

CLAIRTON CITY SCHOOL DISTRICT

Board of Directors

Legislative Meeting Minutes

June 29, 2015

7:00 p.m.

I. Call to Order – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:00 p.m.

II. Roll Call

William Bradford	Present	
Lawrence Carra	Present	
Gloria James	Absent	<i>(Late Arrival)</i>
Richard Livingston	Present	
Barbara Roberts	Present	
Gloria Ruffing	Absent	
Roger Tachoir	Present	
Kathy Santoline	Present	
Jennifer Williams	Present	
Board of Directors:	7 Present	2 Absent

III. Salute to the Flag

IV. Approval of the Minutes – May 21, 2015

MOTION made by Ms. Roberts, seconded by Ms. Santoline, to approve the Minutes of the May 21, 2015 meeting.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstention APPROVED

V. Presentations:

- “Operation Recognition” – Henry Lee White

Mr. Livingston presented Mr. Henry Lee White to the Board of Directors to be recognized as an honorably discharged veteran who left Clairton High School in June of 1958 prior to graduation to serve in the U.S.M.C. during the Vietnam War. Mr. White has submitted proper application meeting stated requirements under “Operation Recognition” to the Superintendent to be awarded a diploma posthumously.

MOTION made by Mr. Livingston, seconded by Mr. Bradford to award Mr. Henry Lee White a high school diploma posthumously for the graduating class of 1961.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstention APPROVED

VI. Reports

- A. Administration** – Dr. Hunt introduced the candidates for the ESL, Kindergarten, First and Second Grade teaching positions to the Board. Ms. Seigert, Ms. Hecker, Ms. Ferguson and Ms. Schlata each took a moment to share their curriculum vitae with the board.

Mr. Tachoir acknowledged how impressive each and every one of the candidates' backgrounds were. He noted the difference from 45 years ago coming to the district as a young teacher right out of college, in comparison to the experience of today's hiring's and what an asset this is for Clairton School District.

- B. Solicitor's Report** – No Report

(Ms. James entered the meeting at 7:14 p.m.)

C. Board Committees:

- a) **Personnel** – No Report
- b) **Finance** - Met June 23rd
Mr. Tachoir briefed the board on the meeting and advised of the next meeting scheduled for Wednesday, July 1st at 1:00 p.m. for the purpose of further discussing with the City and Solicitor actions to be taken towards closure for the 2013-2014 delinquent tax sales.
- c) **Curriculum/Technology** – No Report
- d) **Building & Grounds** – No Report
- e) **Recreation** – Met June 22nd
- f) **Athletics** – Met June 25th

VII. Citizens Comments – No Citizens Comments

VIII. Treasurer's Report – May, 2015

MOTION made by Mr. Livingston, seconded by Ms. Roberts, to approve the Treasurer's Report for the month of May, 2015.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

IX. Payment of Bills – June, 2015

MOTION made by Ms. James, seconded by Ms. Santoline, to approve the Payment of Bills for the month of June, 2015.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

X. Old Business – No Old Business

XI. New Business –

- A. **MOTION** made by Mr. Livingston, seconded by Mr. Carra to approve the use of the practice field next to the gym by members of the City Recreation Department on Mondays throughout the month of July during the hours of 5:00 p.m. – 7:00 p.m. or 6:00 p.m. - 8:00 p.m. It is understood that a school-sponsored activity may occur on a Monday evening; City Recreation will be notified of the unavailability of the field for that evening.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Administrative Agenda

Personnel Committee – Mr. Livingston, Co-Chairperson

ON MOTION made by Mr. Carra, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated A. through C.

- A. Board approved to accept the resignation, with regret, of Joel Panach as Stage Crew Sponsor at the completion of the 2014/2015 school year.
- B. Board approved to accept the resignation, with regret, of Deborah Marshall as Cheerleading Sponsor at the completion of the 2014/2015 school year.
- C. Board approved to accept the resignation, with regret, of Ted Ulmer as Head Baseball Coach, effective immediately.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

ON MOTION made by Ms. Roberts, seconded by Mr. Carra, the Board of Directors, by non-roll call vote, approved the following items designated D. through K.

