

CLAIRTON CITY SCHOOL DISTRICT

Board of Directors
Legislative Meeting Minutes
March 22, 2017
7:00 p.m.

I. Call to Order – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:04 p.m.

II. Roll Call

William Bradford	Absent (<i>Personal</i>)
Lawrence Carra	Present
Gloria James	Present
Richard Livingston	Present
Barbara Roberts	Present
Gloria Ruffing	Present
Kathy Santoline	Present
Roger Tachoir	Present
Jennifer Williams	Absent (<i>Personal</i>)

Board of Directors: 7 Present 2 Absent

III. Salute to the Flag

Moment of silence in memory of Dr. John F. Ogurchak, former Clairton City School District Teacher, Principal, Assistant and Acting Superintendent for 37 years.

IV. Approval of the Minutes – February 22, 2017

MOTION made by Ms. Roberts, seconded by Ms. Santoline, to approve the Minutes of the February 22, 2017 meeting.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

V. Presentations:

- *The Board of Directors presented Christopher Johnston, HS student with a certificate in recognition of exemplary effort displayed in obtaining the rank of "Eagle Scout".*
- *Elementary Students of the Month were recognized by the Board as they were presented certificates from Mrs. Maurizio, Elementary Principal.*

VI. Reports

A. Administration – Dr. Hunt reminded the board of the 3rd Parent Conference of the year scheduled for Thursday, March 23rd.

B. Solicitor's Report – No Report

The Solicitor made mention of the Executive Session prior to the meeting.

Mr. Livingston stated the Board of Directors met in Executive Session to discuss personnel issues prior to the Legislative Meeting.

C. Board Committees:

a) **Personnel** – No Report

b) **Finance** – No Report

c) **Curriculum/Technology** – No Report

d) **Building & Grounds** – No Report

e) **Recreation** – No Report

f) **Athletics** – No Report

g) **Land Bank** – No Report

VII. Citizens Comments – None

VIII. Treasurer's Report – February, 2017

MOTION made by Mr. Tachoir, seconded by Ms. Santoline, to approve the Treasurer's Report for the month of February, 2017.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

IX. Payment of Bills – March, 2017

MOTION made by Mr. Carra, seconded by Ms. Ruffing, to approve the Payment of Bills for the month of March, 2017.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

X. Old Business – No Old Business

XI. New Business – No New Business

Administrative Agenda

Personnel Committee – Mr. Livingston, Chairperson

- A. **MOTION** made by Ms. Santoline, seconded by Mr. Carra, to approve the appointment of Mr. Roger Tachoir to serve as voting delegate to participate in the PSBA Delegate Assembly to be held Friday, October 20, 2017.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

- B. **MOTION** made by Ms. Ruffing, seconded by Ms. Santoline, to approve the contract between Hamsini Rajgopal as Director of Finance and Operations, and the Board of Directors of the Clairton City School District, as submitted.

Roll Call:

Jennifer Williams	Absent
Gloria Ruffing	Yes
William Bradford	Absent
Kathy Santoline	Yes
Lawrence Carra	Yes
Gloria James	Yes
Barbara Roberts	Yes
Roger Tachoir	Yes
Richard Livingston	Yes

Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

ON MOTION made by Mr. Tachoir, seconded by Ms. Roberts, the Board of Directors, by non-roll call vote, approved the following items designated C. through J.

- C. Board approved the contract between Raymond Reidell as Technology Specialist, and the Board of Directors of the Clairton City School District, as submitted.
- D. Board approved the contract between the Patricia Detwiler and the Board of Directors of the Clairton City School District, to act as a Reading Tutor, Student Information Day Coordinator and Title I Parent Involvement Coordinator for the 2017/2018 school year, as submitted.
- E. Board approved to enter into an independent service contract with Alexis Trubiani to perform Public Relations and Communication Services, Registrar for Outside Placements, Cyber and Charter Schools and the Free & Reduced Lunch Program for the 2017/2018 school year, as submitted.

