

CLAIRTON CITY SCHOOL DISTRICT

Board of Directors
Legislative Meeting Minutes
June 27, 2017
7:00 p.m.

I. Call to Order – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:00 p.m.

II. Roll Call

William Bradford	Present
Lawrence Carra	Present
Gloria James	Absent
Richard Livingston	Present
Artrena McKenzie	Absent (<i>Personal</i>)
Barbara Roberts	Present
Gloria Ruffing	Present
Kathy Santoline	Present
Roger Tachoir	Present

Board of Directors: 7 Present 2 Absent

III. Salute to the Flag

Ms. James entered the meeting at 7:02 p.m.

The Board went into an Executive Session to discuss personnel issues at 7:02 p.m. The meeting reconvened at 7:15 p.m.

IV. Approval of the Minutes – May 24, 2017

MOTION made by Mr. Tachoir, seconded by Ms. Ruffing, to approve the Minutes of the May 24, 2017 meeting.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

V. Presentations: None

VI. Reports

A. Administration – No report

B. Solicitor's Report – No report

C. Board Committees:

- a) **Personnel** – No Report
- b) **Finance** – No Report
- c) **Curriculum/Technology** – No Report
- d) **Building & Grounds** – No Report
- e) **Recreation** – No Report
- f) **Athletics** – No Report
- g) **Land Bank** – No Report

VII. Citizens Comments – Mr. Lance Foster, Apollo, PA requested to speak. Mr. Foster indicated that the topic was regarding the 2014 Clairton Tax Sale. Mr. Foster stated he was coming before the Board as a person of vested interest with a plea for approval of the 2014 Tax Sale. At this time he shared background and expressed concerns. Mr. Livingston informed Mr. Foster that the Board was in the process of negotiating with the City. Mr. Livingston also conveyed the laws have changed since the 2013 Tax Sale and a Committee has been formed between City and Board in order to come to an agreement on qualifiers for the 2014 Tax Sale. Mr. Tachoir interjected at this time by providing some history and affirming the Board cannot police the sale. Therefore, the City needs to work with the Board in order for this concept to become viable. Discussion ensued. Mr. Foster concluded by thanking the Board for the wealth of information they provided.

VIII. Treasurer's Report – May, 2017

MOTION made by Mr. Tachoir, seconded by Ms. Santoline, to approve the Treasurer's Report for the month of May, 2017.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

IX. Payment of Bills – June, 2017

MOTION made by Mr. Tachoir, seconded by Ms. Roberts, to approve the Payment of Bills for the month of June, 2017.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

X. Old Business – No Old Business

XI. New Business –

- A. **MOTION** made by Ms. Roberts, seconded by Mr. Carra, to approve the settlement agreement between Wendy Blotzer and the Clairton City School District, as submitted.

Roll Call:

Artrena McKenzie	Absent
Gloria Ruffing	Yes
William Bradford	Yes
Kathy Santoline	Yes
Lawrence Carra	Yes
Gloria James	Yes
Barbara Roberts	Yes
Roger Tachoir	Yes
Richard Livingston	Abstain

Roll Call Vote: 7 Ayes 0 Nays 1 Absent 1 Abstentions APPROVED

- B. **MOTION** made by Mr. Tachoir, seconded by Mr. Bradford, to approve the 2017 Tax and Revenue Anticipation Note with PNC Bank in the amount of \$2 Million at a rate of 1.88%.

Roll Call:

Artrena McKenzie	Absent
Gloria Ruffing	Yes
William Bradford	Yes
Kathy Santoline	Yes
Lawrence Carra	Yes
Gloria James	Yes
Barbara Roberts	Yes
Roger Tachoir	Yes
Richard Livingston	Yes

Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Administrative Agenda

Personnel Committee – Mr. Livingston, Chairperson

- A. **MOTION** made by Ms. Santoline, seconded by Ms. James, to ratify the resignation of Laura Federovich, Paraprofessional, effective June 2, 2017.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- B. **MOTION** made by Ms. Roberts, seconded by Ms. Santoline, to accept, with regret, her resignation for the purpose of retirement of Janice Hinkle, Paraprofessional, effective June 30, 2017. Ms. Hinkle has been with the District 11 years.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- C. **MOTION** made by Mr. Carra, seconded by Ms. Roberts, to accept the resignation of Crystal Vogtsberger as Special Education Supervisor, effective July 13, 2017.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- D. **MOTION** made by Ms. Roberts, seconded by Ms. Ruffing, to accept the resignation of Hamsini Rajgopal as Business Administrator, effective August 11, 2017.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- E. **MOTION** made by Ms. Ruffing, seconded by Mr. Carra, to ratify the employment of Sara Hoffman, as Special Education Supervisor, in accordance with the terms and conditions of the agreement between the District and Act 93 personnel at a beginning salary of \$67,000.00 effective June 12, 2017.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- F. **MOTION** made by Ms. James, seconded by Ms. Santoline, to approve the Memorandum of Understanding between Lori Benack and the District for maintaining the student activity funds, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- G. **MOTION** made by Ms. Ruffing, seconded by Ms. Santoline, to approve an agreement with Angela Cooper, as an independent contractor consultant, in order to provide training and technical support on an as-needed basis to various District personnel in the implementation of PIMS, PVAAS Reporting, State Testing, CRDC and Management and Submission of other reports and duties with the skills and expertise of Consultant for the 2017/2018 school year commencing July 1, 2017 and continuing through June 30, 2018, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- H. **MOTION** made by Ms. Ruffing, seconded by Ms. Santoline, to approve the adjustment of hourly rate of Melba Callaway, Certified Nurse Assistant, for five (5) hours per school day at a rate of \$10.00 per hour for the 2017/2018 school year.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Curriculum Committee – Ms. James, Chairperson

ON MOTION made by Ms. Roberts, seconded by Ms. Ruffing, the Board of Directors, by non-roll call vote, approved the following items designated I. through O.