- D. Board approved to ratify Stacie Conley to sponsor the Elementary Student Leadership Team at a stipend of \$1,500.00 for the 2014/2015 school year.
- E. Board approved to ratify Cassidy Yeager-Pytash to institute an after-school program entitled “Bear Paws against Bullying” for a stipend of \$1,500.00 for the 2014/2015 school year.

- F. Board approved the employment of Greg Spotti as Algebra Tutor for Keystone Supplementary Instruction beginning June 26, 2015 through July 30, 2015 at a rate of \$25.00 per hour.
- G. Board approved to enter into an independent service contract with Alexis Trubiani to perform Public Relations and Communication Services, Registrar for Outside Placements, Cyber and Charter Schools, and the Free & Reduced Lunch Program for the 2015/2016 school year, as submitted.
- H. Board approved the agreement between the District and Patricia Detwiler to act as a Reading Tutor, Student Information Day Coordinator and Title I Parent Involvement Coordinator for the 2015/2016 school year, as submitted.
- I. Board approved the agreement between the District and Jerome Wiggins as Business-Community Liaison for the 2015/2016 school year, as submitted.
- J. Board approved the employment of Floyd Cooper as School Van Driver, in accordance with the terms of the employment agreement between Mr. Cooper and the District commencing August 31, 2015 as per contract, as submitted.
- K. Board approved the employment of Susan Siegert, English as a Second Language Teacher, effective August 10, 2015 at Step 1 – Masters in accordance with the terms of the agreement between the District and the Clairton Education Association (CEA).
(Pending Clearances)

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- L. **MOTION** made by Mr. Carra, seconded by Ms. Williams, to approve the employment of Kristan Ferguson as an Elementary Kindergarten Teacher, effective August 10, 2015 at Step 2 – Masters in accordance with the terms and conditions of the agreement between the District and the CEA.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- M. **MOTION** made by Ms. Santoline, seconded by Ms. Roberts, to approve the employment of Kristen Mechling Hecker as an Elementary Second Grade Teacher, effective August 10, 2015 at Step 7 – Masters in accordance with the terms and conditions of the agreement between the District and the CEA. *(Pending Clearances)*

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- N. **MOTION** made by Ms. Williams, seconded by Mr. Carra, to approve the employment of Jennifer Schlata as an Elementary First Grade Teacher, effective August 10, 2015 at Step 1 – Masters in accordance with the terms and conditions of the agreement between the District and the Clairton Education Association. (CEA)

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- O. **MOTION** made by Ms. Roberts, seconded by Ms. Santoline, to approve the employment of Kristy Hilbert as 180-Day Substitute Teacher for the 2015/2016 school year at a daily rate of \$105.00/day. The employee will be provided single-coverage health insurance. The employee will contribute to health insurance per the terms of the agreement between the District and the Clairton Education Association. (CEA)

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- P. **MOTION** made by Ms. Santoline, seconded by Mr. Carra, to approve the employment of Nicole Holtz as 180-Day Substitute Teacher for the 2015/2016 school year at a daily rate of \$105.00/day. The employee will be provided single-coverage health insurance and will contribute to health insurance per the terms of the agreement between the District and the Clairton Education Association. (CEA)

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- Q. **MOTION** made by Ms. Williams, seconded by Ms. Santoline, to approve Melba Callaway, Certified Nurse Assistant, for five (5) hours per school day at a rate of \$9.50 per hour for the 2015/2016 school year.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

ON MOTION made by Ms. Santoline, seconded by Mr. Tachoir, the Board of Directors, by non-roll call vote, approved the following items designated R. through U.

- R. Board approved David Geckle as Stage Crew Sponsor for the 2015/2016 school year in accordance with the terms of the agreement between the District and the Clairton Education Association. (CEA)
- S. Board approved the following individuals as Title I Highly Qualified Paraprofessionals for the 2015/2016 school year to be paid by Title I funds.

Richard Barna
Dolores Buzalka
Monique Semian
Angela Recaldini

- T. Board approved the Memorandum of Understanding between the District and the CEA to grant the extension of health care coverage to Lucille Herndon until August 31, 2015, as submitted.
- U. Board approved to proceed with grant applications for the 2015/2016 school year as follows: Title I, Title II-A and School Intervention Grant.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Curriculum Committee – Ms. James. Chairperson

ON MOTION made by Ms. Roberts, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated V. through Aa.

