

CLAIRTON CITY SCHOOL DISTRICT

Board of Directors
Legislative Meeting Minutes
August 23, 2017
7:00 p.m.

I. Call to Order – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:02 p.m.

II. Roll Call

William Bradford	Present
Lawrence Carra	Present
Gloria James	Present
Richard Livingston	Present
Artrena McKenzie	Present
Barbara Roberts	Present
Gloria Ruffing	Present
Kathy Santoline	Present
Roger Tachoir	Present

Board of Directors: 9 Present 0 Absent

III. Salute to the Flag

IV. Approval of the Minutes – June 27, 2017

MOTION made by Ms. Roberts, seconded by Ms. Ruffing, to approve the Minutes of the June 27, 2017 meeting.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

V. Presentations: None

VI. Reports

A. Administration – No report

B. Solicitor’s Report – Supplemental Agenda

MOTION made by Ms. Ruffing, seconded by Ms. Santoline, to approve the Agreement of Sale for the purchase of property at 501 Mitchell Avenue, Clairton, PA 15025 from the Clairton Administrative Commission, Agent for Pittsburgh Presbytery, successor-in-interest to First Presbyterian Church of Clairton to the Clairton City School District for the consideration of One Dollar (\$1.00), as presented.

The proper Board officers are hereby authorized to execute all documents necessary to finalize the sale.

Roll Call:

Artrena McKenzie	Yes
Gloria Ruffing	Yes
William Bradford	Yes
Kathy Santoline	Yes
Lawrence Carra	Yes
Gloria James	Yes
Barbara Roberts	Yes
Roger Tachoir	Yes
Richard Livingston	Yes

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

C. Board Committees:

- a) **Personnel** – No Report
- b) **Finance** – No Report
- c) **Curriculum/Technology** – No Report
- d) **Building & Grounds** – No Report
- e) **Recreation** – No Report
- f) **Athletics** – No Report
- g) **Land Bank** – No Report

VII. Citizens Comments – Ms. Jessica Ferrero, 889 Miller Avenue, requested to speak. Ms. Ferrero indicated that the topic was regarding student activities/programs offered in the middle school grades. Ms. Ferrero stated there were more opportunities offered in the elementary school as compared to the middle school grades. She conveyed concerns and suggestions. Mr. Livingston assured her that her suggestions would be passed on to the appropriate Administrator.

VIII. Treasurer's Report – June and July, 2017

MOTION made by Ms. Roberts, seconded by Mr. Carra, to approve the Treasurer's Report for the month of June and July, 2017.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

IX. Payment of Bills – June/June (EOY), July and August 2017

MOTION made by Ms. Ruffing, seconded by Ms. Santoline, to approve the Payment of Bills for the month of June, July and August 2017.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

X. Old Business – No Old Business

XI. New Business –

A. **MOTION** made by Ms. Roberts, seconded by Ms. James, to ratify the early dismissal for students on August 21, 2017 due to the unusual circumstances of the solar eclipse. The 2017/2018 District Calendar will reflect an Early Release Act-80 change previously submitted to PDE.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

B. **MOTION** made by Ms. Roberts, seconded by Ms. James, to approve the resignation of Brooke Muraco, Elementary Third Grade Teacher, effective immediately.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Administrative Agenda

Personnel Committee – Mr. Livingston, Chairperson

ON MOTION made by Mr. Tachoir, seconded by Ms. McKenzie, the Board of Directors, by non-roll call vote, approved the following items designated A. through D.

Board of Directors Legislative Meeting Minutes – August 23, 2017

- A. Board ratified the employment of Nicolette Bendick, as Counselor/Restorative Justice Coach, at Step-1 Master's in accordance with the terms and conditions of the agreement between the District and Clairton Education Association (CEA), effective July 19, 2017.
- B. Board ratified the employment of Erica Gambino, as Special Education Secretary, Level II – 12 month position in accordance with the terms and conditions of the agreement between the District and the Clairton Secretarial Association (CSA), effective August 14, 2017.
- C. Board ratified payment to Danielle Farquhar, former Special Education Secretary, for training provided to Erica Gambino, newly hired Special Education Secretary on Saturday, August 12, 2017 and hours during her initial week to ensure proper procedures and protocols are in place, at a cost of \$25.00/hour not to exceed twenty-eight (28) hours.
- D. Board ratified Matthew Weber, as interim Business Manager effective August 14, 2017 for an unspecified time to allow for a smooth transition of the new Business Administrator, at no cost to the district.

