

II. Salute to the Flag

III. Roll Call

Paulette Bradford	Present
Robert Harrigan	Present
Gloria James	Present
Richard Livingston	Present
Barbara Roberts	Present
Gloria Ruffing	Present
Roger Tachoir	Present
Kathy Santoline	Present
Jennifer Williams	Present

Board of Directors: 9 Present 0 Absent

IV. Approval of the Minutes – April 23, 2014

MOTION made by Ms. Roberts, seconded by Ms. Ruffing to approve the Minutes of the April 23, 2014 meeting.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstention APPROVED

V. Presentations:

Recognition: Sixth Grade Science Fair Winners:
Laurence Robinson, Davae Forrester, Phillip Bowman
(*Davae and Phillip were unable to attend*)

VI. Reports

A. Administration – Dr. Hunt provided the Board flyers and information regarding the summer reading program

B. Solicitor's Report - Mr. Andrews reported on recent Federal legislation pertaining to same-sex marriage and the impact on the districts.

C. Board Committees -

- a) **Personnel** - Executive sessions held on May 1 and 15, 2014
- b) **Building & Grounds** - Met May 14, 2014
- c) **Technology/Curriculum** - No Report
- d) **Property Assessment** - Executive session held on May 21, 2014
- e) **Budget** - May 1 and 15, 2014

VII. Citizens Comments - No Citizens Comments

VIII. Treasurer's Reports - March and April, 2014

MOTION made by Ms. Ruffing, seconded by Ms. Roberts, to approve the Treasurer's Reports for the months of March and April, 2014.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Mr. Livingston asked when the District can expect payment from U.S. Steel for the property tax settlement.

IX. Payment of Bills - May, 2014

MOTION made by Ms. James, seconded by Ms. Williams, to approve the Payment of Bills for the month of May, 2014.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

X. Old Business - No Old Business

XI. New Business - Mr. Livingston reminded the Board of the upcoming graduation.

Administrative Agenda

Personnel Committee - Mrs. Bradford, Co-Chairperson

ON MOTION made by Ms. James, seconded by Ms. Roberts, the Board of Directors, by non-roll call vote, approved the following items designated A. and B.

- A. The Board approved the following individuals as teachers/tutors for the Summer School and Extended School Year Program beginning June 30 through July 28, 2014 at a rate of \$25.00 per hour to be paid from Heinz Endowment - Summer Enrichment and Acceleration (SEA) Program and District funds.

Program Coordinator:	Angela Cooper	
Tutors:	Lisa Bellon Vickie Ielase George Tatone	Renee Goldsmith Kristan Spencer Meghan Stoyanoff
Substitute Tutors:	Kathleen Kearney Patti Detwiler	Burton Nydes Linda Withrow
Keystone Remediation:	Mike Henninger Michael Linnert	David Hennon Anthony Hritz
Food Monitors:	Vickie Ielase	Renee Goldsmith

Extended School Year:		
Teachers:	Valerie Koehler	Zachary Mathews
Paraprofessionals:	Janice Hinkle Monique Semian	Debra Porter
Substitute Para:	Sh'ron Sloan	
Nurse:	Maria DiCarlo	

B. The Board approved Dr. Arthur Fine to act as school doctor and perform general student physicals as necessary and physicals for all sports teams at a rate of \$10.00 per student effective June 1, 2014. Additionally, Dr. Fine will attend home football games as the team doctor at a rate of \$120.00 per game.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

C. **MOTION** made by Ms. Ruffing, seconded by Ms. Roberts to approve the contract between the District and Gayle Colonna, Administrative Assistant to the Superintendent, effective July 1, 2014, as submitted.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

D. **MOTION** made by Ms. Roberts, seconded by Ms. James to approve Gayle Colonna as the Secretary to the Board of Directors beginning July 1, 2014 through June 30, 2018 for an annual stipend of \$3,000.00.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

E. **MOTION** made by Ms. Santoline, seconded by Ms. Williams to approve Dr. Elisabeth Ehrlich as a consultant for the purpose of writing grants specified by the District at an amount not to exceed \$2,000.00 per grant, effective immediately.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- F. **MOTION** made by Ms. Ruffing, seconded by Ms. Roberts to approve the day-to-day substitute list as submitted.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- G. **MOTION** made by Ms. Santoline, seconded by Ms. James to approve salary adjustments to the Act 93 positions of High School Principal and Psychologist effective July 1, 2014.

High School Principal	\$90,000.00
School Psychologist	\$56,500.00

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- ON MOTION** made by Ms. Roberts, seconded by Mr. Livingston, the Board of Directors, by non-roll call vote, approved the following items designated H. and I.

- H. The Board approved the Memorandums of Understanding between the CEA and the District for special assignments for the following staff members for the 2014/2015 school year:

Angela Cooper	Testing Coordinator
Carol Gelet	Discipline Management (Elementary)
Michael Linnert	Discipline Management (Middle/High School)
Lisa Bellon	Literacy Specialist

- I. The Board approved Debra Maurizio to attend the Professional Learning Communities At Work Institute in Orlando, FL June 17 – 19, 2014. All expenses will be paid from Title I funds.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Curriculum Committee – Ms. James. Chairperson

- ON MOTION** made by Mr. Tachoir, seconded by Ms. Bradford, the Board of Directors, by non-roll call vote, approved the following items designated J. and K.

