

CLAIRTON CITY SCHOOL DISTRICT

Board of Directors
Legislative Meeting Minutes
January 27, 2016
7:00 p.m.

I. Call to Order – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:02 p.m.

II. Roll Call

William Bradford	Present	
Lawrence Carra	Present	
Gloria James	Present	
Richard Livingston	Present	
Barbara Roberts	Absent (<i>Personal</i>)	
Gloria Ruffing	Absent (<i>Personal</i>)	
Kathy Santoline	Present	
Roger Tachoir	Present	
Jennifer Williams	Present (<i>Phone</i>)	
Board of Directors:	7 Present	2 Absent

III. Salute to the Flag

Moment of silence in memory of George "Buzzy" Weber, retired USX Executive

IV. Approval of the Minutes – Reorganization December 9, 2015 and Legislative Meeting December 9, 2015

MOTION made by Ms. Santoline, seconded by Mr. Carra, to approve the Minutes of the Reorganization December 9, 2015 and Legislative December 9, 2015 meetings.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstention APPROVED

V. Presentations:

- *Maureen Shaw, CCSD Guidance Counselor, received recognition for being named "Pennsylvania School Counselor of the Year" by the PA School Counselors Association. She was presented a certificate on behalf of the Board of Directors congratulating her on this distinction. Ms. Shaw shared with the Board her PowerPoint presentation which she had submitted as a mandatory part of the selection process.*

- *Elementary Students of the Month were recognized by the Board as they were presented awards by Administration.*
- *The Board of Directors were shown appreciation by a representation of Grade 4 teachers and students who presented them with a student's original written poem and card. Second grade students hung posters indicating their gratitude to the Board.*

VI. Reports

A. Administration – No Report

B. Solicitor's Report – No Report

C. Board Committees:

a) **Personnel** – No Report

b) **Finance** – Mr. Livingston reported Mr. Tachoir reviewed the CEA salary scale in preparation for the Memorandum of Understanding to be discussed under new business.

c) **Curriculum/Technology** – No Report

d) **Building & Grounds** – Mr. Livingston commended Mr. Ormsby and his maintenance staff for the clearing of school lots during the recent snow storm.

e) **Recreation** – No Report

f) **Athletics** – No Report

VII. Citizens Comments – None

VIII. Treasurer's Report – December, 2015

MOTION made by Mr. Tachoir, seconded by Mr. Bradford, to approve the Treasurer's Report for the month of December, 2015.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

IX. Payment of Bills – January, 2016

MOTION made by Ms. Santoline, seconded by Ms. James, to approve the Payment of Bills for the month of January, 2016.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

X. Old Business – No Old Business

XI. New Business –

Mr. Tachoir explained a brief history and intended goals of the Collective Bargaining Agreement salary schedule in the contract for the years 2014 through 2020. A recommendation for changes in Step 1 and Step 2 was suggested as a solution to keeping new hires in proper Step movement within the salary schedule.

ON MOTION made by Mr. Tachoir, seconded by Mr. Bradford, the Board of Directors, by non-roll call vote, approved the following items designated A. through B.

- A. Board ratified Chelsea Knetzer as Long Term Substitute as Elementary Teacher Grade 5 at a rate of \$105.00 per day and after 45-days Step-1 Bachelors in accordance with the terms of the agreement between the District and the Clairton Education Association (CEA), effective January 26, 2016 until the end of the 2015/2016 school year.
- B. Board approved the Memorandum of Understanding (MOU) between the Clairton City School District and the Clairton Education Association (CEA) regarding changes in Step, as submitted.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

Administrative Agenda

Personnel Committee – Mr. Livingston, Chairperson

ON MOTION made by Ms. Santoline, seconded by Mr. Tachoir, the Board of Directors, by non-roll call vote, approved the following items designated A. through I.

- A. Board approved to accept, with regret, her irrevocable resignation for purpose of retirement of Wendy Blotzer, Elementary Education Teacher, being granted the retirement benefit as specified under the terms of the CEA/District Agreement effective June 30, 2016.
- B. Board approved the Memorandum of Understanding (MOU) between the Clairton City School District, the Clairton Education Association (CEA) and CEA member for approved sick leave, as submitted.
- C. Board approved the unpaid Maternity Leave of Brittany Marnell, Special Education Teacher, effective April 14, 2016 and until the start of the 2016/2017 school year.