Non-Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

- E. **MOTION** made by Ms. Roberts, seconded by Ms. Ruffing, to approve employment of Lawrence J. Nicolette, as Business Administrator in accordance with the terms and conditions of the contract executed between Lawrence J. Nicolette and the District, effective September 6, 2017.

Roll Call:

Artrena McKenzie	Yes
Gloria Ruffing	Yes
William Bradford	Yes
Kathy Santoline	Yes
Lawrence Carra	Yes
Gloria James	Yes
Barbara Roberts	Yes
Roger Tachoir	Yes
Richard Livingston	Yes

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstentions APPROVED

Dr. Hunt introduced Mr. Nicolette at this time. Mr. Nicolette acknowledged the Board considering his hiring and provided a brief account of his education, qualifications and previous experience.

*At 7:20 p.m. a member of the community entered requesting to address the Board.
Mr. Livingston allowed them to formally sign in and speak at this time.*

Ms. Montia Johnson, 323 Shaw Avenue, requested to speak. Ms. Johnson indicated that the topic was regarding cheerleading. Ms. Johnson is a Clairton resident attending Propel Andrew Street High School. She addressed the Board in regards to allowing her to participate as a cheerleader for the 2017/2018 school year. Mr. Livingston explained the directive from the Pennsylvania Department of Education allows for the inclusion of charter students in the extracurricular activities of a school district when their charter school *does not* offer that activity. Propel Andrew Street High School does have a cheerleading squad. Discussion ensued.

**The Board went into an Executive Session to discuss student issues at 7:35 p.m.
The meeting reconvened at 8:00 p.m.**

Ms. McKenzie exited the meeting at 8:00 p.m. for personal reasons.

ON MOTION made by Mr. Tachoir, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated F. through L.

- F. Board approved the unpaid Maternity Leave of Kristen Hecker, Elementary Teacher, effective November 28, 2017 through January 22, 2018.
- G. Board approved the unpaid Maternity Leave of Emily Denman, Elementary Teacher, effective December 18, 2017 through February 12, 2018.
- H. Board approved the unpaid Maternity Leave of Heather Cusick, Elementary Teacher, effective December 20, 2017 through February 14, 2018
- I. Board approved the following individuals as Title Paraprofessionals for the 2017/2018 school year to be paid by Title I funds:
 - Richard Barna
 - Angela Recaldini
 - Monique Semian
 - Denise Thomas
- J. Board approved the Memorandum of Understanding (MOU) between the Clairton City School District and the Clairton Education Support Professionals (CESP) regarding safe working conditions, as submitted.

- K. Board approved the Memorandum of Understanding (MOU) between the Clairton City School District and the Clairton Education Support Professionals (CESP) regarding involuntary transfers, as submitted.
- L. Board approved the Memorandum of Understanding (MOU) between the Clairton City School District and the Clairton Education Support Professionals (CESP) regarding Health Care Premium Payment, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Curriculum Committee – Ms. James, Chairperson

ON MOTION made by Ms. Roberts, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated M. through R.

- M. Board ratified Sara Hoffman to attend the Special Education Leadership Academy – Leading Special Education: Every Student Succeeds on July 24 – 27, 2017 at the Bedford Springs Conference Center. Registration fees and travel expenses to be paid by the District.
- N. Board ratified Nicolette Bendick to attend the International Institute for Restorative Practices (IIRP) Conference on August 7 – August 10, 2017 New York, NY. Registration fees and travel expenses will be paid from the Heinz Restorative Justice Grant.
- O. Board ratified Debra Maurizio to attend the 2017 Summer Leadership Forum on August 10 and August 11, 2017 at the Sheraton Station Square, Pittsburgh. Registration Fee of \$350 and travel expenses will be paid by Title I funds.
- P. Board approved Sara Hoffman to participate in the Pennsylvania Fellowship Program for Special Education Leaders, a year-long professional development program. Cost of participation and travel expenses are to be paid by the District.
- Q. Board approved Debra Maurizio and Courtney Smith to attend the Federal Programs Academy consisting of 11 half-day sessions conducted at various locations throughout the 2017/2018 school year. Registration fee of \$300.00/ea. and travel expenses will be paid by Title I funds.
- R. Board approved Patti Detwiler to attend the Family and Community Liaison Academy consisting of 4 half-day sessions conducted at the Allegheny Intermediate Unit throughout the 2017/2018 school year. Registration fee and travel expenses will be paid by Title I funds.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

ON MOTION made by Ms. Roberts, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated S. through Y.

