

CLAIRTON CITY SCHOOL DISTRICT
Board of Directors
Legislative Meeting Minutes
September 24, 2014
7:00 p.m.

I. Call to Order – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:02 p.m.

II. Salute to the Flag

III. Roll Call

Paulette Bradford	Absent
Lawrence Carra	Present
Gloria James	Present
Richard Livingston	Present
Barbara Roberts	Present
Gloria Ruffing	Present
Roger Tachoir	Present
Kathy Santoline	Present
Jennifer Williams	Present (By Phone)

Board of Directors: 8 Present 1 Absent

IV. Approval of the Minutes – August 27, 2014 and Special Meeting September 17, 2014

MOTION made by Ms. James, seconded by Ms. Roberts to approve the Minutes of the August 27, 2014 and Special Meeting September 17, 2014.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstention APPROVED

V. Presentations:

None

VI. Reports

A. Administration – No Report

B. Solicitor's Report – No Report

C. Board Committees

a) **Personnel** – No Report

- b) **Building & Grounds** – No Report
- c) **Technology/Curriculum** - No Report
- d) **Property Assessment** – No Report

VII. Citizens Comments - No Citizens Comments

VIII. Treasurer’s Reports – August, 2014

MOTION made by Mr. Tachoir, seconded by Ms. Ruffing, to approve the Treasurer’s Reports for the month of August 2014.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

IX. Payment of Bills – September, 2014

MOTION made by Ms. Roberts, seconded by Ms. James, to approve the Payment of Bills for the month of September, 2014.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

X. Old Business – No Old Business

XI. New Business – Mr. Tachoir presented the by-laws and procedures for PSBA officer elections.

Ms. Bradford arrived during this presentation at 7:07PM

MOTION made by Mr. Tachoir, seconded by Ms. Ruffing, to approve casting votes for the following candidates as PSBA officers:

President-Elect	Kathy Swope
Vice President	Mark B. Miller
Treasurer	Otto W. Voit III
At-Large Representative (West)	Daniel J. O’Keefe

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Administrative Agenda

Personnel Committee – Mrs. Bradford, Co-Chairperson

A. **MOTION** made by Ms. Santoline, seconded by Ms. Bradford to ratify the employment of, Jerome Wiggins, In-School Suspension Coordinator, effective August 15, 2014 in accordance with the terms of the agreement between the District and the Clairton Education Support Professionals (CESP). (*Pending Clearances*)

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

B. **MOTION** made by Ms. James, seconded by Ms. Santoline to ratify the employment of Jerome Wiggins, Business-Community Liaison in accordance with the terms and conditions of the agreement executed between Jerome Wiggins and the District effective August 15, 2014. (*Pending Clearances*)

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

C. **MOTION** made by Ms. Bradford, seconded by Ms. Roberts to approve the individuals listed on the 2014/2015 Day-to-Day Substitute Employee List as submitted.

Question: Mr. Livingston asked for clarification regarding the rate of pay for day-to-day substitutes at \$90.00 per day for the first twenty days of substituting in the district and \$105.00 per day thereafter. Further stating, we are now in the first weeks of school where the twenty day mark would begin and therefore, no one up to this point should be paid \$105.00. The rate schedule begins anew each school year.

Non-Roll Call Vote: 8 Ayes 1 Nay 0 Absent 0 Abstentions APPROVED

Curriculum Committee – Ms. James, Chairperson

D. **MOTION** made by Mr. Livingston, seconded by Ms. Roberts, to approve a second reading of the following Board Policies based on Chapter 4 Regulations for Academic Standards and Assessments:

- a. Board Policy #213, Assessment of Student Progress
- b. Board Policy #217, Graduation
- c. Board Policy#217, Graduation Attachment

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- E. **MOTION** made by Ms. Roberts, seconded by Ms. Ruffing, to approve the second reading of Policy #800, Electronic Signatures, as submitted.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

ON MOTION made by Mr. Tachoir, seconded by Ms. Roberts, the Board of Directors, by non-roll call vote, approved the following items designated H. through N.