- V. Board approved the Clairton Writes! Young Writers Workshop to be held at the school June 26 – July 2, 2015 at no cost to the district. Funds are allocated through the Teacher Empowerment Grant for 50-60 students in grades 4-9.

Schedule: June 26: Clerical Day
June 27 & 30, July 1 & 2: Student Days
June 29: Field Trip to Cathedral of Learning

Clairton Writes! Staff	Western PA Writing Project Staff
Erin Ferguson	Sheila Carter-Jones
Jodie Harriman	Richard Koch
Sally Kunkel	Laura Roop
Diane Sheridan	TBD
Jennifer Wells	
Linda Withrow	

- W. Board approved 11 students K – 8 to attend the 2015 Young Writers Institute at the University of Pittsburgh Oakland Campus, July 13-24, 2015, Mondays to Fridays 8AM to 2PM, Cathedral of Learning. Tuition to be paid by the Teacher Empowerment Grant and through Scholarships. Transportation cost will be paid by the Teacher Empowerment Grant.
- X. Board approved entering into an agreement with The Consortium for Public Education for the District to become a “The Future Is Mine” (TFIM) School beginning the 2015/2016 school year and to renew at a cost of \$1,500.00 annually.
- Y. Board approved an agreement between the District and ASSET to provide science professional development and materials to staff for the 2015/2016 school year at a cost of \$800.00 to be paid from Title I Funds.

Z. Board approved an agreement between the District and The Education Partnership to provide instructional supplies and materials to teachers in Clairton Elementary and Clairton Middle/High School for the 2015/2016 school year at no cost to the district.

Aa. Board approved an agreement between the District and The Pitt-Bridge to College (Pitt-Bridge) Program to provide an extra-curricular program that includes STEM learning through Health Science Clubs for the 2015/2016 and 2016/2017 school years at no cost to the district. The primary mission is to greatly increase the number of these students entering and graduating from college.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

ON MOTION made by Ms. Roberts, seconded by Mr. Tachoir, the Board of Directors, by non-roll call vote, approved the following items designated Bb. through Cc.

Bb. Board ratified the approval of the Educational Services Agreement between Clairton City School District and the Allegheny Intermediate Unit to provide special education services for the 2015/2016 school year, as submitted.

Cc. Board ratified the approval of the PA 21st Century Community Learning Centers Agreement(s) in collaboration with The Consortium for Public Education and/or Youth Places regarding their requests for funding from 21st Century to institute programs in the District for the 2015/2016 school year, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Dd. **MOTION** made by Mr. Livingston, seconded by Ms. Roberts, to ratify the approval of the Southeast Area Special School's budget for the 2015-2016 school year.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Ee. **MOTION** made by Ms. Roberts, seconded by Ms. Santoline, to ratify the approval of the Steel Center for Career and Technical Education's budget for the 2015-2016 school year.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Building & Grounds Committee –Ms. Santoline, Chairperson

Ff. **MOTION** made by Ms. Roberts, seconded by Mr. Livingston, to ratify the approval of Stay Positive Clairton usage of the Playground June 16, 2015 from 11 a.m. to 3 p.m. to promote health and physical fitness to youth of the district.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Gg. **MOTION** made by Ms. Roberts, seconded by Ms. James, to approve the Clairton Marching Band and Honeybears the use of school facilities June 7th, 27th and July 11th, 26th, 2015 for the purpose of a Car Wash/Fundraiser for uniforms, shoes and shirts.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Hh. **MOTION** made by Ms. Williams, seconded by Ms. James, to approve the Clairton YouthPlaces usage of the school’s open lawn on June 23rd, 26th and July 7th, 9th 2015 for the purpose of “Recreation Activities for youth ages 12-18.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Business Administrator’s Agenda

