

# CLAIRTON CITY SCHOOL DISTRICT

Board of Directors

Legislative Meeting Minutes

June 23, 2021

7:00 p.m.

**I. Call to Order** – Richard P. Livingston, President of the Board of School Directors, called the meeting to order at 7:05 p.m.

## II. Roll Call

Lawrence Carra	Present	
Rikell Ford	Present	
Felix Fusco	Present	
Richard Livingston	Present	
Artrena McKenzie	Present	
Barbara Roberts	Present	
Gloria Ruffing	Present	
Kathy Santoline	Present	
Roger Tachoir	Absent ( <i>Personal</i> )	
Board of Directors:	8 Present	1 Absent

## III. Salute to the Flag

## IV. Approval of the Minutes – May 26, 2021

**MOTION** made by Ms. Ford, seconded by Ms. Roberts, to approve the Minutes of the May 26, 2021 Legislative Meeting.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

## V. Presentations:

*Board went into Executive Session at 7:07 p.m. to discuss the Act 44 School Safety and Security Coordinator Report and Personnel issues and reconvened at 7:12 p.m.*

**VI. Reports:**

**A. Administration** – Mr. McCloskey introduced Emily Meola, candidate for Middle School Counselor and Emmanuel Williams, candidate for Assistant Elementary Principal.

**B. Solicitor’s Report** – No Report

**C. Board Committees:**

- a) **Personnel** – No Report
- b) **Finance** – *Met 06/15/21 Executive Session – Budget/Personnel*
- c) **Curriculum/Technology** – No Report
- d) **Building & Grounds** – No Report
- e) **Athletics** – No Report
- f) **Recreation** – No Report
- g) **Land Bank** – *Met 06/10/21*
- h) **Steel Center** – No Report

**VII. Citizens Comments** – None

**VIII. Treasurer’s Report – May 2021**

**MOTION** made by Ms. Roberts, seconded by Ms. Ruffing, to approve the Treasurer’s Report for the month of May 2021.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**IX. Payment of Bills – June 2021**

**MOTION** made by Ms. Santoline seconded by Ms. McKenzie, to approve the Payment of Bills for the month of June 2021.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**X. Old Business** – None

**XI. New Business –**

- A. **MOTION** made by Ms. Roberts, seconded by Ms. Ford, to approve a “Go Fund Me” page for the purchase of a new playground for the Clairton City School District, as submitted.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- B. **MOTION** made by Mr. Fusco, seconded by Mr. Carra, to approve the investigation of updating and renewing the Athletic Honor Roll of past teams.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**Administrative Agenda**

Personnel Committee – Ms. Ford, Chairperson

- A. **MOTION** made by Ms. McKenzie, seconded by Ms. Santoline, to approve the appointment of John Wilkinson to Principal of the Clairton City School District High School for the 2021/2022 school year.

Roll Call:

Roger Tachoir	Absent
Lawrence Carra	Yes
Rikell Ford	Yes
Felix Fusco	Yes
Richard Livingston	Yes
Artrena McKenzie	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes

**Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- B. **MOTION** made by Ms. Roberts, seconded by Ms. Ruffing, to approve the employment of Emmanuel Williams, as Assistant Elementary Principal for the 2021/2022 school year, in accordance with the terms and conditions of the agreement between the District and Act 93, effective July 1, 2021.

Roll Call:

Lawrence Carra	Yes
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Rikell Ford	Yes
Felix Fusco	Yes
Richard Livingston	Yes
Artrena McKenzie	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Absent

**Roll Call Vote:            8 Ayes    0 Nays    1 Absent    0 Abstentions    APPROVED**

- C. **MOTION** made by Ms. Roberts, seconded by Ms. Santoline, to approve the employment of Emily Meola, as Middle School Counselor for the 2021/2022 school year at Step-5 Masters, in accordance with the terms and conditions of the agreement between the District and Clairton Education Association (CEA), effective August 9, 2021.

