

# CLAIRTON CITY SCHOOL DISTRICT

Board of Directors

Legislative Meeting Minutes

April 26, 2017

7:00 p.m.

**I. Call to Order** – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:02 p.m.

## II. Roll Call

William Bradford	Present
Lawrence Carra	Present
Gloria James	Present
Richard Livingston	Present
Artrena McKenzie	Present
Barbara Roberts	Present
Gloria Ruffing	Present
Kathy Santoline	Present
Roger Tachoir	Present

Board of Directors:                      9 Present                      0 Absent

## III. Salute to the Flag

## IV. Approval of the Minutes – Special Legislative Meeting March 15, 2017 and Legislative Meeting March 24, 2017

**MOTION** made by Ms. Ruffing, seconded by Ms. Roberts, to approve the Minutes of the Special Legislative Meeting March 15, 2017 and Legislative Meeting March 24, 2017.

**Non-Roll Call Vote:   9 Ayes      0 Nays      0 Absent      0 Abstentions      APPROVED**

## V. Presentations:

Mr. Livingston shared a letter written to Mr. McCloskey from a 9<sup>th</sup> grade student, Iyauna Chapman, commending several District High School Teachers. Staff members, Jodie Harriman, Adam Headrick, Rene Manges, and Paige Ponsonby were unable to attend the meeting but were acknowledged by the Board and awarded “In Appreciation” certificates in recognition of their continued dedication to the students of Clairton City School District.

- *The Board of Directors, along with Dr. Hunt, acknowledged Serenity Spence, participant to HS District I Band East and Cerentitie Carper and Myah Johns, participants to Junior High District Band East. Certificates of “Excellence” were presented in recognition of exemplary effort displayed in their performance and selection at PMEA District Bands on February 11<sup>th</sup> and March 18, 2017.*
- *The Board of Directors, along with Dr. Hunt, recognized Kevin Danchik and David Geckle by presenting them with certificates for their outstanding efforts to ensure access to music learning for all students as part of the school curriculum which placed Clairton City School District among the 2017 Best Communities for Music Education on behalf of the NAMM Foundation.*
- *Elementary Students of the Month were recognized by the Board of Directors as they were presented certificates from Mrs. Maurizio, Elementary Principal. One girl and one boy from each grade level K – 5 were selected by their teachers based on attitude, attendance and academics.*

## VI. Reports

- A. Administration** – Dr. Hunt commented on the ComCast Cares Earth Day event that took place at the Elementary School on Saturday, April 22<sup>nd</sup>. Dr. Hunt said there was great support from staff and School Board members, making this day a huge success.

Mr. Livingston commented on the neglected maintenance of the city’s baseball fields. Acknowledging the city is down to three workers, it is an ongoing struggle to maintain the fields in order for the district baseball team to hold practices and games. Committee discussions will continue so as to further address this issue.

- B. Solicitor’s Report** – No Report

**C. Board Committees:**

- a) **Personnel** – No Report
- b) **Finance** – No Report
- c) **Curriculum/Technology** – No Report
- d) **Building & Grounds** – No Report
- e) **Recreation** – No Report
- f) **Athletics** – No Report
- g) **Land Bank** – No Report

## VII. Citizens Comments – None

**VIII. Treasurer’s Report – March, 2017**

**MOTION** made by Ms. James, seconded by Ms. Santoline, to approve the Treasurer’s Report for the month of March, 2017.

**Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED**

**IX. Payment of Bills – April, 2017**

**MOTION** made by Mr. Tachoir, seconded by Ms. Ruffing, to approve the Payment of Bills for the month of April, 2017.

**Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED**

**X. Old Business** – Mr. Livingston shared a letter provided to Board members from Keystone Development, Inc.

**XI. New Business** –

A. **MOTION** made by Mr. Tachoir, seconded by Ms. Santoline, to approve a 5 year contract for custodian and maintenance services with Facilities Maintenance Systems (FMS) effective July 1, 2017 through June 30, 2022 with annual fees of \$430,646.00 Year 1, \$443,565.00 in Year 2, \$456,872.00 in Year 3, \$470,578.00 in Year 4, \$484,695.00 in Year 5, as submitted.

