

# CLAIRTON CITY SCHOOL DISTRICT

Board of Directors

Legislative Meeting Minutes

June 26, 2018

7:00 p.m.

**I. Call to Order** – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:09 p.m.

## **II. Roll Call:**

Lawrence Carra	Present	
Rikell Ford	Present	
Felix Fusco	Present	
Gloria James	Absent ( <i>Personal</i> )	
Richard Livingston	Present	
Barbara Roberts	Present	
Gloria Ruffing	Present	
Kathy Santoline	Present	
Roger Tachoir	Present	
Board of Directors:	8 Present	1 Absent

## **III. Salute to the Flag**

*Mr. Livingston stated that the Board met in Executive Session prior to the start of the Legislative Meeting to discuss personnel issues.*

## **IV. Approval of the Minutes – May 25, 2018**

**MOTION** made by Ms. Roberts, seconded by Ms. Ruffing, to approve the Minutes of the May 25, 2018 Legislative Meeting.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

## **V. Presentation:**

- Career Ready Team members Maureen Shaw, Nicolette Bendick, Cassidy Pytash, Andrea Morobitto and Kristen Sirbaugh presented Clairton's Comprehensive K-12 Guidance Plan (Chapter 339) utilizing a PowerPoint. The basis of the presentation highlighted the Future Ready Index – Prepare for Post-Secondary Life K – 12. Emphasis on the mandates for PIMS; District Monitoring; PA Portfolio Requirements/Benchmarks; Individualized Career Plans; PA Career Education and*

*Work Standards/Strands which must all be covered in each grade level. A look at Gap Analysis for the Future Readiness Industry-Based Learning Indicators and Regular Attendance Indicators. Announcement of a mini-grant having been submitted in support of the Job Shadowing aspect of artifact gathering. The team expressed their enthusiasm stating the District is on the right track.*

Mr. Fusco thanked the team for their efforts and presentation. Questions regarding measurement of outcome and correlation with our in-house Cyber students were addressed. It was affirmed the Chapter 339 Plan is a public school requirement.

Ms. Shaw intends to research the National Clearing House, such as Penn State utilizes, for tracking of students beyond graduation. Mr. Livingston thanked the team for all of their hard work.

## **VI. Reports:**

**A. Administration** – No Report – Dr. Hunt thanked the teachers for being in attendance and for their support.

**B. Solicitor's Report** – No Report – *Item to bring under New Business*

### **C. Board Committees:**

- a) **Personnel** – No Report
- b) **Finance** – No Report
- c) **Curriculum/Technology** – No Report
- d) **Building & Grounds** – No Report
- e) **Athletics** – No Report
- f) **Recreation** – No Report
- g) **Land Bank** – Handouts were provided at the Work Session

*Mr. Livingston reviewed the Rules for Citizen's Comments with the audience.*

## **VII. Citizens Comments –**

Ms. Monica Johns, 869 School Street, addressed the Board to share her support of the staff; teachers and Board members.

Ms. Lucille Herndon, 314 Waddell Avenue, addressed the Board in support of and to thank them for their efforts. Ms. Herndon questioned what avenue the District could take to let the Community know of the strides being made in Clairton.

Mr. Livingston stated, as response from the Board, "We should shout it from the hilltops and throw caution to the wind". We need to move forward with new programs being introduced and further consultations with a PR firm to improve our image.

Mr. Fusco stated the District is doing phenomenal things and we are failing if all we look at are the test scores.

**VIII. Treasurer’s Report – May 2018**

**MOTION** made by Mr. Fusco, seconded by Mr. Carra, to approve the Treasurer’s Report for the month of May 2018.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**IX. Payment of Bills – June 2018**

**MOTION** made by Mr. Carra, seconded by Ms. Santoline, to approve the Payment of Bills for the month of June 2018.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**X. Old Business – No Old Business**

**XI. New Business –**

A. **MOTION** made by Ms. Roberts, seconded by Ms. Ruffing, to accept, with regret, the resignation of Gloria James, as a member of the Board of Directors of the Clairton City School District effective June 30, 2018.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

B. **MOTION** made by Mr. Livingston, seconded by Ms. Ford to appoint Artrena McKenzie to the seat vacated by the resignation of Gloria James. The term to expire in November of 2019.