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- D. Board approved Kevin Weatherspoon as Homebound Instructor, effective immediately for the remainder of the 2015/2016 school year at \$25.00 per hour.
- E. Board approved Marisa Panzer as Long Term Substitute as School Counselor at a rate of \$105.00 per day and after 45-days Step-1 Masters in accordance with the terms of the agreement between the District and the Clairton Education Association (CEA), effective March 1, 2016 until the end of the 2015/2016 school year.
- F. Board approved the updated substitute teacher list, as submitted.
- G. Board approved a disciplinary agreement made December 14, 2015 by and between the Clairton City School District and Student A charged with violations of the District's Code of Student Conduct, as submitted.
- H. Board approved a disciplinary agreement made December 14, 2015 by and between the Clairton City School District and Student B charged with violations of the District's Code of Student Conduct, as submitted.
- I. Board approved the Memorandum of Agreement (MOA) between the Clairton City School District and the Clairton Education Association (CEA) to add the extracurricular activity Expect Respect Club for the life of the contract, as submitted.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

Curriculum Committee – Mr. Livingston, Board President

ON MOTION made by Mr. Tachoir, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated J. through N.

- J. Board approved Debra Maurizio to attend PA/Title I Improving School Performance Conference to be held Sunday, February 7 – 10, 2016 at Station Square, Pittsburgh. Conference registration and travel fees to be paid from Title I Funds.
- K. Board approved Dr. Hunt, Maureen Shaw and Tom McCloskey to attend PSCA's 60th Annual Conference honoring Ms. Shaw as "Pennsylvania School Counselor of the Year" to be held Thursday, February 18 – 19, 2016 at Hershey Lodge Convention Center. Travel Expenses to be paid by the district.
- L. Board approved Dr. Hunt, Debra Maurizio and Tom McCloskey to attend the 2016 PERC Education Job Fair held Wednesday, March 30, 2016 at Monroeville Convention Center. Registration Fees to be paid by the district.

- M. Board approved a Research Service Agreement between Allegheny-Singer Research Institute and Clairton City School District for the purpose of completing activities related to the “Surveillance and Tracking of Asthma in our Region’s Schoolchildren (STARS) study K – 5th grade for the remainder of the 2015/2016 school year. Upon completion the district shall receive payment of \$1,500.00 and \$75.00 classroom supply incentives, as submitted.
- N. Board approved Clairton Elementary to begin general fundraising efforts for upcoming projects using “Go Fund Me”.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

Building and Grounds – Ms. Santoline, Chairperson

- O. **MOTION** made by Mr. Carra, seconded by Ms. James, to approve Small Seeds Development Inc. usage of elementary school classrooms and elementary cafeteria for the purpose of providing site based programming to single mothers raising African American boys ages 8 to 15 residing in the City of Clairton from March 10 – June 30, 2016 during the hours of 5:30pm to 8:30pm., as submitted. It is understood that a school-sponsored activity may occur and Small Seeds will be notified of the unavailability. All fees have been waived.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

Business Administrator’s Agenda

Finance Committee – Roger Tachoir, Chairperson

ON MOTION made by Mr. Livingston, seconded by Ms. James, the Board of Directors, by non-roll call vote, approved the following items designated A. through D.

- A. Board approved the 2015 Real Estate tax refunds resulting from taxpayer assessment appeals, as submitted by Jordan Tax Service in the amount of \$2,940.47, as submitted.
- B. Board approved the exoneration of Jordan Tax Services, Current Real Estate Tax Collector, for the 2015 Uncollected Real Estate property taxes on 2,082 properties in the amount of \$936,976.50, as submitted.
- C. Board approved to authorize participation of the Clairton City School District in the Western Pennsylvania Electricity Consortium Extension for the purchase of electricity from Direct Energy only if the price is at or below the current price. The extended agreement will begin after the final meter read date in January 2018 under the current agreement for a period of 12 months, as submitted.

- D. Board approved the extension of the district’s current contract with Strawbridge Studios for photography services for the 2016/2017 school year.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

Athletic Agenda

Athletic Committee – Mr. Bradford, Chairperson

- A. **MOTION** made by Mr. Livingston, seconded by Ms. Santoline, to approve the purchase of 26 warmup suits for the Boys Varsity Basketball Team. Cost to be covered by the district.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

- XII. MOTION made by Ms. Santoline, seconded by Mr. Carra, at 7:44 p.m. to ADJOURN.**

The Board adjourned to an Executive Session to discuss personnel issues.

Respectfully submitted:

Gayle S. Colonna
Secretary to the Board