

CLAIRTON CITY SCHOOL DISTRICT

Board of Directors
Legislative Meeting Minutes
May 24, 2017
7:00 p.m.

I. Call to Order – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:01 p.m.

II. Roll Call

William Bradford	Present
Lawrence Carra	Present
Gloria James	Present
Richard Livingston	Present
Artrena McKenzie	Absent (<i>Personal</i>)
Barbara Roberts	Present
Gloria Ruffing	Absent
Kathy Santoline	Present
Roger Tachoir	Present

Board of Directors: 7 Present 2 Absent

Ms. Ruffing entered the meeting at 7:02 p.m.

III. Salute to the Flag

IV. Approval of the Minutes – Special Legislative Meeting April 19, 2017 and Legislative Meeting April 26, 2017

MOTION made by Mr. Carra, seconded by Mr. Tachoir, to approve the Minutes of the Special Legislative Meeting April 19, 2017 and Legislative Meeting April 26, 2017.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

V. Old Business:

MOTION made by Mr. Tachoir, seconded by Mr. Carra, to approve designating in memory the MS/HS Computer Center from this day Wednesday, May 24, 2017 forward as the Dr. John F. Ogurchak Technology Center.

Roll Call:

Artrena McKenzie	Absent
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Gloria Ruffing	Yes
William Bradford	Yes
Kathy Santoline	Yes
Lawrence Carra	Yes
Gloria James	Yes
Barbara Roberts	Yes
Roger Tachoir	Yes
Richard Livingston	Yes

Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

VI. Presentations:

- *Mr. Livingston delivered a Proclamation on behalf of the Clairton City School District Board of Directors acknowledging the accomplishments of Dr. John F. Ogurchak. The Family of Dr. Ogurchak was invited to join The Board of Directors in celebrating the memorial dedication of the Dr. John F. Ogurchak Technology Center. The Family was presented the written Proclamation and viewed the personalized plaque to be placed at the entrance of the Technology Center.*
- *The Board of Directors, along with Dr. Hunt, acknowledged the Robotics Team for their participation in the 2017 SWPA BotsIQ Finals Competition. Special mention to Dennis Beard and Jodie Harriman for their dedication and leadership as Robotics Sponsors. Certificates were presented in recognition of “Exemplary Performance” accrediting Noisy Boy Bot in obtaining the trophy for “Coolest Bot and “Sportsmanship”.*
- *On behalf of the Board, Mr. Livingston and Mr. Tachoir congratulated Alona Paolicelli and Michael Cummings for earning “Top of the Shop Award” from Steel Center Area Vocational and Technical School. Certificates were presented in recognition of their outstanding work, performance, attendance and conduct.*
- *Elementary Students of the Month were recognized by the Board of Directors as they were presented certificates by Dr. Hunt, Superintendent. One girl and one boy representing each grade level K – 5 were selected by their teachers based on attitude, attendance and academics.*

VII. Reports

- A. Administration** – Dr. Hunt reminded the Board of some of the upcoming events they were invited to attend such as, “Night at the Theatre”, Friday, May 26th at 7:00 PM, National Honor Society, Thursday, May 25th at 5:30 PM and Graduation Dinner 5:15 PM prior to Graduation at 7:00 PM on Friday, June 2nd.

B. Solicitor’s Report – No Report

C. Board Committees:

- a) **Personnel** – No Report
- b) **Finance** – Committee met on Tuesday, May 23rd to discuss the budget
- c) **Curriculum/Technology** – No Report
- d) **Building & Grounds** – No Report
- e) **Recreation** – No Report
- f) **Athletics** – No Report
- g) **Land Bank** – No Report

Mr. Livingston brought to the attention of the Board the discussion of the restart of the 2014 Delinquent Real Estate Tax Sale which took place during the Financial and Taxing Committee meeting on Tuesday. At this time he asked Mr. Tachoir, as Board representative to the Redevelopment Authority, to expound on the current status of deliberations regarding this sale. It was noted by Mr. Tachoir, that Mr. Bednar was invited to attend this meeting to gain further clarifications. With several examples of lack of oversight and difficulty with monitoring the properties to be sold, Mr. Tachoir conveyed to Mr. Bednar, it was the opinion, on behalf of the Board, they would not be interested in participating.

Discussions ensued leaving several Board members to question, specifically by Mr. Bradford and Ms. Roberts in regards to the guidelines for obtaining properties. The Solicitor interjected by stating the City runs the tax sale, further expressing that even though conditions can be set for the sales, the Board has no legal control of enforcing them.