- H. The Board approved to enter into an agreement with Karen Howard, Independent Consultant to provide 10-days of Professional Development services for Elementary Teaching Staff in the implementation of the Writer's Workshop at a cost of \$5,000.00 to be paid from Title I School Improvement Funds 2012-2013.
- I. The Board approved to enter into an agreement with Richard Koch, Independent Consultant to provide 10-days of Professional Development support services to Elementary Teaching Staff in the Implementation of the Writer's Workshop at a cost of \$3,000.00 to be paid from Title I School Improvement Funds 2012-2013.
- J. The Board approved Hamsini Rajgopal, to attend two PASBO Trainings, Budgeting and Planning and Fund Accounting, to be held September 24, 2014 and October 2, 2014 at Days Inn, Harrisburg. Registration fees and travel expenses to be paid by the district.
- K. The Board approved Dr. Ginny Hunt to attend the Annual Allegheny Intermediate Unit Superintendent's Retreat on October 1 – 3, 2014 at Bedford Springs, PA. Travel expenses are to be paid by the district.
- L. The Board approved Ginny Hunt, Renee Goldsmith, Stacy Killian, Cheryl Englert, Debra Maurizio, Kristi Schweitzer, Michelle Ward, Linda Withrow, and Renee Worst to attend the 2014 Writing Project Fall Reunion, to be held October 17 - 19, 2014 at Columbia University Teachers College, NY. Travel expenses and one nights lodging to be paid from Title I Funds 2013-2014.
- M. The Board approved Magi Berger, Debra Maurizio, Tom McCloskey, to attend the 2014 Pennsylvania Association of Elementary and Secondary Principals (PAESSP) State Conference, to be held October 19 – 21, 2014 at The Sheraton Station Square Hotel all registration fees and travel expenses to be paid from Title I Funds 2012-2013.

- N. The Board approved Valerie Koehler, Debra Maurizio, Diane Sheridan, and Maria Suss to attend Keystone State Reading Association (KSRA) 47th Annual Conference, to be held October 26 – 29, 2014 at The Penn Stater Conference Hotel. All registration fees and travel expenses to be paid from Title I Funds 2012-2013.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Business Administrator's Agenda

Business Administrator - Mr. Lanna

- A. **MOTION** made by Ms. Ruffing, seconded by Ms. Santoline, to approve the renewal of the School Leaders Legal Liability Policy with the PSBA Insurance Trust, effective October 1, 2014 to September 30, 2015, at a renewal rate of \$12,427. (This is an increase of \$2,210 or 21% due to a rate increase and the District's loss experience.)

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- B. **MOTION** made by Ms. Ruffing, seconded by Ms. Roberts, to the filing of 68 liens on behalf of the District by The Law Offices of Patricia McGrail for the year 2011 for non-Municipal or non-authority properties that have unpaid balances exceeding \$1,000.00, at a cost of \$20.00 per lien, and a total cost of \$1,360.00.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- C. **MOTION** made by Ms. James, seconded by Ms. Roberts, to approve the funds transfer from the General Fund to the Yearbook Activity account in the total amount of \$9,941.72 to satisfy the outstanding debt to the publisher for the 2013 Yearbook of \$4,606.72, the 2014 Yearbook of \$3,060.00 and for 50% of the estimated cost of the 2015 Yearbook of \$2,275.00.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- D. **MOTION** made by Mr. Tachoir, seconded by Ms. Roberts, to approve the renewal of the agreement with the Montgomery Intermediate Unit to participate in the PAIU Net Disaster Recovery System-Backup Services, for the period July 1, 2014 through June 30, 2015, at an annual cost of \$1,440.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- E. **MOTION** made by Ms. Tachoir, seconded by Ms. Roberts, to approve the extension of the ComDoc lease for Equipment ID No. D6447, for the copier in the CEC Teachers Lounge from March 1, 2016 to July 1, 2019, with the monthly lease cost remaining unchanged.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Athletic Agenda

Athletic Committee – Mrs. Bradford, Chairperson

ON MOTION made by Mr. Tachoir, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated A. through C.

- A. The Board approved to ratify Dave Hennon as Ticket Taker and Ticket Seller for the Home Varsity Football and Basketball games in accordance with the terms of the agreement between the District and the Clairton Education Association (CEA).
- B. The Board approved Michael Linnert and Tom McCloskey to attend the Annual NCAA Update, presented by the Tri-State Area School Study Council with the University of Pittsburgh Athletic Department and Western Pennsylvania Interscholastic Athletic League, Tuesday, October 7, 2014. Registration fee of \$60.00 to be paid by the District.
- C. The Board approved the JV/V Girls Basketball team to participate in the High School Basketball 2014 Fall Pre-Season League, at Court Time Sports Center. The Girls will enter one (1) team at a cost of \$225 to the district.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Comment: Ms. Bradford addressed the Board regarding her concerns surrounding the perception of Clairton players running up the score and the safety of our players due to field watering at the Springdale Varsity Football game. Ms. Bradford noted 2 of our players were injured. It was further discussed that a letter be sent to WPIAL from the Superintendent conveying these concerns.

XI. MOTION made by Ms. Ruffing, seconded by Ms. Roberts, at **7:21 p.m.** to **ADJOURN.**

Respectfully submitted:

Gayle S. Colonna
Secretary to the Board