Roll Call:

Lawrence Carra	Yes
Rikell Ford	Yes
Felix Fusco	Yes
Gloria James	Absent
Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes



E. **MOTION** made by Mr. Carra, seconded by Ms. Roberts to accept the resignation of Kelly Nelson, as the Assistant Coach for the Girls' Varsity Basketball team, effective June 19, 2018.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

F. **MOTION** made by Ms. Roberts, seconded by Ms. Ruffing to approve the employment of Jason Jonas, as Middle Level Mathematics Teacher, at Step-3 Bachelor's in accordance with the terms and conditions of the agreement between the District and Clairton Education Association (CEA), effective July 9, 2018.

**Non-Roll Call Vote: 7 Ayes 0 Nays 1 Absent 1 Abstentions APPROVED**

G. **MOTION** made by Ms. Roberts, seconded by Ms. Santoline to approve the employment of Tracy Tatar, as Special Education Co-Teacher for the Extended School Year Program for grades K-12 beginning July 2 through July 26, 2018. Expenses to be paid by the district.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

H. **MOTION** made by Mr. Tachoir, seconded by Ms. Roberts to authorize a budget transfer of \$694,000 unencumbered balance from the accounts listed below to another account as listed below for the 2017-2018 Budget:

Clairton City School District  
 Budget Transfer  
 FYE 06/30/2018

Function-Description	From	To
12-5 Special Instruction Other Purchased Services	220,000.00	
11-2 Regular Instruction Benefits	190,000.00	
12-3 Special Instruction Prof. and Tech Services	100,000.00	
12-2 Special Instruction Benefits	45,000.00	
21-2 Student Support Benefits	25,000.00	
14-5 Other Instruction Other Purchased Services	24,000.00	
12-1 Special Instruction Salaries	20,000.00	
14-3 Other Instruction Prof. and Tech. Services	15,000.00	
15-3 Non-Public Instruction Prof. and Tech. Services	15,000.00	
23-5 Staff Support Admin. Other Purchased Services	15,000.00	
11-6 Regular Instruction Supplies	11,000.00	
23-2 Staff Support Admin. Benefits	10,000.00	
23-4 Staff Support Admin. Purchased Property Services	4,000.00	
27-5 Student Transportation Other Purchased Services		694,000.00

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- I. **MOTION** made by Mr. Livingston, seconded by Ms. Ruffing to approve the required loan documents for the \$2,000,000 Tax Anticipation Note from First Commonwealth, subject to legal approval, as presented.

Roll Call:

Roger Tachoir	Yes
Lawrence Carra	Yes
Rikell Ford	Yes
Felix Fusco	Yes
Gloria James	Absent
Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes

**Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- J. **MOTION** made by Mr. Livingston, seconded by Ms. Roberts to authorize the Business Administrator to re-bid roof repairs for 501 Mitchell Avenue, as presented.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- K. **MOTION** made by Mr. Tachoir, seconded by Mr. Carra to approve White Realty Advisors LLC as commercial real estate appraisal firm for the District at a cost not to exceed \$1,000.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**Administrative Agenda**

Personnel Committee – Mr. Livingston, Chairperson

- L. **MOTION** made by Ms. Santoline, seconded by Mr. Livingston to approve the contract between the District and Gayle Colonna, Administrative Assistant to the Superintendent, effective July 1, 2018, as submitted.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

M. **MOTION** made by Ms. Roberts, seconded by Ms. Santoline, to enter into an independent service contract with Alexis Trubiani to perform Public Relations and Communication Services, Registrar for Outside Placements, Cyber and Charter Schools, Free & Reduced Lunch Program and Chronic Absenteeism, effective July 1, 2018, as submitted.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**ON MOTION** made by Ms. Ruffing, seconded by Ms. Roberts, the Board of Directors, by non-roll call vote, approved the following items designated N. through U.

N. Board approved the unpaid Maternity Leave of Lisa Bellon, Elementary Teacher at the start of the 2018/2019 school year beginning August 21, 2018 with a return to work date of September 20, 2018, as per the terms of the CEA/District Agreement.

Curriculum Committee – Mr. Livingston

O. Board approved the first reading of Policy #210.1 – Possession/Use of Inhalers, as required by School Code.

P. Board approved the first reading of Policy #237 – Electronic Devices, as submitted.

Q. Board approved the first reading of Policy #810 – Transportation, as required by State Board of Education Regulations.

R. Board approved the first reading of Policy #810.3 – School Vehicle Drivers, as recommended for legal liability purposes.