Roll Call:

Rikell Ford	Yes
Felix Fusco	Yes
Richard Livingston	Yes
Artrena McKenzie	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Absent
Lawrence Carra	Yes

**Roll Call Vote:            8 Ayes    0 Nays    1 Absent    0 Abstentions    APPROVED**

**ON MOTION** made by Ms. Roberts, seconded by Ms. McKenzie, the Board of Directors, by non-roll call vote, approved the following items designated D. through G.

- D. Board approved the following individuals for the Extended School Year Program for grades K-12 beginning July 2 through July 30, 2021 at a rate of \$20.00 per hour for paraprofessionals, in accordance with the terms and conditions of the agreement between the District and Clairton Education Support Professionals (CESP). Expenses to be paid with ESSER II Grant Funds.

Paraprofessionals: Corey Keyes  
Tyrik McClellan  
Marcel Washington

- E. Board approved the following individuals for the Elementary & MS/HS Second Chance Summer Camp School Year Program for grades K-12 beginning July 2 through July 30, 2021 at a rate of \$30.90 per hour for teachers and a rate of \$20.00 per hour for paraprofessionals, as per respective contracts. Expenses to be paid with ESSER II Grant Funds.

Elementary Teachers: Gloria Staryarsky  
Carrie Selvoski  
Paraprofessional: Michael Policastro  
Monique Semian

- F. Board approved a Memorandum of Agreement between the Clairton City School District and Clairton Education Association (CEA) regarding coaches and sponsors participating in activities that extend past the post-season shall receive additional compensation, as submitted.
- G. Board approved a Memorandum of Understanding between the CEA and the District for Maria Suss as Teacher on Special Assignment as an Instructional Coach to support and assist teachers at the elementary and middle school levels for the 2021/2022 school year, as submitted.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- H. **MOTION** made by Ms. Santoline, seconded by Mr. Carra, to approve the appointment of Tiffany Gratchic to Principal of the Clairton City School District Middle School for the 2021/2022 school year.

Roll Call:

Richard Livingston	Yes
Artrena McKenzie	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Absent
Lawrence Carra	Yes
Rikell Ford	Yes
Felix Fusco	Yes

**Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- I. **MOTION** made by Ms. Roberts, seconded by Ms. Ruffing, to ratify a Memorandum of Agreement between the Clairton City School District and Clairton Education Association (CEA) regarding flexibility in providing preparation time to Bargaining Unit members and scheduling of preparation time not consistent with Article 9.C for the remainder of the 2020/2021 school year, as submitted.

Roll Call:

Artrena McKenzie	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Absent
Lawrence Carra	Yes
Rikell Ford	Yes
Felix Fusco	Yes
Richard Livingston	Yes

**Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- J. **MOTION** made by Ms. Roberts, seconded by Ms. McKenzie, to approve the Agreement between the Board of Directors of the Clairton City School District and the Clairton Education Support Professionals/PSEA/NEA for the period July 1, 2021 to June 30, 2026, as submitted.

Roll Call:

Felix Fusco	Yes
Richard Livingston	Yes
Artrena McKenzie	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Absent
Lawrence Carra	Yes
Rikell Ford	Yes

**Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

Curriculum Committee – Ms. Roberts, Chairperson

- K. **MOTION** made by Ms. Ruffing, seconded by Ms. Santoline, to approve the Health and Safety Plan for Clairton City School District to enact temporary provisions that includes Emergency Instructional Time if remote learning is conducted at any time during the 2021/2022 school year due to the ongoing pandemic, as required by PDE under Section 520.1 of the School Code, as submitted.

Roll Call:

Richard Livingston	Yes
Artrena McKenzie	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Absent
Lawrence Carra	Yes
Rikell Ford	Yes
Felix Fusco	Yes

**Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**ON MOTION** made by Ms. Ford, seconded by Ms. Ruffing, the Board of Directors, by non-roll call vote, approved the following items designated L. through R.

- L. Board approved the Clairton City School District Elementary School ATSI Improvement Plan, as submitted.
- M. Board approved a change to the District Calendar to reflect the rescheduling of In-Service Day/Student Day, in collaboration with Duquesne School District for professional development, to be submitted to PDE for approval, as follows:

In-Service changed to Student Day	Rescheduled In-Service Day No Students	Information Calendar/Detail
October 9, 2021	October 11, 2020	<i>As Submitted</i>

- N. Board approved the adoption and second reading of Policy# 800.1 – Electronic Signatures/Records, as recommended for auditing purposes, as submitted.
- O. Board approved the adoption and second reading of Policy# 816 – District Social Media, as recommended for legal liability purposes, as submitted.
- P. Board approved Allegheny Intermediate Unit 2021/2022 Services Agreement to provide Special Education Services, as submitted.