- S. Board approved the second reading of Policy #203 – Immunizations and Communicable Diseases, in accordance with the Pennsylvania Department of Health issued revised regulations (28 Pa. Code Sec. 23.83), as submitted.
- T. Board approved the second reading Policy #204 – Attendance, in accordance with the revised provisions of Act 138 of 2016, as submitted.
- U. Board approved the second reading of Policy #209.1 – Food Allergy Managements, in accordance with applicable state and federal law regulations, and the guidelines established jointly by the PA Department of Education and PA Department of Health on managing severe or life-threatening food allergies in schools, as submitted.
- V. Board approved the first reading of Policy #425 – Dressing and Grooming for Professional Employees, as submitted.
- W. Board approved the first reading of Policy #525 – Dressing and Grooming for Support Employees, as submitted.
- X. Board approved the first reading of Policy #810.2 – Transportation-Video/Audio Recording, updated to include clarifying language stating that the recording of audio on school buses and school vehicles will be for disciplinary and security purposes in accordance with statutory requirements, as submitted.
- Y. Board approved the first reading of Policy #818 – Contracted Services, in compliance with the mandatory background check required by law, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- Z. **MOTION** made by Ms. Roberts, seconded by Ms. Ruffing, to approve an agreement with TCV Community Services, Inc. to provide Student Assistance Behavioral Health Liaison Services for the 2017/2018 school year, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

- Aa. **MOTION** made by Mr. Livingston, seconded by Ms. Roberts, to approve the Memorandum of Understanding between Clairton City School District and the City of Clairton Police Department to enter into and agree to adhere to the policies and procedures regarding notification of incidents to Law Enforcement, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Bb. **MOTION** made by Ms. Robert , seconded by Ms. Ruffing to approve the contract between Clairton City School District and Waterfront Learning for services provided to the Clairton Alternative Education Program during the 2017/2018 school year, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

ON MOTION made by Ms. Ruffing, seconded by Ms. Roberts, the Board of Directors, by non-roll call vote, approved the following items designated Cc. through Gg.

Cc. Board approved the partnership proposal between Clairton City School District and Big Brothers Big Sisters of Greater Pittsburgh Inc. to launch a Workplace Mentoring Program for the 2017/2018 school year, as submitted.

Dd. Board approved the initiative between Clairton City School District and The United Way regarding “Be a Middle School Mentor” (BMSM) Program for the 2017/2018 school year, as submitted.

Ee. Board approved the 2017/2018 Textbook List, as submitted.

Ff. Board approved the proposal between Clairton City School District and Solution Tree to provide onsite customized professional development “Establishing Sustainable Professional Learning Communities at Work” for the 2017/2018 school year, as submitted.

Gg. Board approved the services agreement between Clairton City School District and The Crisis Training Institute of Western Psychiatric Institute and Clinic to acquire two (2) crisis trainers in the Comprehensive Management (CCM) training, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Building and Grounds – Ms. Santoline, Chairperson

Q. **MOTION** made by Ms. Roberts, seconded by Mr. Carra, to approve the use of the Elementary Multi-purpose room on Mondays through Thursdays, September 11, 2017 through February 28, 2018 from 3:45 p.m. to 7:00 p.m. by YouthPlaces to provide programming for the youth. It is understood that a school-sponsored activity may occur during this time; YouthPlaces will be notified of the unavailability. YouthPlaces is responsible for security. All fees have been waived.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Business Administrator’s Agenda

Finance Committee – Roger Tachoir, Chairperson

ON MOTION made by Ms. James, seconded by Ms. Ruffing, the Board of Directors, by non-roll call vote, approved the following items designated A. through M.