- I. Board ratified the following individuals to attend Year 2 of PA Math Science Partnership PD: K-5 Mathematics/Digging Deeper on June 27 – 29, 2017 at the Allegheny Intermediate Unit. Registration fees and travel expenses to be paid from Title I.

Stacie Baur
Cheryl Bowser
Brittany Marnell

- J. Board approved the following individuals to attend the 2017 State Parent Advisory Council (SPAC) Conference on July 10 – 12, 2017 at Seven Springs Mountain Resort, Champion, PA. Registration fees and travel expenses to be paid from Title I funds.

Dan Moore
Kathy Moore
Zachary Moore

- K. Board approved the following individuals to attend the Professional Learning Communities at Work Institute on July 19 – 21, 2017 at Upper St. Clair High School. Registration fees and travel expenses to be paid from Title I funds.

Heather Cusick
Kim Koebler
Brittany Marnell
Cassidy Pytash

- L. Board approved the second reading of Policy #827 – Conflict of Interest in accordance with requirements under the Uniform Grant Guidance (UGG), as submitted.

- M. Board approved the first reading of Policy #203 – Immunizations and Communicable Diseases, in accordance with the Pennsylvania Department of Health issued revised regulations (28 Pa. Code Sec. 23.83), as submitted.

- N. Board approved the first reading Policy #204 – Attendance, in accordance with the revised provisions of Act 138 of 2016, as submitted.
- O. Board approved the first reading of Policy #209.1 – Food Allergy Managements, in accordance with applicable state and federal law regulations, and the guidelines established jointly by the PA Department of Education and PA Department of Health on managing severe or life-threatening food allergies in schools, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Building and Grounds – Ms. Santoline, Chairperson

- P. **MOTION** made by Ms. Ruffing, seconded by Mr. Carra, to approve the use of the Stadium on Saturdays during the months of August – October 2017 from 9:00 a.m. to 5:00 p.m. by Clairton Little League Football Association. All fees have been waived.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- Q. **MOTION** made by Ms. Roberts, seconded by Ms. James, to approve the use of the field next to the playground at CEC on Saturday, August 19, 2017 from 7:00 a.m. to 7:00 p.m. by Unity Group for the purpose of Community Day Celebration in conjunction with the Fireman’s Fair. All fees have been waived.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Business Administrator’s Agenda

Finance Committee – Roger Tachoir, Chairperson

- A. **MOTION** made by Mr. Livingston, seconded by Ms. Santoline, to adopt the Proposed Final Budget for the General Fund of the Clairton City School District for the 2017-18 fiscal year with millage rates of 0.07785 for Land, .007226 for Buildings, Revenues of \$15,409,262 and Expenditures of \$15,782,110 and a deficit of \$372,848 and the use of \$372,848 of the Unassigned Fund Balance and other Tax rates and amounts remaining unchanged, as follows:
- a. Earned Income rate of .005 (1/2 percent)
 - b. Business Privilege Tax of .006 (6 mills)
 - c. Mercantile Tax on Retail of .00075 (3/4 mill) and Mercantile Tax on Wholesale .0005 (1/2 mill)
 - d. \$5.00 per person for Local Services Tax

Roll Call:

Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Yes
Artrena McKenzie	Absent
William Bradford	Yes
Lawrence Carra	Yes
Gloria James	Yes

Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

ON MOTION made by Ms. Ruffing, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated B. through F.

- B. Board approved the Resolution #02-17 authorizing the District to reduce Homestead property taxes by an amount of \$466,868 to be received from the Commonwealth from gaming funds under the provisions of the Homestead Property Exclusion Program Act and the Taxpayers Relief Act, as submitted.
- C. Board authorized the Business Administrator to make all necessary budget transfers resulting from adjusting journal entries and local audit reclassifications subsequent to June 30, 2017. When such transfers are made, appropriate details will be provided to the Board.
- D. Board approved the Business Administrator to pay necessary bills prior to the next Board meeting in lieu of a scheduled July 2017 meeting.
- E. Board approved the contract with Crossroads Speech & Hearing Inc. to provide speech and language therapy services for 2017-18 school year at a rate of \$61,500.00 per each Speech/Language Pathologist, as submitted.
- F. Board approved to award bids for Athletic Supplies for 2017-18 school year, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Athletic Agenda

Athletic Committee – Mr. Bradford, Chairperson

- A. **MOTION** made by Ms. Roberts, seconded by Ms. James, to amend approval of Krista Koontz, as a Volunteer Honeybear Assistant, to extend through the 2017/2018 school year.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- B. **MOTION** made by Ms. Roberts, seconded by Ms. Santoline, to accept the resignation of Wayne Anderson, Volunteer Football Coach, effective immediately.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

The Board went into an Executive Session to discuss personnel issues at 7:50 p.m. The meeting reconvened at 7:55 p.m.

- XII. MOTION made by Ms. Roberts, seconded by Ms. James, at 7:55 p.m. to ADJOURN.**

Respectfully submitted:

Gayle S. Colonna
Secretary to the Board