- Q. Board approved the contract between Clairton City School District and Waterfront Learning for services provided to the Clairton Alternative Education Program during the 2021/2022 school year, as submitted.
- R. Board authorized Maureen Shaw to complete application for “The Moonshot Grant” through Remake Learning, on behalf of the school district due August 22, 2021 for \$70,000 for The Chill Room program.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

Building and Grounds Committee – Ms. Santoline, Chairperson

- S. **MOTION** made by Ms. Ruffing, seconded by Ms. Ford, to approve the use of the practice field next to the playground by Clairton Youth Football Association (CYFA) on Mondays through Fridays beginning July 1<sup>st</sup> through November 12, 2021 from 5:00 PM to 7:30 PM and the use of the stadium, concession stands, sound system and score board by CYFA on Saturdays, July 31<sup>st</sup> through November 13, 2021 from 7:00 AM to 6:00 PM to host home games, as submitted. It is understood that a school-sponsored activity may occur and the CYFA will be notified of the unavailability. CYFA is responsible for proper maintenance of the areas used. Emilinda Jarrett is responsible for this program. All fees have been waived.

**Non-Roll Call Vote 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**Business Administrator’s Agenda**

Finance Committee – Mr. Livingston

- A. **MOTION** made by Ms. Roberts, seconded by Mr. Carra, to adopt the Proposed Final Budget for the General Fund of the Clairton City School District for the 2021-2022 fiscal year with millage rates of 87.0653 for Land, 8.1260 for Buildings, Revenues of \$19,541,344 and Expenditures of \$19,065,923 and a surplus of \$ 475,421 and other Tax Rates and amounts remaining unchanged, as follows:
- a. Earned Income rate of .005 (1/2 percent)
  - b. Business Privilege Tax of .006 (6 mills)
  - c. Mercantile Tax on Retail of .00075 (3/4 mill) and Mercantile Tax on Wholesale .0005 (1/2 mill)
  - d. \$5.00 per person for Local Services Tax



Roll Call:

Roger Tachoir	Absent
Lawrence Carra	Yes
Rikell Ford	Yes
Felix Fusco	Yes
Richard Livingston	Yes
Artrena McKenzie	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes

**Roll Call Vote:            8 Ayes    0 Nays    1 Absent    0 Abstentions    APPROVED**

- B. **MOTION** made by Ms. Roberts, seconded by Ms. Ruffing, to approve the Resolution #02-21 authorizing the District to reduce Homestead property taxes by an amount of \$466,853 to be received from the Commonwealth from gaming funds and the Sterling Act Tax Credit under the provisions of the Homestead Property Exclusion Program Act and the Taxpayers Relief Act, as submitted.

Roll Call:

Lawrence Carra	Yes
Rikell Ford	Yes
Felix Fusco	Yes
Richard Livingston	Yes
Artrena McKenzie	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Absent

**Roll Call Vote:            8 Ayes    0 Nays    1 Absent    0 Abstentions    APPROVED**

**ON MOTION** made by Ms. Santoline, seconded by Ms. McKenzie, the Board of Directors, by non-roll call vote, approved the following items designated C. through F.

- C. Board approved Food Service Management Company FSMC Renewal Year Cost Reimbursable Contract Covid-19 Extension with the Nutrition Group, as submitted.
- D. Board approved the Business Administrator to pay necessary bills prior to the next Board meeting in lieu of a scheduled July 2021 meeting.

- E. Board authorized the Business Administrator to make all necessary budget transfers resulting from adjusting journal entries and local audit reclassifications subsequent to June 30, 2021. When such transfers are made, adequate details will be provided to the Board.
- F. Board approved renewal of commercial insurance coverage with CM Regent for a total package price of \$68,288, as submitted.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- G. **MOTION** made by Ms. Roberts, seconded by Ms. Santoline, to grant authority to Business Administrator to take necessary steps to secure a \$2,000,000 Tax Anticipation Note for the 2021-2022 Fiscal Year.