- A. Board approved the following individuals as Pennsylvania Coach Line’s bus drivers and monitors for the 2017/2018 school year:

DRIVERS	DRIVERS	MONITORS
Bruce Ackerman	Shelby Neander	Christine Kyle
Ramone Bey	Diane Raine	Emma Snyder
Sumayyah Boose	Tabatha Rex	Shirley Ward
Sheila Davenport	Donald Rudat	
Romaine Gallimore	Anthony Salvador	
E. William Goettel	Anthony Schane	
Robert Loera	Bebe Slinski	
Dawna Mainwaring	Cathy Starr	
Richard Mullaney	Stephen Williams	

- B. Board ratified the Resolution as required by Pennsylvania Emergency Management Agency appointing Hamsini Rajgopal as the designated Applicant Agent authorized to execute for and on behalf of the Clairton City School District for the Public Disaster Assistance Application and Agreement for Financial Assistance 2013 grant in the amount of \$5,199.98, as submitted.
- C. Board ratified 2017-18 LEA Agreement to participate in the School-Based Access Program with PC Consulting Group and Sivic Solutions, as submitted.
- D. Board accepted a grant for up to \$7,500 to the Clairton City School District from Women for a Healthy Environment to test and remediate water quality in the school for the grant period ending December 31, 2017, as submitted.
- E. Board ratified proposed fees in the amount of \$1,000.00 for a certified survey and legal description by Liadis Engineering & Surveying, Inc. of property located at 502 Mitchell Avenue, Block 879-M, Lot 159-0000-02, as submitted.
- F. Board ratified clean up and restoration fees in the amount of \$5,236.91 to Absolute Restoration LLC related to flooding and cleanup of rain water from the Boiler Room at the CEC. Submitted claim to insurance and will be covered by district insurance after deductible of \$1,500/- has been met.

- G. Board ratified repairs to sump pumps in the Boiler Room by JB Mechanical Inc. in the amount of \$1,746.00, as submitted.
- H. Board ratified proposal from CS&E in the amount of \$2,470.00 towards replacement of a 3 ton condensing unit in the Server Room, as submitted.
- I. Board ratified the repair and installation of new flooring in two classrooms by Toth Carpet in the amount of \$ 5854.00, as submitted.
- J. Board ratified the painting of five classrooms by Somerset Pressure wash & painting in the amount of \$3,690.00, as submitted.
- K. Board ratified purchase of an approved cabinet to store flammable and combustible liquids in the wood shop, in the amount of \$453.65 to comply with audit recommendations, as submitted.
- L. Board approved 2017-18 contract with Mr. John Tri-Boro Trailer for five wheelchair accessible units to be placed in Neil C Brown football stadium, at an initial cost of \$1075.00 and monthly recurring charge of \$875.00, as submitted.
- M. Board approved Weigles family medicine as the school physician in the amount of \$1,400/- for the 2017-18 school year, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Athletic Agenda

Athletic Committee – Mr. Carra

- A. **MOTION** made by Mr. Livingston, seconded by Ms. Ruffing, to Board action is requested to accept the resignation of Jim Dumm, as Volunteer Football Coach, effective August 14, 2017, as submitted.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

ON MOTION made by Ms. James, seconded by Ms. Santoline, the Board of Directors, by non-roll call vote, approved the following items designated B. through E.

- B. Board accepted the resignation of Lori Benack as Ticket Taker and Ticket Seller, effective August 17, 2017, as submitted.

- C. Board approved Wayne Wade, as Football Equipment Manager, for the 2017/2018 Varsity Football season.
- D. Board approved Marcel Washington, as Varsity Assistant Coach for the 2017/2018 Varsity Football season.
- E. Board approved to open the position of Girls Assistant Basketball Coach for the 2017/2018 school year.
- F. Board approved payment of basketball officials for the 2017/2018 JV/V Basketball season for a game fee of \$75.00.
- G. Board approved a \$50.00 donation to MSA Sports network towards broadcasts for the upcoming year, in support of their integral part of recognizing high school sports in the WPIAL.

Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED

Exception: Abstention by Mr. Bradford on Item E

Non-Roll Call Vote: 7 Ayes 0 Nays 1 Absent 1 Abstentions APPROVED

XII. MOTION made by Ms. Roberts, seconded by Ms. James, at 8:13 p.m. to ADJOURN.

Respectfully submitted:

Gayle S. Colonna
Secretary to the Board