It was then decided, by verbal consent of the Board, a letter would be sent to the City outlining those expressed concerns and convey it is the ultimate determination of the Board to get the properties back on the tax rolls through the Land Bank.

VIII. Citizens Comments – None

IX. Treasurer’s Report – April, 2017

MOTION made by Mr. Bradford, seconded by Ms. Roberts, to approve the Treasurer’s Report for the month of April, 2017.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

X. Payment of Bills – May, 2017

MOTION made by Ms. Santoline, seconded by Mr. Carra, to approve the Payment of Bills for the month of May, 2017.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

XI. New Business –

- A. **MOTION** made by Ms. Roberts, seconded by Ms. Santoline, to approve the Southeast Area Special School and the Steel Center for Career and Technical Education Administrative budgets for the 2017/2018 school year.

Roll Call:

Artrena McKenzie	Absent
Gloria Ruffing	Yes
William Bradford	Yes
Kathy Santoline	Yes
Lawrence Carra	Yes
Gloria James	Yes
Barbara Roberts	Yes
Roger Tachoir	Yes
Richard Livingston	Yes

Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Administrative Agenda

Personnel Committee – Mr. Livingston, Chairperson

ON MOTION made by Ms. Roberts, seconded by Ms. James, the Board of Directors, by non-roll call vote, approved the following items designated A. and B.

- A. Board approved the resignation of Danielle Farquhar, Special Education Secretary effective June 23, 2017.
- B. Board approved Memorandums of Understanding between the CEA and the District for special assignments for the following staff members for the 2017/2018 school year:

Cheryl Bowser	Elementary Instructional Coach
Carol Gelet	Discipline Management (Elementary)

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Curriculum Committee – Ms. James, Chairperson

ON MOTION made by Ms. Ruffing, seconded by Mr. Carra, the Board of Directors, by non-roll call vote, approved the following items designated C. through J.

- C. Board approved the contract with Crossroads Speech & Hearing, Inc. to provide ESY Speech-Language Therapy Services July 5, 2017 – July 27, 2017, as submitted.
- D. Board approved to proceed with grant applications for the 2017/2018 school year as follows: Title I, Title II-A, School Intervention and Ready to Learn Grants.
- E. Board approved to proceed with mini-grant applications for the 2017/2018 school year as follows: STEAM/ The Grable Foundation , United Way of South Western PA, UNICEF Kid Powers and Dick’s Sports Matter.
- F. Board approved the second reading of revised Board Policy #626 – Federal Fiscal Compliance, in accordance with requirements under the Uniform Grant Guidance (UGG), as submitted.
- G. Board approved the second reading of Board Policy #626.1 Travel Reimbursement – Federal Programs, in accordance with requirements under the Uniform Grant Guidance (UGG).
- H. Board approved the second reading of revised Board Policy #251 – Homeless Students, based on The Every Student Succeeds Act (ESSA) reauthorization of the McKinney-Vento Homeless Assistance Act, as submitted.
- I. Board approved the second reading of revised Board Policy #246 – School Wellness, as mandated by the USDA Food and Nutrition Service (FNS) for any school entity participating in federal Child Nutrition programs, including National School Lunch and School Breakfast Programs (7 CFR Sec. 210.30), as submitted.
- J. Board approved the first reading of Board Policy #827 – Conflict of Interest, in accordance with requirements under the Uniform Grant Guidance (UGG), as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Building and Grounds – Ms. Santoline, Chairperson

ON MOTION made by Ms. Ruffing, seconded by Ms. James, the Board of Directors, by non-roll call vote, approved the following items designated K. through M.

- K. Board ratified the use of the Elementary Cafeteria on Thursday, April 20, 2017 from 4:00 p.m. to 6:00 p.m. by Wesley Spectrum for a SBBH Family Event for our students and families involved with them. Wesley Spectrum is responsible for security. All fees have been waived.
- L. Board approved the use of the Clairton Education Center field by the parking lot on Mondays through Thursdays June 12, 2017 through July 31, 2017 from 1:00 p.m. to 5:00 p.m. by YouthPlaces to provide a recreational experience for the youth. It is understood that a school-sponsored activity may occur during this time; YouthPlaces will be notified of the unavailability. YouthPlaces is responsible for security and securing of the premises. All fees have been waived.
- M. Board approved the use of the Multi-purpose and Home Economics rooms on Mondays, Tuesdays and Wednesdays effective July 10, 2017 through July 26, 2017 from 8:00 a.m. to 12:30 p.m. by Wesley Spectrum for a Summer Program. It is understood that a school-sponsored activity may occur during this time; Wesley Spectrum will be notified of the unavailability. Wesley Spectrum is responsible for security. All fees have been waived.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- N. **MOTION** made by Ms. Ruffing, seconded by Ms. James, to approve the use of the Stadium on Saturday, July 15, 2017 from 9:00 a.m. to 2:00 p.m. by Tyler Boyd to hold Football Camp for Little League Players ages 9 – 14. Mr. Tyler Boyd and Ms. Tonya Payne are the responsible officials present at the time of the facilities are being used. All fees have been waived.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Business Administrator’s Agenda