Roll Call:

Rikell Ford	Yes
Felix Fusco	Yes
Richard Livingston	Yes
Artrena McKenzie	Yes
Barbara Roberts	Yes
Gloria Ruffing	Yes
Kathy Santoline	Yes
Roger Tachoir	Absent
Lawrence Carra	Yes

**Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**ON MOTION** made by Mr. Carra, seconded by Ms. Ford, the Board of Directors, by non-roll call vote, approved the following items designated H. and I.

- H. Board awarded bids for Athletic Supplies for 2021-2022 school year, as submitted.
- I. Board approved Blanket Accident Insurance and Catastrophic Accident Medical Master Insurance as provided by AXIS Insurance Company at a total cost of \$7,138, as submitted.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- J. **MOTION** made by Ms. Roberts, seconded by Ms. McKenzie, to acknowledge receipt of Tri-COG Land Bank’s Notice of Intent to Acquire properties and affirm no objection to the Land Bank’s acquisition and the waiver of all taxes, tax claims and municipal claims due against the properties upon the TCLB’s acquisition, as submitted.

Roll Call:

Lawrence Carra	No
Rikell Ford	No
Felix Fusco	No
Richard Livingston	No
Artrena McKenzie	No
Barbara Roberts	No
Gloria Ruffing	No
Kathy Santoline	No
Roger Tachoir	Absent

**Roll Call Vote: 0 Ayes 8 Nays 1 Absent 0 Abstentions NON-APPROVED**

**ON MOTION** made by Ms. Ford, seconded by Ms. Roberts, the Board of Directors, by non-roll call vote, approved the following items designated K. through M.

- K. Board ratified acceptance of quote from Kellar Electric, Inc. for Electrical Services in the amount of \$11,440, as submitted.
- L. Board approved the agreement with Tyler Podomik, Independent Artist for the painted mural to be installed at the Clairton Education Center, as submitted.
- M. Board accepted the donation of 47 computer monitors from the Gateway School District with an estimated value of \$2,350.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- N. **MOTION** made by Ms. Santoline, seconded by Ms. Ruffing to award the bid for Exterior Insulation and Finish System Repairs to Emmocon Corporation the low-cost qualified bidder from the bid opening held June 18, 2021, as submitted.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**Athletic Agenda**

**Athletic Committee – Mr. Livingston**

- A. **MOTION** made by Ms. Santoline, seconded by Ms. Ford to approve Marc Mignogna as 9<sup>th</sup> Grade Boys Basketball Coach for the 2021/2022 school year effective July 1, 2021, in accordance with the terms of the agreement between the District and the Clairton Education Association (CEA).

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- B. **MOTION** made by Ms. Santoline, seconded by Ms. Roberts to approve Tyrik McClellan as Assistant Track Coach for the 2021/2022 school year effective July 1, 2021, in accordance with the terms of the agreement between the District and the Clairton Education Association (CEA).

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- C. **MOTION** made by Ms. Ford, seconded by Ms. Roberts to approve contract made by and among the Clairton City School District and Robert Boatright as Strength/Conditioning Coach for the 2021/2022 school year effective July 1, 2021, as submitted.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- D. **MOTION** made by Ms. Santoline, seconded by Ms. McKenzie to approve a Middle School Track Team for the 2021/2022 school year, in accordance with the terms and conditions of the agreement between the District and Clairton Education Association (CEA).

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

- E. **MOTION** made by Ms. Ford, seconded by Ms. Roberts to approve corrections in the agreement between the District and Clairton Education Association (CEA) pages 50-51 ExtraCurricular Activities / Athletics, as submitted.

**Non-Roll Call Vote: 8 Ayes 0 Nays 1 Absent 0 Abstentions APPROVED**

**XII. MOTION made by Ms. Roberts, seconded by Ms. Ford, at 8:02 p.m. to ADJOURN.**

Respectfully submitted:

Gayle S. Colonna  
Secretary to the Board