S. Board approved the first reading of Policy #818 – Contracted Services Personnel, as recommended for legal liability purposes.

T. Board approved Emily Izzo, Kevin Manko and Jason Jonas to attend PDE Math Science Partnership Professional Development Year 3 Cohort at the Allegheny Intermediate Unit. Training will take place July 9-13, 2018 and July 16-20, 2018, with two follow-up days during the school year. All expenses to be paid from Title I.

U. Board approved Kristen Hecker and Heather Hurley to attend Year 2 of PA Math Science Partnership PD: K-5 Mathematics/Digging Deeper at the Allegheny Intermediate Unit. Training will take place July 18-21, 2018 with two follow-up days during the school year. All expenses to be paid from Title I.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- V. **MOTION** made by Ms. Ford, seconded by Ms. Santoline to approve the establishment of the Clairton Elementary Cub Scout Pack for the 2018/2019 school year, as submitted.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

Building and Grounds – Ms. Santoline, Chairperson

- W. **MOTION** made by Ms. Ruffing, seconded by Ms. Ford to ratify the use of the Stadium track daily Monday through Friday from 7:30 a.m. to 1:30 p.m. by the general public. Effective June 18, 2018 visitor side gates will be open.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- X. **MOTION** made by Ms. Roberts, seconded by Mr. Carra to approve the use of the Stadium on Saturday, July 14, 2018 from 8:30 a.m. to 2:30 p.m. by Tyler Boyd to hold Football Camp for Little League Players ages 9 – 14. Ms. Tonya Payne and Mr. Tyler Boyd are the responsible officials present at the time of the facilities are being used. All fees have been waived.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**Business Administrator's Agenda**

Finance Committee – Mr. Tachoir, Chairperson

- A. **MOTION** made by Mr. Livingston, seconded by Ms. Ruffing, to adopt the Proposed Final Budget for the General Fund of the Clairton City School District for the 2018-19 fiscal year with millage rates of 80.8080 for Land, 7.5420 for Buildings, Revenues of \$15,793,143 and Expenditures of \$16,130,419 and a deficit of \$337,276 and the use of \$337,276 of the Unassigned Fund Balance and other Tax rates and amounts remaining unchanged, as follows:
- a. Earned Income rate of .005 (1/2 percent)
  - b. Business Privilege Tax of .006 (6 mills)
  - c. Mercantile Tax on Retail of .00075 (3/4 mill) and Mercantile Tax on Wholesale .0005 (1/2 mill)
  - d. \$5.00 per person for Local Services Tax

Roll Call:

Kathy Santoline            Yes



Roger Tachoir	Yes
Lawrence Carra	Yes
Rikell Ford	Yes
Felix Fusco	Yes
Gloria James	Absent
Richard Livingston	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes

**Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**ON MOTION** made by Mr. Livingston, seconded by Ms. Roberts, the Board of Directors, by non-roll call vote, approved the following items designated B. through H.

- B. Board approved the Resolution authorizing the District to reduce Homestead property taxes by an amount of \$466,871 to be received from the Commonwealth from gaming funds under the provisions of the Homestead Property Exclusion Program Act and the Taxpayers Relief Act, as submitted.
- C. Board authorized the Business Administrator to make all necessary budget transfers resulting from adjusting journal entries and local audit reclassifications subsequent to June 30, 2018. When such transfers are made, adequate details will be provided to the Board.
- D. Board authorized the Business Administrator to pay necessary bills prior to the next Board meeting in lieu of a scheduled July 2018 meeting.
- E. Board awarded bids for Athletic Supplies for 2018-2019 school year.
- F. Board approved annual renewal with Renaissance Learning in the amount of \$6,743.50, as submitted.
- G. Board approved Business Consultant Agreement with Pittsburgh Education Consulting, LLC in the amount of \$ 2% of the total 2018-19 Title IA, Title IIA, Title IVA allocation, as submitted. It is estimated that the cost of the contract will be \$15,010.96.
- H. Board authorized the Business Administrator to enter into contract for security services as a result of the RFP's, in consultation with the Board President and Superintendent. Selection and amount to be ratified at the August 2018 Legislative Meeting.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**Athletic Agenda**  
No Athletic Agenda

**XII. MOTION made by Ms. Roberts, seconded by Ms. Santoline, at 8:35 p.m. to ADJOURN.**

Respectfully submitted:

Gayle S. Colonna  
Secretary to the Board