*Discussion ensued regarding a letter sent to the District from The Nutrition Group, Facilities Management Systems (FMS) regarding the Janitorial/Maintenance portion of FMS. Nancy Kohl, President of the School Division Team; Bill King, FMS Division Team; and Janet Connors, Regional Manager of Nutrition Inc. were all present to address questions and concerns the Board may have had in moving forward with this partnership. Mr. Livingston and Mr. Tachoir elaborated on the process. The recommendation of the Finance Committee to the Board was to stay with The Nutrition Group, FMS. Ms. Santoline, as Chairperson of Building and Grounds stated her Committee was also in favor of continuing with FMS. Keeping stability in the District was uppermost in this decision.*

Roll Call:

Artrena McKenzie	Yes
Gloria Ruffing	Yes
William Bradford	Yes
Kathy Santoline	Yes
Lawrence Carra	Yes
Gloria James	Yes

Barbara Roberts	Yes
Roger Tachoir	Yes
Richard Livingston	Yes

**Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED**

### **Administrative Agenda**

#### Personnel Committee – Mr. Livingston, Chairperson

**ON MOTION** made by Mr. Carra, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated A. through C.

- A. Board approved the following individuals for Keystone Supplementary Instruction beginning July 3 through July 28, 2017 at a rate of \$25.00 per hour for teachers. Expenses to be paid for by the School Intervention Grant.

Keystone Teacher Tutors: Jessica Burke ~ Algebra 10  
Jodi Harriman ~ Literature  
Anthony Hritz ~ Biology  
Substitutes: Renee Goldsmith

- B. Board approved the following individuals for the Extended School Year Program for grades K-12 beginning July 3 through July 28, 2017 at a rate of \$25.00 per hour for teachers. The rate for paraprofessionals is \$14.02 per hour. Expenses to be paid for by the district.

Special Education Teachers: Zachary Mathews  
Michelle Menozzi  
Amy Repko  
Paraprofessionals: Terri Britton  
Sh'ron Sloan  
Juanita Williams  
Nurse: Maria DiCarlo  
Substitutes: Renee Goldsmith

- C. Board approved Maria McClatchey, University of Pittsburgh field placement intern, to serve an internship undergraduate MSW Program with Cassidy Pytash, Social Worker, commencing in the Fall of 2017 through May 2018, at no cost to the district.

**Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED**

Curriculum Committee – Ms. James, Chairperson

**ON MOTION** made by Ms. Ruffing, seconded by Mr. Carra, the Board of Directors, by non-roll call vote, approved the following items designated D. through M.

D. Board approved Kimberly Koebler and Maureen Shaw to attend the STAR-Center Conference on May 5, 2017 at the William Pitt Union on the University of Pittsburgh Campus. Registration Fees and travel expenses are to be paid by the district.

E. Board approved the following individuals to attend the Professional Learning Communities at Work Institute on July 19 – 21, 2017 at Upper St. Clair High School. Registration fees and travel expenses to be paid from Title I.

Stacie Baur	Ginny Hunt	Debra Maurizio
Cheryl Bowser	Michael Linnert	Jennifer Schlata
Jessica Burke	Thomas McCloskey	Carl Schmidt
Erin Ferguson	Eddie McCorvey	Maria Suss
Jodie Harriman	Deborah Marshall	Crystal Vogtsberger
Anthony Hritz	Zachary Mathews	Jennifer Schlata

F. Board approved Debra Maurizio to attend the 22nd Annual Conference on Advancing School Mental Health on October 19 – 21, 2017 at the Gaylord National Convention Center, National Harbor, MD. Registration Fees and travel expenses to be paid from Title I funds.

G. Board approved the second reading of Board Policy #209.1 – Head Lice, in accordance with the State Department of Health Regulations, as submitted.

H. Board approved the second reading of Board Policy #209.2 – Diabetes Management, in response to provisions of Act 86 of 2016 regarding Diabetes Care in Schools, which amended Section 1401 of PA School Code, as submitted.

I. Board approved the first reading of revised Board Policy #626 – Federal Fiscal Compliance, in accordance with requirements under the Uniform Grant Guidance (UGG), as submitted.

J. Board approved the first reading of Board Policy #626.1 Travel Reimbursement – Federal Programs, in accordance with requirements under the Uniform Grant Guidance (UGG).

K. Board approved the first reading of revised Board Policy #251 – Homeless Students, based on The Every Student Succeeds Act (ESSA) reauthorization of the McKinney-Vento Homeless Assistance Act, as submitted.