- J. The Board approved the IDEIA-Part B Use of Funds Agreement between the District and the Allegheny Intermediate Unit for the period July 1, 2014 through June 30, 2015.

- K. The Board approved the adoption of the Allegheny Intermediate Unit's Policies, Procedures and Use of Funds under Federal requirements.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

L. **MOTION** made Mr. Tachoir, seconded by Ms. Roberts to approve Resolution 04-14 authorizing the Steel Center Vocational Technical School to change its official name and designation to the *Steel Center for Career and Technical Education*, effective July 1, 2014, as submitted.

Roll Call

Gloria James	Yes
Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Roger Tachoir	Yes
Kathy Santoline	Yes
Jennifer Williams	Yes
Paulette Bradford	Yes
Robert Harrigan	Yes

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

M. **MOTION** made by Mr. Tachoir, seconded by Ms. Ruffing to approve the Educational Services Agreement between Clairton City School District and the Allegheny Intermediate Unit to provide special education services for the 2014/2015 school year, as submitted.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

N. **MOTION** made by Ms. Bradford, seconded by Ms. Santoline to approve the first reading of revisions to the following Board Policies based on the changes to the Chapter 4 Regulations for Academic Standards and Assessments:

<i>Policy No.</i>	<i>Policy Title</i>
#102	Academic Standards
#105	Curriculum
#105.1	Review of Instructions Materials by Parents and Students
#106	Guides for Planned Instruction
#107	Adoption of Planned Instruction
#108	Adoption of Textbooks
#109	Resource Materials
#119	Current Events
#121	Field Trips
#124	Alternative Instruction Courses
#124.1	Summer School
#140	Charter Schools

#203.1	HIV Infection
#235	Student Rights and Responsibilities
#235.1	Surveys
#313	Evaluation of Employees
#804	School Day

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Business Administrator’s Agenda

Business Administrator - Mr. Lanna

A. **MOTION** made by Ms. James, seconded by Ms. Roberts to accept the proposal , dated May 15, 2014 from Barnett Insurance Inc. for the District’s insurance coverage for the 2014-15 fiscal year, as follows:

a. Worker’s Compensation	\$47,481
b. Commercial Package	\$38,568
c. Excess Liability	\$ 3,295
d. Student Athletic	<u>\$ 7,153</u>
TOTAL	<u>\$96,477</u>

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

B. **MOTION** made by Ms. Ruffing, seconded by Ms. Roberts to pass the Note Resolution authorizing the issuance of a Tax and Revenue Anticipation Note (TRAN), Series 2014/2015, and directing proper Clairton City School District officials to execute all necessary documents.

Roll Call

Roger Tachoir	Yes
Kathy Santoline	Yes
Jennifer Williams	Yes
Paulette Bradford	Yes
Robert Harrigan	Yes
Gloria James	Yes
Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- C. **MOTION** made by Ms Bradford, seconded by Ms. Roberts to approve the 2014 Tax and Revenue Anticipation Note (TRAN) with First Commonwealth Bank in the amount of \$2,000,000 at a rate of 1.00%.

Roll Call

Kathy Santoline	Yes
Jennifer Williams	Yes
Paulette Bradford	Yes
Robert Harrigan	Yes
Gloria James	Yes
Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Roger Tachoir	Yes

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- D. **MOTION** made by Board action is requested to adopt the Proposed Final Budget for the General Fund of the Clairton City School District for the 2014-15 fiscal year with millage rates of 75 mills for Land, 7 mills for Buildings, Revenues of \$14,390,426.00 and Expenditures of \$14,765,411.00 and a deficit of \$374,985.00 and the use of \$374,985.00 of the Unassigned Fund Balance.

Comment: Mr. Livingston mentioned that we have maintained programs and services with no lay-offs and a small budget.

Roll Call

Jennifer Williams	Yes
Paulette Bradford	Yes
Robert Harrigan	Yes
Gloria James	Yes
Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Roger Tachoir	Yes
Kathy Santoline	Yes

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Mr. Andrews, Solicitor, called for a brief executive session prior to adjournment.
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- E. **MOTION** made by Ms. James, seconded by Ms. Williams to approve the Software Maintenance Agreement between Harris School Solutions and the District effective July 1, 2014 to June 30, 2015 in the amount of \$17,828.45, which is an increase of \$2,906.15 from the \$14,922.3 for 2013-14, primarily due to the addition of the Payroll and web portal modules.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Athletic Agenda

Athletic Committee – Mrs. Bradford, Chairperson

- A. **MOTION** made by Ms. James, seconded by Ms. Santoline to approve Shawn Liatto as the Offensive Coordinator for the Clairton Bears Football Team for the upcoming season, pending receipt of clearances.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- B. **MOTION** made by Mr. Harrigan, seconded by Ms. Ruffing to approve the Boys Varsity Basketball Team to participate in the summer league at Hempfield High School at a cost of \$365.00. This league will play each Sunday in June.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

The Board went into an Executive Session to discuss a matter of law at 7:42 p.m. The meeting reconvened at 7:52 p.m.

- MOTION** made by Ms. Bradford, seconded by Ms. Roberts to authorize the secretary of the Board of Directors to advertise a Special Meeting of the Board on June 30, 2014 for the purpose of approving the 2014/2015 budget.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- XI. MOTION** made by Ms. Roberts, seconded by Ms. Ruffing at **7:54 p.m.** to **ADJOURN.**

Respectfully submitted:

Debra Masley
Secretary to the Board