Business Administrator – Ms. Rajgopal

A. **MOTION** made by Mr. Bradford, seconded by Ms. Santoline, to adopt the Final Budget for the General Fund of the Clairton City School District for the 2015-16 fiscal year with millage rates of 0.075 for Land, .007 for Buildings, Revenues of \$14,906,294.00 and Expenditures of \$15,150,166.00 and a deficit of \$243,872.00 and the use of \$243,872.00 of the Unassigned Fund Balance and other Tax rates and amounts remaining unchanged, as follows:

- a. Earned Income rate of .005 (1/2 percent)
- b. Business Privilege Tax of .006 (6 mills)
- c. Mercantile Tax on Retail of .00075 (3/4 mill) and Mercantile Tax on Wholesale .0005 (1/2 mill)
- d. \$5.00 per person for Local Services Tax

Roll Call:

William Bradford	Yes
Lawrence Carra	Yes
Gloria James	Yes
Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Absent
Roger Tachoir	Yes
Kathy Santoline	Yes

Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

ON MOTION made by Ms. Roberts, seconded by Mr. Carra, the Board of Directors, by non-roll call vote, approved the following items designated B. through D.

- B. Board authorized the Business Administrator to make all necessary budget transfers resulting from adjusting journal entries and local audit reclassifications subsequent to June 30, 2015. When such transfers are made, appropriate details will be provided to the Board.
- C. Board approved the Business Administrator to pay necessary bills prior to the next Board meeting in lieu of a scheduled July 2015 meeting.
- D. Board approved budget transfers for the 2014-15 school year in the amount of \$67,500 from the General Fund to the Athletic Fund and \$75,000 from the General Fund to the Food Service Fund.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- E. **MOTION** made by Ms. Roberts, seconded by Ms. Santoline, to approve the request to reject all bids received for work on the advertised Porch Renovation Project in accordance with the drawings and specifications prepared by Churches Engineering LLC, the School Code and Pennsylvania Department of Education guidelines. Request structural engineer, Churches Engineering LLC to review scope of work with possibility of reducing scope of work. Authorize district to then seek quotes/bids using reduced scope of work from Churches Engineering LLC.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

ON MOTION made by Ms. James, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated F. through P.

- F. Board approved payment in the amount of \$950.00 for consultation on the Porch Renovation project and for drawings and specifications to Churches Engineering LLC.
- G. Board approved the service agreement between Clairton City School District and Waterfront Learning for the Clairton Alternative Education Program, as submitted.
- H. Board approved the Clairton Ambulance Service to provide emergency medical service for all varsity home football games at a rate of \$150.00 per game.
- I. Board approved the renewal of contracts with Direct Energy for a term of two years beginning September 1, 2015 for all Western Pennsylvania Natural Gas Consortium participants on the Peoples Gas System and Columbia Gas System with reduction in new rates of \$1.049 and \$0.6 in basis rates.

- J. Board approved the renewal of Policy Maintenance Program services with PSBA, Inc., in the amount of \$999, as presented.
- K. Board approved the Maintenance Inspection Contract Agreement of RAW Service Inc. in the amount of \$600 per month, as presented.
- L. Board approved the contract with Crossroads Speech & Hearing Inc. to provide speech and language therapy services for 2015-16 school year at a rate of \$59,500 per each Speech/Language Pathologist, as presented.
- M. Board approved the renewal with Leader Services Program, utilized by the Special Education Department in the amount of \$4,733 as presented.
- N. Board approved a contract with Strawbridge Studios for photography services for the 2015/2016 school year, as submitted.
- O. Board accepted the proposal from RDN Plumbing, LLC for the installment of a new gas service line for the Administration Building at a cost of \$4,250.00, as submitted.
- P. Board accepted the proposal from Buckeye for the Gym Floor Finish at a cost of \$2,059.79, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

ON MOTION made by Ms. James, seconded by Ms. Roberts, the Board of Directors, by non-roll call vote, approved the following items designated Q. through R.

- Q. Board approved the contract from Musgrove Masonry for annual concrete repairs in the stadium in the amount of \$10,560.00, as submitted.
- R. Board approved the repairs of the bleachers in the gymnasium by Tri-State Door Co. in the amount of \$1,280.00, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

XII. MOTION made by Ms. James, seconded by Mr. Carra, at 7:42 p.m. to ADJOURN.

Respectfully submitted:

Gayle S. Colonna
Secretary to the Board