- L. Board approved the first reading of revised Board Policy #246 – School Wellness, as mandated by the USDA Food and Nutrition Service (FNS) for any school entity participating in federal Child Nutrition programs, including National School Lunch and School Breakfast Programs (7 CFR Sec. 210.30), as submitted.
- M. Board approved a disciplinary agreement made March 20, 2017 by and between the Clairton City School District and Student A charged with violations of the District’s Code of Student Conduct, as submitted.

**Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED**

Building and Grounds – Ms. Santoline, Chairperson

- N. **MOTION** made by Ms. James, seconded by Ms. Roberts, to ratify the use of the Elementary Cafeteria on Thursday, April 20, 2017 from 4:00 p.m. to 6:00 p.m. by Wesley Spectrum for a SBBH Family Event for our students and families involved with them. Wesley Spectrum is responsible for security. All fees have been waived.

**Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED**

**Business Administrator’s Agenda**

Finance Committee – Roger Tachoir, Chairperson

- A. **MOTION** made by Mr. Livingston, seconded by Ms. Ruffing, to approve the purchase of land and building located at 501 Mitchell Avenue from Pittsburgh Presbytery formerly real property of First Presbyterian Church of Clairton to the Clairton City School District in the amount \$1/-, as submitted.

Roll Call:

Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Yes
Artrena McKenzie	Yes
William Bradford	Yes
Lawrence Carra	Yes
Gloria James	Yes

**Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED**

- B. **MOTION** made by Mr. Livingston, seconded by Ms. James, to pass the Note Resolution authorizing the issuance of a Tax and Revenue Anticipation Note (TAN), Series 2017/2018, and directing proper Clairton City School District officials to execute all necessary documents.

Roll Call:

Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Yes
Artrena McKenzie	Yes
William Bradford	Yes
Lawrence Carra	Yes
Gloria James	Yes
Richard Livingston	Yes

**Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED**

*Solicitor clarified the passing of the Note relevant to interest rates.*

- C. **MOTION** made by Mr. Livingston, seconded by Ms. Santoline, to approve a five year loan with PNC bank in the amount of \$250,000.00 at an interest rate of 2.65% to be used primarily to renovate and repair property acquired at 501 Mitchell Avenue and other school district general maintenance expenditures, as submitted.

Roll Call:

Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Yes
Artrena McKenzie	Yes
William Bradford	Yes
Lawrence Carra	Yes
Gloria James	Yes
Richard Livingston	Yes
Barbara Roberts	Yes

**Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED**

**ON MOTION** made by Mr. Carra, seconded by Ms. Ruffing, the Board of Directors, by non-roll call vote, approved the following items designated D. through G.

- D. Board approved replacing defective valve and piping to Carrier condensing unit #2 in the amount of \$5,175.00 with Combustion Service & Equipment Co. (CSEC), as submitted.
- E. Board approved proposal from Advanced Turf Solutions to implement yearly Turf program of the Football Field for the 2017-18 school year with costs unchanged from the previous year, in the amount of \$2,822.00 for materials and \$2,400.00 to aerify and top dress field, as submitted.
- F. Board approved repair of the Domestic Hot Water Storage Tank and piping at the High School by Combustion Service & Equipment Co in the amount of \$4,098.00 for parts and labor, as submitted.
- G. Board approved to continue food services with Nutrition, Inc. effective July 1, 2017 through June 30, 2018 with total revenues of \$690, 679.00 and expenses of \$610, 216.00 and a Guarantee of \$80, 463.00, as submitted.

**Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED**

**ON MOTION** made by Ms. Roberts, seconded by Ms. James, the Board of Directors, by non-roll call vote, approved the following items designated H. through J.

- H. Board approved proposal of annual maintenance cost with Harris School Solutions for the following modules: ProStar Grade Book, ProStar Teacher Portal, ProStar Parent Portal, and ProStar Student Portal in the amount of \$4,248.00 towards annual maintenance and support; and a one-time installation, setup and on-site training in the amount of \$6,500.00, as submitted.
- I. Board approved proposal from PrimeroEdge for a school nutrition software system in the amount of \$406.00 for software of the current school year and \$2,995.00 for services, as submitted.
- J. Board approved additional payment of \$650.00 for GPAR Land Appraisal of school district property located at Desiderio Blvd., as submitted.

**Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED**



**Athletic Agenda**  
No Athletic Agenda

**XII. MOTION made by Ms. James, seconded by Ms. Roberts, at 7:45 p.m. to ADJOURN.**

The Board adjourned to an Executive Session to discuss personnel issues.

Respectfully submitted:

Gayle S. Colonna  
Secretary to the Board