Finance Committee – Roger Tachoir, Chairperson

ON MOTION made by Ms. James, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated A. through M.

- A. Board approved to accept the proposal, dated May 5, 2017 from AON Risk Solutions for the districts insurance coverage for the 2017-18 fiscal year, as submitted.

a. Workers Compensation \$ 33,234

- B. Board approved to accept the proposal, dated May 19, 2017 from Arthur J. Gallagher & Co. for the districts insurance coverage for the 2017-18 fiscal year, as submitted.

a. Property, Liability \$ 37,895
b. Auto \$ 5,624
c. Excess Liability \$ 8,953
d. Student Athletic \$ 5,557
e. Umbrella \$ 2,771

- C. Board approved payment to SchoolPointe, Inc. for services with district website setup and design in the amount of \$1,875, as submitted.

- D. Board approved the proposal from Abco Fire Protection for 12 year maintenance on ANSUL R102 3 gallon tank system tanks in the cafeteria in the amount of \$2,355.00, as submitted.

- E. Board approved the proposal from Blinkwave for the purchase of two radios and accessories in the amount of \$835.35, as submitted.

- F. Board approved the Administration to seek proposals for repairs and replacement associated with the recently purchased property located at 501 Mitchell Avenue, pending title transfer of ownership. All work has been reviewed and approved to proceed by Finance and Facilities Committees, as submitted.

- G. Board ratified Administration to advertise and seek bids for roof repairs and replacement at 501 Mitchell Avenue, as submitted.

- H. Board approved to accept the Software Maintenance Agreement between Harris School Solutions effective July 1, 2017 to June 30, 2018, as submitted.

a. Student Information System \$ 6,500
b. Maintenance and Support \$ 4,248

c. SIS \$ 11,164
d. Finance and Personnel \$ 12,471.22
e. Upgrade a 2008 server to 2012 server \$ 2,400

- I. Board approved renewal of Program Services with PSBA Inc., for 2017-18 Membership in the amount of \$2,499.46 for standard membership and \$1,250.00 for policy maintenance, as submitted.

- J. Board approved the proposal from Buckeye for annual maintenance of gymnasium floors in the amount of \$2,059.79, price unchanged from last year, as submitted.
- K. Board approved annual renewal with Renaissance Learning in the amount of \$6,507.25, as submitted.
- L. Board approved to advertise and to seek bids for Athletic Supplies for 2017-18 school year.
 - Advertisement
 - Supply List
- M. Board approved continuing in the Western PA Life and Disability Consortium for life and disability insurance, 2017-18 rates remain unchanged Basic-.112; ADD & D -.02, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- N. **MOTION** made by Mr. Livingston, seconded by Ms. Ruffing, to approve to adopt the Proposed Budget for the General Fund of the Clairton City School District for the 2017-18 fiscal year with millage rates of 77.85 for Land and 7.266 for Buildings, Revenues of \$ 15,371,213 and Expenditures of \$ 15, 817,136 and a deficit of \$ 445,923 and the use of \$ 445,923 of the Unassigned Fund Balance, as submitted.

Roll Call:

Roger Tachoir	Yes
Kathy Santoline	Yes
Artrena McKenzie	Absent
William Bradford	Yes
Lawrence Carra	Yes
Gloria James	Yes
Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes

Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

The Solicitor noted for clarification the millage rates as stated are at the time of the passing of the Preliminary Budget.

Athletic Agenda

Athletic Committee – Mr. Bradford, Chairperson

A. **MOTION** made by Ms. James, seconded by Ms. Roberts, to ratify Krista Koontz, as a Volunteer Honeybear Assistant, during the 2017/2018 Honeybear tryouts.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

XII. MOTION made by Ms. Roberts, seconded by Ms. Ruffing, at 7:56 p.m. to ADJOURN.

Respectfully submitted:

Gayle S. Colonna
Secretary to the Board