- F. Board approved the employment of Floyd Cooper as School Van Driver, in accordance with the terms of the employment agreement between Mr. Cooper and the Clairton City School District commencing July 1, 2017, as submitted.
- G. Board approved Melba Callaway as Certified Nurse Assistant, for five (5) hours per school day at a rate of \$9.50 per hour for the 2017/2018 school year.
- H. Board approved salary adjustments for Kim Koebler, effective July 1, 2017, as submitted.
- I. Board approved short-term disability leave to Kristan Ferguson, effective date to be determined occurring April, 2017 for up to four to six weeks, return pending verification of release from a doctor.
- J. Board approved a disciplinary agreement made March 14, 2017 by and between the Clairton City School District and Student A charged with violations of the District’s Code of Student Conduct, as submitted.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

Curriculum Committee – Ms. James, Chairperson

ON MOTION made by Ms. Roberts, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated K. through V.

- K. Board ratified Jodie Harriman, Anthony Hritz, Thomas McCloskey, Andrea Morobitto, Joel Panach, Ted Ulmer and Courtney Webb to participate in a three-day Google Level I Certification Coaching workshop at transformED, Allegheny Intermediate to be held on March 13 – 15, 2017. Registration fees and travel expenses to be paid from Title I funds.
- L. Board approved Debra Maurizio to attend the 4th Annual PAFPC Conference at Seven Springs Mountain Resort, Champion, PA to be held May 7 – 10, 2017. Registration fees and travel expenses to be paid from Title I funds.
- M. Board ratified a change in the District Calendar to reflect a closure due to a gas outage make-up day submitted for approval to PDE.

Closed	Make-up Day	Information
February 21, 2017	April 18, 2017	Previously last day of spring break

- N. Board approved the first reading of Policy #209.1 – Head Lice, in accordance with the State Department of Health Regulations, as submitted.

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- O. Board approved the first reading of Policy #209.2 – Diabetes Management, in response to provisions of Act 86 of 2016 regarding Diabetes Care in Schools, which amended Section 1401 of PA School Code, as submitted.
- P. Board approved to enter into an agreement between the Allegheny Intermediate Unit and Clairton City School District to participate in the PDE MSP Title IIB grant intended to support improved academic achievement of students in the areas of mathematics and science and provide high-quality professional development programs in Grades K – 5. The partnership will begin in the summer of 2017 and continue through the 2017/2018 school year.
- Q. Board approved to conduct a comprehensive Extended School Year (ESY) for grades K-12, as mandated by Chapter 4 regulations from July 3 through July 27, 2017. The program will be held Monday – Thursday. Expenses to be paid by the district.
- R. Board approved to conduct a High School supplemental Keystone intervention, as mandated by Chapter 4 regulations from July 3 through July 28, 2017. The program will be held Monday – Friday. Staff will continue July 31 through August 4, 2017 for Keystone testing. Expenses to be paid from 2016-2017 Title I School Intervention Grant.
- S. Board approved the Program of Studies & Course Descriptions for the 2017/2018 school year, as submitted.
- T. Board approved the 2017/2018 school calendar, as submitted.
- U. Board approved Lamont Wade to participate in the 2017 Graduation Ceremony on June 2, 2017, as further recognition of the January 6, 2017 early graduation date which met Board approval January 25, 2017.
- V. Board approved payment of tuition balance, after partial scholarship opportunities are met, to “The National Academy of Future Scientists and Technologists” for Jayla Hamlin to participate as a Delegate representing the Commonwealth of Pennsylvania at the Congress of Future Science and Technology Leaders to be held June 29 – July 1, 2017 in Boston, Massachusetts.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

Building and Grounds – Ms. Santoline, Chairperson

- W. **MOTION** made by Ms. James, seconded by Ms. Ruffing, to approve the use of the Gymnasium on Monday and Thursday evenings from 4:00 p.m. to 7:00 p.m. by Youth Opportunities Development/Gwen’s Girls effective Monday, August 28, 2017 through Thursday, May 24, 2018. It is understood that a school-sponsored activity may occur Monday and Thursday evenings; Youth Opportunities Development/Gwen’s Girls will be

notified of the unavailability of the Gymnasium for that evening. Youth Opportunities/Gwen's Girls is responsible for security of the premises during their assigned time, and participants are limited to the Gymnasium area.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

Business Administrator's Agenda

Finance Committee – Roger Tachoir, Chairperson

- A. **MOTION** made by Ms. Roberts, seconded by Ms. James, to accept the Independent Auditor's Report, which includes the Single Audit Report, for the Clairton City School District for the year ended June 30, 2016, as prepared by Hosack Specht Muetzel and Wood LLP. Audit Report will be advertised and on display in the Business Office, as submitted.

Roll Call:

Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Yes
Jennifer Williams	Absent
William Bradford	Absent
Lawrence Carra	Yes
Gloria James	Yes
Richard Livingston	Yes

Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

ON MOTION made by Ms. Ruffing, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated B. through G.

- B. Board ratified payment in the amount of \$800/- to Bostedo Appraisal Services for appraisal of Parcels 1002-B-00074-01 and 0879-M-00140-0000-00, as submitted.
- C. Board approved to authorize continued participation of the Clairton City School District in the Western Pennsylvania Electricity Consortium for the purchase of electricity from Direct Energy only if the price is at or below our current price. This extension to the original agreement will begin on the meter read date in January 2019 for a period of

twenty-four (24) months and the price will include all costs except distribution, and other related delivery utility charges as contained in the original agreement.

- D. Board approved roof repairs at the Clairton Education Center with TMR Roofing in the amount of \$1,050/-, as submitted.
- E. Board approved to accept the proposed 2017/2018 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,034,004.00. The Clairton City School District contribution to the AIU Program of Services Budget is estimated to be \$4,234 and will be determined by PDE according to District Aid Ratio and Weighed Average Daily Membership (WADM), as submitted.
- F. Board approved SchoolPointe to design a new Clairton City School District website and provide web hosting services and mobile app effective July 1, 2017 in the amount of \$3,200 annually and a one-time setup fee of \$1,875, as submitted. The annual fee represents a \$200 reduction in cost from the current vendor.
- G. Board approved replacing two motors on univents in the Elementary Multipurpose Room and Room 112 from Grainger in the amount of \$938.24, as submitted.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

- H. **MOTION** made by Mr. Livingston, seconded by Ms. Ruffing, to pass the Note Resolution authorizing the issuance of a loan from PNC for capital projects, and all applicable filing fees and directing proper Clairton City School District officials to execute all necessary documents.

Roll Call:

Roger Tachoir	Yes
Kathy Santoline	Yes
Jennifer Williams	Absent
William Bradford	Absent
Lawrence Carra	Yes
Gloria James	Yes
Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes

Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

Athletic Agenda

Athletic Committee – Mr. Livingston, President

ON MOTION made by Mr. Carra, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated A. through D.

- A. Board ratified payment of prorated balance of Equipment Manager stipend of \$1,198.52 for the 2016/2017 football season to Wayne Wade, Head Coach.
- B. Board approved to accept the resignation of Loran Cooley, Assistant Varsity Football Coach, effective March 9, 2017.
- C. Board approved Kevin Weatherspoon as Timekeeper-Varsity; home during the 2016/2017 basketball season to be paid in accordance with the terms of the agreement between the District and the Clairton Education Association (CEA).
- D. Board approved payment to LeWay Enterprises for 81 Orange Tees and 6 Coach Jackets to be used for Clairton Elementary Basketball Youth at a cost of \$702.00 to be paid from Athletic funds, as submitted.

Non-Roll Call Vote: 7 Ayes 0 Nays 2 Absent 0 Abstentions APPROVED

XII. MOTION made by Ms. Roberts, seconded by Ms. Ruffing, at 7:34 p.m. to ADJOURN.

Respectfully submitted:

Gayle S. Colonna
Secretary to the Board